



## DABU INSTITUTE OF ENGINEERING & TECHNOLOGY

Approved by AICTE, New Delhi & Government of Karnataka  
 Accredited by NAAC, Grade 'A' (Autonomous Institutions) & ISO 9001:2015  
 and ISO 14001:2015, ISO 45001:2018 & ISO 27001:2017  
 ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018  
 ISO 27001:2017  
 Website: [www.dabuiet.ac.in](http://www.dabuiet.ac.in)

**Admitted Counts - 2022 to 2024**

Course	B.Tech. 1 Year																												Total Admitted	Total Intake		
	Civil					EEE					ECE					CSE					CSM					CSD						
	CQ	MQ	App. Received	Total	Intake	CQ	MQ	App. Received	Total	Intake	CQ	MQ	App. Received	Total	Intake	CQ	MQ	App. Received	Total	Intake	CQ	MQ	App. Received	Total	Intake	CQ	MQ	App. Received			Total	Intake
2022	2	1	3	3	60	25	1	26	26	60	85	2	87	87	120	140	13	153	153	180	89	1	90	90	120	48	2	50	50	60	409	600
2023	5	2	7	7	60	14	3	17	17	60	86	5	91	91	120	141	10	151	151	180	83	2	85	85	120	43	0	43	43	60	394	600
2024	32	1	33	33	60	42	4	46	46	60	89	13	102	102	120	227	13	240	240	300	94	12	106	106	120	47	2	49	49	60	576	720
Course	B.Tech. Lateral Entry																							Total								
Year	Civil				EEE				ECE				CSE				CSM				CSD											
	CQ	MQ	App. Received	Total	CQ	MQ	App. Received	Total	CQ	MQ	App. Received	Total	CQ	MQ	App. Received	Total	CQ	MQ	App. Received	Total	CQ	MQ	App. Received									
2022	25	0	25	25	46	4	50	50	24	1	25	25	16	0	16	16	23	1	24	24	9	0	9	9	149							
2023	30	0	30	30	28	2	30	30	23	1	24	24	21	1	22	22	14	2	16	16	5	0	5	5	127							
2024	13	0	13	13	32	12	44	44	19	19	38	38	17	4	21	21	15	6	21	21	9	0	9	9	146							
Course	M.Tech.														MBA					MCA					Total Admitted							
Year	CSE					PID					SSP/VLSI					MBA					MCA											
	CQ	MQ	App. Received	Total	Intake	CQ	MQ	App. Received	Total	Intake	CQ	MQ	App. Received	Total	Intake	CQ	MQ	App. Received	Total	Intake	CQ	MQ	App. Received	Total		Intake	CQ	MQ	App. Received	Total	Intake	
2023	12	4	16	16	24	0	3	3	3	18	1	1	2	2	18	20	12	32	32	60	-	-	-	-	-	-	-	-	-	-	53	
2024	0	15	15	15	24	0	1	1	1	18	0	2	2	2	18	13	12	25	25	60	9	3	12	12	120	-	-	-	-	-	53	
Course	Diploma														Total Admitted	Total Intake																
Year	CME					EEE					ECE																					
	CQ	MQ	App. Received	Total	Intake	CQ	MQ	App. Received	Total	Intake	CQ	MQ	App. Received	Total			Intake															
2022	57	4	61	61	60	45	0	45	45	120	54	3	57	57	60	163	120															
2023	61	5	66	66	60	17	1	18	18	120	60	0	60	60	60	144	240															
2024	82	3	85	85	120	26	2	28	28	60	50	2	52	52	60	165	240															

**GOVERNMENT OF ANDHRA PRADESH  
DEPARTMENT OF TECHNICAL EDUCATION**

**Lr.No: EHE02-16021/49/2025-E SEC-CTE**

**Date: 25.05.2025**

**From**

Sri G. Ganesh Kumar, I.A.S.,  
Director of Technical Education, A.P.,  
Garudadri K.K. Towers,  
Lakshminarasimha Colony,  
Near NTR Vaidya Seva Trust,  
Mangalagiri , Guntur District-522503.

**To**

The Registrars of all State Universities  
in AP.

**Sir / Madam,**

**Sub:** Technical Education – E-Section – Engineering / Pharmacy / Architecture / MBA / MCA Students Transfers for the Academic Year 2025-26 from one Professional Institution to another Professional Institution within the same University Affiliation – Through online mode – Certain Instructions Issued – Reg.

**Ref:** 1. G.O.Ms.No:122, Dated: 01.09.2005 of Higher Education (EC.2) Dept., Andhra Pradesh.  
2. G.O.Ms.No:66, Dated: 15.05.2008 of Higher Education (EC.2) Dept., Andhra Pradesh.  
3. G.O.Ms.No:03, Dated: 06.01.2011 of Higher Education (EC.2) Dept., Andhra Pradesh.  
4. This office Lr.No: E/Students transfers/2020, Dated: 11.08.2021 addressed to the Principal Secretary to Government, Higher Education (EC) Dept., Andhra Pradesh.

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With reference to the Engineering / Pharmacy / Architecture / MBA / MCA Students Transfers for the Academic Year 2025-26 from one Professional Institution to another Professional Institution within the same University Affiliation, the Registrars of the Universities in the State are hereby requested to communicate and instruct the Principals of the Professional Institutions affiliated with the University, to follow the schedule shown below scrupulously:

Web address for filing online application	<a href="http://dteapengg.in">http://dteapengg.in</a>
Date of commencement of filing the online application through web-application.	<b>16.06.2025</b>
Last date for filing the online application.	<b>31.07.2025</b>
Last date for submission of No Objection Certificate (NOC) by the colleges through web- application.	<b>14.08.2025</b>
Processing Fee to be paid by the student through Payment Gateway available in the web-application	<b>Rs.2000/-</b>
<b><u>Mode of issue of transfer orders of eligible students:</u></b> Orders shall be placed under Notifications Tabs in Department of Technical Education, Andhra Pradesh websites: <a href="http://www.dteap.nic.in">www.dteap.nic.in</a> and <a href="http://dteapengg.in">http://dteapengg.in</a>	
<b><u>Documents to be submitted by the Student through web-application:</u></b> 1. Original copy of Medical Certificate of the student issued by the Civil Assistant Surgeon (or) Transfer Order of the Parent (or)	

- AICTE/University approval copy of the Closure of Course/ Institution.
2. Under Taking signed by the Student and Parent/Guardian
3. Payment Receipt of Processing Fee paid through the Payment Gateway

**Documents to be submitted by the College through web-application:**

1. Original copy of the No Objection Certificate (NOC) issued by the college to the student requesting transfer to/from the college.
2. The Principals of the colleges have to submit the following details through college login in the web-application with the credentials provided by this office (as per user manual placed in website).
  - (c) Branch-wise unfilled vacancies details for the academic year 2025-26 in 2<sup>nd</sup> year / 3<sup>rd</sup> year / 4<sup>th</sup> year.
  - (d) Total intake details for the academic year 2024-25 and Autonomous status (Proof of ratified list by APSCHE / Final admitted list through Management / Convener quota shall be uploaded)

**Reasons for requesting transfer:**

1. Hardship of the student on Health grounds
2. Transfer of the parents serving in State/Central Government/Corporations/ PSUs.
3. Closure of Course/Institution (supporting documents shall be uploaded)

**Reasons for rejection of applications:**

1. Student provides FALSE information.
2. Student is NOT issued No Objection Certificate (NOC) by both Colleges from/to which the student is requesting transfer.
3. Student FAILS to pay the Processing Fee.

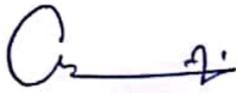
The user manual for the students for submitting online application and the user manual for the institutions for submitting No Objection Certificates NOCs and Branch-wise unfilled vacancies details for the academic year 2025-26 in 2<sup>nd</sup> year / 3<sup>rd</sup> year / 4<sup>th</sup> year along with Total intake details for the academic year 2024-25 are available at website: <http://dteapengg.in>. Further instructions with respect to Students Transfers, if any, will be placed in the website only and no individual communications shall be sent. The Processing Fee once paid, will not be refunded under any circumstances: i.e. transfer effected or not, NOC is not issued by the institution, as the case may be. For any queries, regarding filing online application of Students Transfers may be sent to [cteapeh2018@gmail.com](mailto:cteapeh2018@gmail.com).

In this context, the Registrars of the Universities in the State are hereby requested to instruct the Principals of the Professional Institutions affiliated with the University to guide the students requesting transfer, to file the applications in the web-application, as per the guidelines specified in Government Orders, and further requested to instruct the Principals to submit the No Objection Certificates (NOCs) of and Branch-wise unfilled vacancies details along with Total intake details, through the web-application only.

Yours faithfully  
Sd/- G GANESH KUMAR  
DIRECTOR

**Copy to**

1. The Principals of all Private Un-Aided Engineering / Pharmacy / Architecture / MBA / MCA colleges in the State.
2. The Principal Secretary to Government, Higher Education (EC) Dept., AP for favour of information
3. The Secretary, APSCHE, Mangalagiri for favour of information

  
For DIRECTOR  


**Guidelines for Students Transfers through online**  
**for the academic year 2025-26**

1. Power of transfer of students from one Engineering / Pharmacy / Architecture / MBA / MCA College to another college at 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> year is delegated to the Commissioner of Technical Education, Andhra Pradesh to avoid delay and hardship to the students.
2. Transfer from Private Engineering College to a University College in any region shall not be permitted, because the University colleges if opt by the students not only causes practical problems, but also creates an imbalance in the homogeneity of the learners group.
3. The transfers may be permitted from one affiliated College to another or from a University college to a private (affiliated) college within the same university at the 2<sup>nd</sup> year stage on issue of NOCs from both the colleges.
4. No transfer can be permitted from one University affiliated private college to another University affiliated private college as all the Universities in the State are not following uniform syllabus and uniform system of examination.
5. No transfer can be permitted from autonomous college to other colleges and vice versa even though they are within the same university as the autonomous institutes are not following uniform syllabus and uniform system of examination
6. The total transfers including III & IV year if any should not exceed more than 1% of the total strength of the first year of the college.
7. Transfers at III and IV year can be considered under extreme hardship conditions on a case by case, consideration.
8. The transfer College may be permitted to fill up the unfilled seats of the previous year by transfer from the colleges affiliated to the same University on production of NOC by the college.
9. The transfer should be only in that branch of Engineering in which the student was studying in the college from where the transfer is sought.
10. Bulk Transfers are not permitted unless there is a closure of Institution / Course.
11. Student can apply for the transfer through online only at the URL: <http://dteapengg.in> only and No physical applications are accepted under any circumstances.
12. Students who are seeking to transfer are required to file their application with all supporting documents such as Medical Certificate / Parent transfer order / Proof of closure of course or institute (whichever is applicable), processing fee payment receipt etc., in online through the web application using the above link. The student needs to consult both the college before filing application.
13. Transfers are applicable to :
  - (a) One Private Professional College to another Private Professional College of same University (if both the institutes are non-autonomous)
  - (b) University constituent college to Private College of same university (if both the institutes are non-autonomous)
14. The students who wish to apply for transfer should pay the processing fee of Rs. 2,000/- through Payment Gateway and the receipt shall be uploaded in the portal.
15. The students shall file the applications in the portal for transfer, only after consultation from their present studying college and transfer seeking college for

issue of NOCs, as the processing fee once paid will not be refunded under any circumstances (even if the college not issued NOC / the transfer not effected)

16. Further instructions with respect to student transfers if any will be placed in the <http://dteapengg.in> only and no individual communications shall be sent either to student or college. For any clarifications on filling of online application for transfer and issue of NOC by the college, the queries may be sent to [cteapeh2018@gmail.com](mailto:cteapeh2018@gmail.com).
17. The transfers will be affected based on the following conditions with respect to tuition fee. The Student / Parents / Principals / Managements of the Institutions, concerned will be held responsible in case of any anomaly.
- (a) Students who are admitted under Category B i.e. Management quota or Spot admissions under Category A in an institution and subsequently transferred to other institution under 1% ceiling or unfilled vacancies of Convenor quota i.e. Category A are not eligible to claim tuition fee reimbursement / Scholarship.
- (b) Students who are admitted under Convenor Quota (i.e. Category A) & eligible for fee reimbursement, if subsequently, transferred to other institutions under the unfilled vacancy of Category B seats shall not be eligible to claim Tuition Fee Reimbursement / scholarship.
- (c) The difference in the tuition fee to be paid in the Institutions now transferred shall be the responsibility of the students / Parents.

Sd/- G GANESH KUMAR  
DIRECTOR

  
For DIRECTOR



**Undertaking by the Student & Parent for Student Transfer from one Professional Institution to another Professional Institution for the Academic year 2025-26**

I, \_\_\_\_\_ Son / Daughter of \_\_\_\_\_ studied \_\_\_ Year \_\_\_ Semester of B.Tech. / B.Pharmacy / Pharm.D / B.Arch. / MBA / MCA in the college: \_\_\_\_\_ have applied for transfer to the college \_\_\_\_\_ for the Academic year 2025-26.

I state that, I, myself studied the Students Transfers guidelines specified in **G.O.Ms.No: 122, Higher Education (EC.2) Department, Dated 01.09.2005 and Letter No. EHE02-16021/49/2025-E SEC-CTE, Dated: 25.05.2025 issued by the Director of Technical Education, Andhra Pradesh** and understood the procedure involved in effecting the transfers. I am aware that No Objection Certificate (NOC) is only a document required to process the transfer, but the receipt of the No Objection Certificates (NOCs) from the colleges does not confer the transfer.

**Important:**

1. Students who are admitted under Category B i.e. Management quota or Spot admission under Category-A in an institution and subsequently transferred to other institution under 1% ceiling or unfilled vacancies of Convenor quota i.e. Category A are not eligible to claim tuition fee reimbursement / Scholarship.
2. Students who are admitted under Convenor Quota (i.e., Category A) & eligible for fee reimbursement, if subsequently, transferred to other institutions under the unfilled vacancy of Category B seats shall not be eligible to claim Tuition Fee Reimbursement / scholarship.
3. The difference in the tuition fee to be paid in the Institutions now transferred shall be the responsibility of the students/Parents.
4. The student transfer processing fee, once paid will not be refunded under any circumstances (even if the transfer not effected/ college not issued NOC)

I have gone through the above mentioned points from Sl.No: 1 to 4 and accepted to follow. I am aware that, the college i am seeking transfer will reopen on \_\_\_\_\_(date) and in order to maintain the attendance and consider the academics, I state that, I, will continue in my college where I am studying at present i.e. \_\_\_\_\_ (college studying) till my transfer is effected to new college. I also state that, I am solely responsible for the consequences, if I leave the college where I am studying without any transfer orders from the competent authority.

**Parent / Guardian Signature**

**Student Signature**

(FORMAT FOR MEDICAL CERIFICATE)

**MEDICAL CERTIFICATE**

This is to certify that \_\_\_\_\_,  
Registration No: \_\_\_\_\_, Son / Daughter of \_\_\_\_\_,  
age: \_\_\_\_\_ years is studying \_\_\_\_\_ Year \_\_\_\_\_ Semester in the college: \_\_\_\_\_  
\_\_\_\_\_ is suffering from \_\_\_\_\_  
due to \_\_\_\_\_.

Hence, I am advising him/her to \_\_\_\_\_  
\_\_\_\_\_.

Date:

Place:



**Signature with stamp**

(Government Medical Officer

NOT below the rank of Civil Assistant Surgeon)

**Name** :

**Designation** :

**Registration No** :

**NOTE:**

The diagnosis reports (if any) are here with enclosed.



**APPGECET-ADMISSIONS-2025  
DETAILED NOTIFICATION**

- ❖ The qualified and eligible candidates of APPGECET-2025 are informed to attend APPGECET-2025 web counseling for admission into M. Tech /M. Pharmacy – Pharm.D (PB) courses for the academic year 2025-26 as per the schedule given below and verification will be online only.

<b>Sl. No</b>	<b>Activity</b>	<b>Dates</b>
1	Web Counseling Registration & Uploading of certificates	<b>17-07-2025 to 21-07-2025</b>
2	Online Certificate Verification	<b>18-07-2025 to 22-07-2025</b>
3	Special Category Certificate Verification at APPGECET-2025 Office, Examination Building, AU College of Engineering, Andhra University, Visakhapatnam.	<b>21-07-2025</b> <b>Reporting time 10:00 A.M.</b>
4	Web Options	<b>19-07-2025 to 23-07-2025</b>
5	Change of web options	<b>24-07-2025</b>
6	Allotment of Seats	<b>26-07-2025</b>
7	Reporting at the allotted Colleges	<b>27-07-2025 to 29-07-2025</b>
8	Commencement of Class Work	<b>28-07-2025</b>

- ❖ Candidates are informed that they should satisfy the admission rules prescribed in the related G.O. besides satisfying the eligibility criteria of the respective Universities and should be prepared to pay the tuition fee as applicable.
- ❖ The left over seats after allotment for GATE/GPAT Candidates will be available for APPGECET-2025 Candidates.
- ❖ The notification itself is a call for counseling. No separate call letters will be sent to the individual candidates.
- ❖ Mere attending Web counseling does not guarantee a seat.
- ❖ APPGECET-2025 qualified candidates have to pay counseling fee through online in <https://cets.apsche.ap.gov.in>
- ❖ Candidates have to pay a non-refunded counseling fee of Rs: 1000/- for OC/BC and Rs: 500/- for SC/ST Candidates.
- ❖ Counseling fee shall be paid online using credit card/debit card/ net banking options.
- ❖ Enter APPGECET-2025 Hall Ticket number and Rank, and click on pay fee online. Select any one mode of payment credit card / debit card/net banking and enter credentials. Once the transaction is successful, note the transaction ID.

Certificates to be uploaded by Sports / PH/NCC/CAP / Bharat Scouts Candidates along with other originals.

- ❖ PH Category: Candidates had to produce a certificate issued by the district medical board and only candidates who have disability of 40% and above are eligible.

CAP Category: Ex-Service personal have to produce the following

1. Service Certificate issued by Zill Sainik Wellfair Officer
2. Identity Card
3. Discharge Book for verification

Serving persons have to produce service certificate for the place of work indicating the relationship with candidate. **Only candidates whose parents or domicile of A.P. are eligible to considered under 'CAP' Category.**

- ❖ NCC/SPORTS Category: Candidates have to produce concerned certificates along with A.B.C. Certificates (s).

**Note: The decision of the authorities of NCC/CAP/PH/Sports/Bharat Scouts is final with regards to priorities fixed and convener has no role with the priorities assigned.**

### **ATTENTION OF CANDIDATES**

APPGECET Rankers who secure admissions only in Government universities are ELIGIBLE for Fee Reimbursement.

### **CERTIFICATES TO BE UPLOADED**

The following Original Certificates are to be uploaded.

Sl No	Certificates
1	APPGECET-2025 Rank Card & APPGECET-2025 Hall Ticket
2	Provisional Certificate/Degree Certificate & Memorandum of marks of qualifying Examination
3	Memo of SSC or its equivalent
4	Study Certificate from 10 <sup>th</sup> class to Graduation OR Residence Certificate for preceding 7 years from the qualifying examination Graduation in respect of candidates who have private study without any institutionalized education (Aadhaar card / House hold card)
5	Integrated community certificate issued by the competent authority in case of BC/SC/ST candidates
6	Residence certificate of father or mother for a period of 10 years in A.P. excluding the period of their employment outside A.P. from M.R.O. in case of candidates who studied outside the State of A.P.
7	Transfer Certificate for the institution last studied
8	Income Certificate / House hold card (while)/Ration Card
9	EWS Certificate issued by Tahsildar, if applicable.
10	Candidates who have studies in Telangana but wish to claim AU/SVU regions have to submit Local Status Certificate.



**ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION  
(A Statutory Body of the Government of A.P)**

3rd, 4<sup>th</sup>, 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road,  
Atmakur (V), Mangalagiri (M), Guntur-522 503, Andhra Pradesh  
www.https://apsche.ap.gov.in. Email: [secretary@apsche.org](mailto:secretary@apsche.org)



**PROCEEDINGS OF THE COMPETENT AUTHORITY AND THE CHAIRMAN,  
ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION, GUNTUR**

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**PRESENT : PROF. K. MADHUMURTHY  
CHAIRMAN**

Procs.No. APSCHE-CETs-APEAPCET-Spot/2025

Dt. 6-10-2025

Sub: APSCHE – CETs Section – APEAPCET-2025 – Operating Guidelines for filling Up of Spot quota seats under Category-A in Private Unaided Minority and Non-Minority Engineering Colleges offering B.Tech. for the academic year 2025-26 – issued – regarding.

Ref: 1. G.O.Ms.No. 74 Higher Education Department dated 28-7-2011  
2. G.O.Ms.No. 11 Higher Education Department dated 17-3-2017  
3. G.O.Ms.No. 32 Higher Education Department dated 27-8-2022  
4. G.O.Ms.No. 33 Higher Education Department dated 27-8-2022  
5. G.O.Ms.No. 20 Higher Education Department dated 12-5-2025  
6. Orders of the Hon'ble High Court in WP No. 16290 of 2007 and  
7. Orders of the Hon'ble High Court WP No.2105 of 2023.

-oOo-

**ORDER:-**

The Hon'ble High Court in WP No. 16290 of 2007 and WP No. 2105 of 2023 underscored the pivotal role of the Competent Authority in regulating admissions to unaided institutions and for issuing operating guidelines. In compliance with the orders of the Hon'ble High Court and Government orders under reference cited, the Competent Authority and the Chairman, Andhra Pradesh State Council of Higher Education hereby issued the following operating guidelines for admission of candidates into APEAPCET – 2025 under Spot Quota.

1. The Competent Authority will issue admission schedule along with the guidelines for filling up of seats under spot quota and Management quota seats for each CET -2025 and they are binding to all Managements of the Colleges and Students.
2. The seats left unfilled at the end of Final Phase are indicated in the vacancy position placed on website <https://cets.apsche.ap.gov.in>. Vacancy position (unfilled seats at the end of latest phase of counseling) of all colleges is placed on website while the vacancy of concerned college can be downloaded by login in through college user in the college / admin login.
3. The Convener APEAPCET-2025 (Admissions) has not collected the original certificates of the candidate at the time of granting the provisional admission

through counseling. Hence, the Principals of the Colleges concerned shall thoroughly verify the original certificates and collect all the photo copies of certificates and retain them.

4. On receipt of the vacant seats after completion of the final phase of admissions under Convener Quota, the College shall conduct internal sliding, if any. The candidates obtained seat in the internal sliding done by the college falls under spot quota and hence they are not eligible for fee reimbursement.
5. The college concerned shall issue a notification in the state wide leading news daily inviting applications for filling up of seats in APEAPCET-2025 under spot quota. The College shall provide detailed and complete information with regard to vacancies, eligibility criteria of the candidate, schedule of admissions, registration fee for the application, etc and upload in the College website.
6. The College shall arrive the vacancy position by following the procedure as given hereunder:

(i) Unfilled vacancies at the end of Final Phase are placed in respective college login portals of <https://cets.apsche.ap.gov.in>.

(ii) The vacant seats shall be filled through internal sliding with the same category candidate on merit of respective CET-2025 rank. **Such sliding of the candidates done by the College concerned shall be considered under spot quota and fee reimbursement will not be allowed for such sliding seats.**

(iii) Deduct the number of vacancies filled after conducting internal sliding from one branch to another branch and arrive the resultant vacancies in each branch.

(iv) If the same category candidate is not available, seat shall be filled with the candidate as per seat conversion matrix given below:

If seat is vacant in	Converted into					
OC General						Un reserved/ Open Category
OC Women	OC General					
BC-A General	BC-B General	BC-C General	BC-D General	BC-E General		
BC-B General	BC-C General	BC-D General	BC-E General	BC-A General		
BC-C General	BC-D General	BC-E General	BC-A General	BC-B General		
BC-D General	BC-E General	BC-A General	BC-B General	BC-C General		
BC-E General	BC-A General	BC-B General	BC-C General	BC-D General		
BC-A Women	BC-A General	BC-B General	BC-C General	BC-D General	BC-E General	
BC-B Women	BC-B General	BC-C General	BC-D General	BC-E General	BC-A General	
BC-C Women	BC-C General	BC-D General	BC-E General	BC-A General	BC-B General	
BC-D Women	BC-D General	BC-E General	BC-A General	BC-B General	BC-C General	

BC-E Women	BC-E General	BC-A General	BC-B General	BC-C General	BC-D General	
ST General	SC General					
ST Women	ST General	SC General				
SC General	ST General					
SC Women	SC General	ST General				
EWS Women	EWS General	No Conversion				

(v) The College shall arrive the total vacancies for Institutional spot admissions = Unfilled seats at the end of final Phase + Number not reported from the list of allotted candidates + Number reported but cancelled after Final Phase.

7. The College shall issue applications to all the candidates who approach the College and also receive filled in applications by following transparent procedures.

8. The College shall verify original certificates, as given hereunder, before preparation of merit list of the candidates before confirming admission. Only eligible candidates should be admitted. Admission shall be provisional until data is uploaded and approved by APSCHE.

(a) SSC Certificate

(b) Intermediate vocational candidates shall have passed Bridge course in Mathematics / Biological Sciences and Physical Sciences conducted by Board of Intermediate Education, AP

(c) Residence Certificate (if applicable)

(d) APEAPCET- 2025 Rank Card (if qualified)

(e) APEAPCET-2025 Hall Ticket (if qualified)

(f) Caste Certificate

(g) Transfer Certificate

(h) EWS Certificate (if applicable)

Note: The candidates possessing the qualifying examination certificate recognized as equivalent to Intermediate by Board of Intermediate Education of Andhra Pradesh shall alone be considered for admission.

9. The candidates shall fulfill the following eligibility criteria for admission into spot quota in EAPCET-2025.

(a) The candidates who have not taken admission so far are only eligible. Candidates shall not be allowed for spot admission without verifying original certificates.

(b) The vacancies are to be filled firstly with qualifying examination and secured rank in APEAPCET-2025 and secondly the candidates who have passed Intermediate examination with 45% and above for OC and 40% above for (BC/SC/ST) in aggregate / in the prescribed group subjects of relevant qualifying examination (Intermediate). In case of Inter vocational candidates, the candidates shall have passed bridge course in Mathematics / Biological Sciences and Physical Sciences conducted by Board of Intermediate Education, AP.

(c) Candidates who satisfy the definition of Local/Non-Local shall alone be granted admission.

(d) Candidates whose intermediate is from other state but either of the parents resided for a period of 10 years in A.P state are eligible for Spot Admissions.

(e) Candidates possessing the qualifying examination certificate recognized as equivalent to Intermediate by the Board of Intermediate Education, A.P., shall be asked to get the equivalency certificate from A.P.BIE before granting admission.

10. The College shall prepare and publish program wise merit list based on CET rank or qualifying marks by following transparent procedures as per the guidelines and following eligibility criteria of the candidates.

11. The Colleges shall upload the list of candidates admitted based on the merit list into APSCHE portal as per the schedules notified along with payment of registration and process fee as prescribed by the Competent Authority. Delay or failure in uploading may result in cancellation of admissions or withdrawal of affiliation.

12. Entering details of candidates admitted under spot admissions in the web portal along with attested or original certificates signed by the Principal are uploaded in the portal.

a) SSC or equivalent certificate

b) Intermediate Marks memo and Provisional Pass Certificate

c) Study Certificates

d) Residence certificate of either of parents in case of non-local candidates

e) APEAPCET-2025 Rank Card (if qualified)

f) APEAPCET –2025 Hall Ticket (if qualified)

g) Caste Certificate

h) Transfer Certificate

i) EWS Certificate valid for the year 2025-26 for OC candidates who want to claim reservation under EWS category. The EWS certificates obtained for the previous years shall not be considered.

j) Aadhar number (not mandatory) / APAAAR Id

Upload the scanned copies of all above certificates for Verification and for ratification of spot admissions made.

13. The Competent Authority will verify the list of admitted candidates and validated the same with reference to the GOs and as per the prescribed procedures.

14. The Competent Authority shall approve and ratify the validated list and communicate the proceedings to the college concerned.

15. If any deficiencies found during validation of admitted lists, the college concerned shall rectify the deficiencies within a stipulated time as per the schedule and obtain ratification of such admitted candidates.
16. The admitted candidates who are not fulfilled the required eligibility conditions will be summarily rejected by the Competent Authority.
17. The College shall adhere to the tentative schedule for conducting spot admissions in APEAPCET-2025.

SI.No	Description	From	To
1	Communication of unfilled vacancies	09-10-2025	
2	Internal sliding by the college	10-10-2025	
3	Notification issued by the college	11-10-2025	
4	Admission process, Uploading of admissions into the portal	13-10-2025	18-10-2025
5	Payment of Ratification fee	13-10-2025	19-10-2025
6	Ratification of admissions process	19-10-2025	22-10-2025
7	Issue of Proceedings by the Competent Authority	24-10-2025	
8	Rectification of discrepancies in the uploaded certificates	25-10-2025	27-10-2025
11	Final Phase of issuing proceedings	28-10-2025	
12	Closing date of Portal	31-10-2025	

18. The Colleges shall collect the following processing fee from each candidate admitted through EAPCET Spot admissions.

Status of Candidate	Registration Fee per candidate (for All Categories)
Qualified in EAPCET-2025	1200/-
Not qualified /Not appeared in EAPCET-2025	1800/-

19. The College shall
  - (i) Comply the spot admission schedule issued by the Competent Authority.
  - (ii) Upload admitted students' data promptly in the APSCHE portal as per schedule.
  - (iii) Take ratification of admissions prior to commencement of class work
20. The College shall not :
  - (i) admit students beyond the sanctioned intake and beyond the prescribed schedule.

- (ii) allow the students to attend class without the approval of the admission from the competent authority.
  - (iii) conduct spot admissions without APSCHE approval.
  - (iv) admit students without verifying original certificates and other supporting documents.
  - (v) collect excess fees or amounts not prescribed by APSCHE or APHERMC.
  - (vi) violate rules issued by the Government / Competent Authority.
  - (vii) continue any candidates who are not present in the current list of allotments. They shall be directed to report to the new institution immediately.
21. Please Note that the Students admitted through Spot Admissions (i.e.) leftover seats of the Convener quota subsequently in the Institutional Spot Admissions are not eligible for Tuition Fee Reimbursement Vide G.O.Ms.No.66 Social Welfare (SW.EDN.2) Department Dated 08.09.2010.
22. Further, the College shall follow the above guidelines scrupulously and in case of any doubt they are requested to contact **9100998069 (or) coordinatorcets@apsche.org**.

Note: These Guidelines are not applicable for University Engineering colleges and self-financed programs of Universities.

COMPETENT AUTHORITY &  
CHAIRMAN – APSCHE

/ BY ORDER /

  
SECRETARY-APSCHE

To  
The Management of the Engineering  
Colleges offering Engineering programs

Copy to:  
CETs Section, APSCHE



**ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION  
(A Statutory Body of the Government of A.P)**

3rd, 4<sup>th</sup>, 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road,  
Atmakur (V), Mangalagiri (M), Guntur-522 503, Andhra Pradesh  
[www.apsche.org](http://www.apsche.org). Email: [academiccell@apsche.org](mailto:academiccell@apsche.org)



**OPERATING GUIDELINES FOR ADMISSION OF CANDIDATES  
INTO APECET -2025 UNDER SPOT QUOTA**

The Hon'ble High Court in WP No. 16290 of 2007 and WP No. 2105 of 2023 underscored the pivotal role of the Competent Authority in regulating admissions to unaided institutions and for issuing operating guidelines. In compliance with the orders of the Hon'ble High Court, the Competent Authority and the Chairman, Andhra Pradesh State Council of Higher Education hereby issued the following operating guidelines for admission of candidates into APECET – 2025 under Spot Quota.

1. The Candidates have been asked to report at the respective institutions on or before 26.07.2025 without fail. Seats left unfilled at the end of Final Phase are indicated in the vacancy position placed in website <https://cets.apsche.ap.gov.in>. Vacancy position (unfilled seats at the end of latest phase of counseling) of all colleges is placed in website while the vacancy of concerned college can be downloaded by logging in through college user in the department site.
2. The Convener APECET-2025 (Admissions) had not collected the original certificates of the candidate at the time of granting the provisional admission through counseling. Hence, the Principals of the Colleges concerned shall thoroughly verify the original certificates and collect all the photo copies of certificates and retain them.
3. On receipt of the vacant seats after completion of the final phase of admissions under Convener Quota, the College shall conduct internal sliding, if any. The candidates obtained seat in the internal sliding done by the college falls under spot quota and hence they are not eligible for fee reimbursement.
4. The college concerned shall issue a notification in the state wide leading news daily inviting applications for filling up of seats in APECET-2025 under spot quota. The College shall provide detailed and complete information with regard to vacancies, eligibility of the criteria candidate, schedule of admissions, registration fee for the application, etc and upload in the College website.
5. The College shall arrive the vacancy position by following the procedure as given hereunder:

(i) Unfilled vacancies at the end of Final Phase are placed in respective college login portals of <https://cets.apsche.ap.gov.in>.

(ii) The vacant seats shall be filled through internal sliding with the same category candidate on merit of respective CET-2025 rank. Deduct the number of vacancies filled after conducting internal sliding from one branch to another branch and arrive the resultant vacancies in each branch.

(iii) If same category candidate is not available, seat shall be filled with the candidate as per seat conversion matrix given below:

If seat is vacant in	Converted into					
OC General						Un reserved/ Open Category
OC Women	OC General					
BC-A General	BC-B General	BC-C General	BC-D General	BC-E General		
BC-B General	BC-C General	BC-D General	BC-E General	BC-A General		
BC-C General	BC-D General	BC-E General	BC-A General	BC-B General		
BC-D General	BC-E General	BC-A General	BC-B General	BC-C General		
BC-E General	BC-A General	BC-B General	BC-C General	BC-D General		
BC-A Women	BC-A General	BC-B General	BC-C General	BC-D General	BC-E General	
BC-B Women	BC-B General	BC-C General	BC-D General	BC-E General	BC-A General	
BC-C Women	BC-C General	BC-D General	BC-E General	BC-A General	BC-B General	
BC-D Women	BC-D General	BC-E General	BC-A General	BC-B General	BC-C General	
BC-E Women	BC-E General	BC-A General	BC-B General	BC-C General	BC-D General	
ST General	SC General					
ST Women	ST General	SC General				
SC General	ST General					
SC Women	SC General	ST General				
EWS Women	EWS General	No Conversion				

(iv) The College shall arrive the total vacancies for Institutional spot admissions = Unfilled seats at the end of final Phase + Number not reported from the list of allotted candidates + Number reported but cancelled after Final Phase + Number of Category-B Vacancies of 1st Year B.Tech – 2024.

6. The College shall issue applications to all the candidates who approached to the College and also receive filled in applications by following transparent procedures.
7. The College shall verify original certificates, as given hereunder, before preparation of merit list of the candidates, before confirming admission. Only eligible candidates should be admitted. Admission shall be provisional until data is uploaded and approved by APSICHE.

- (a) SSC Certificate
- (b) Diploma/B.Sc.Marks Memorandums of 3Years, CMM and PC
- (c) Residence Certificate
- (d) APECET- 2025 Rank Card (if qualified)
- (e) APECET-2025 Hall Ticket (if qualified)
- (f) Caste Certificate
- (g) Transfer Certificate
- (h) EWS Certificate (if applicable)

Note: The candidates those submitted other State Diploma Certificates shall submit equivalence certificate from the State Board of Technical Education of Andhra Pradesh.

8. The candidates shall fulfill the following eligibility criteria for admission into spot quota in ECET-2025.

(a) The candidates who have not taken admission so far are only eligible. Candidates shall not be allowed for spot admission without verifying original certificates.

(b) The vacancies are to be filled firstly with qualified candidates in the qualifying examination and secured rank in APECET-2025 and secondly the candidates who have passed Diploma/B.Sc. Examination with 45% and above (OC), 40% and above (BC/SC/ST) are to be considered.

(c) Candidates who satisfy the definition of Local/Non-Local shall alone be granted admission.

(d) Candidates whose diploma is from other state but either of the parents resided for a period of 10 years in A.P state are eligible for Spot Admissions.

(e) Candidates possessing Diploma Certificates other than those issued by the State Board of Technical Education, A.P. shall be asked to get the equivalency certificate from A.P.SBTET before granting admission.

(f) Eligibility criteria enclosed in the ANNEXURE-I & ANNEXURE-II (Emerging Areas) shall be followed for candidates qualified in APECET-2025.

(g) For candidates not qualified in APECET and belonging to Diploma in Electronics and Instrumentation or Diploma in Applied Electronics and Instrumentation shall not be offered ECE branch at degree level as such facility is not extended to qualified candidates as per the Government Orders. For other diploma holders such restriction does not exist.

**Note:-** Candidates who have passed the Three year B.Sc. Degree Examination with Mathematics as one of the subject in the group combination from a recognized University in the State or its equivalent examination are only eligible for entry into the relevant courses of Engineering as per G.O. in vogue. All Diploma Holders are to be considered first for available vacancies and thereafter B.Sc. passed candidates for left over vacancies in the Institutional Spot admissions.

9. The College shall prepare and publish program wise merit list based on CET rank or qualifying marks by following transparent procedures as per the guidelines and following eligibility criteria of the candidates.
10. The Colleges shall upload the list of candidates admitted based on the merit list into APSCHE portal as per the schedules notified along with payment of registration and process fee as prescribed by the Competent Authority. Delay or failure in uploading may result in cancellation of admissions or withdrawal of affiliation.
11. Entering details of candidates admitted under spot admissions in the web portal along with attested or original certificates signed by the Principal are uploaded in the portal.
  - a) SSC or equivalent certificate
  - b) Diploma/B.Sc.Marks Memorandums of 3 Years, CMM and PC
  - c) Study Certificates
  - d) Residence certificate of either of parents in case of non-local candidates
  - e) APECET-2025 Rank Card (if qualified)
  - f) APECET –2025 Hall Ticket (if qualified)
  - g) Caste Certificate
  - h) Transfer Certificate
  - i) EWS Certificate valid for the year 2025-26 for OC candidates who want to claim reservation under EWS category. The EWS certificates obtained for the previous years shall not be considered.

Upload the scanned copies of all above certificates for Verification and for ratification of spot admissions made.

12. The Competent Authority will verify the list of admitted candidates and validate the same with reference to the GOs and as per the prescribed procedures.
13. The Competent Authority shall approve and ratify the validated list and communicate the proceedings to the college concerned.

14. If any deficiencies are found during validation of admitted lists, the college concerned shall rectify the deficiencies within the stipulated time and obtain ratification of such admitted candidates.
15. The admitted candidates who do not fulfilled the required eligibility conditions will be summarily rejected by the Competent Authority.
16. The College shall adhere to the schedule for conducting spot admissions in APECET-2025.

Sl. No.	Description	From	To
1.	Communication of unfilled vacancies	29.09.2025	
2.	Internal sliding by the college	01.10.2025	
3.	Notification issued by the college	02.10.2025	
4.	Admission process	03.10.2025	05.10.2025
5.	Preparation of list of selected candidates	06.10.2025	07.10.2025
6.	Uploading of admissions into the portal	08.10.2025	11.10.2025
7.	Payment of Ratification fee	08.10.2025	11.10.2025
8.	Ratification of admissions process	12.10.2025	14.10.2025
9.	Issue of Proceedings by the Competent Authority	15.10.2025	
10.	Rectification of discrepancies in the uploaded certificates	16.10.2025	17.10.2025
11.	Final Phase of issuing proceedings	18.10.2025	
12.	Closing date of Portal	19.10.2025	

17. The Colleges shall collect the following processing fee from each candidate admitted through ECET Spot admissions.

Status of Candidate	Registration Fee per candidate (for All Categories)
Qualified in ECET – 2025	1000/-
Not qualified /Not appeared in ECET-2025	1400/-

18. The College shall
  - (i) comply with the spot admission schedule issued by the Competent Authority.
  - (ii) Upload admitted students' data promptly in the APSCHE portal as per schedule.
  - (iii) Take ratification of admissions prior to commencement of class work

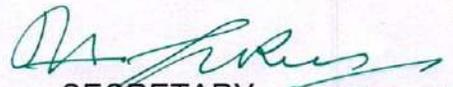
19. The College shall not

- (i) admit students beyond the sanctioned intake and beyond the prescribed schedule.
  - (ii) allow the students to attend class without the approval of the admission from the competent authority.
  - (iii) conduct spot admissions without APSCHE approval.
  - (iv) admit students without verifying original certificates and other supporting documents.
  - (v) collect excess fees or amounts not prescribed by APSCHE or APHERMC.
  - (vi) violate rules issued by the Government / Competent Authority.
  - (vii) The colleges shall not continue any candidates who are not present in the current list of allotments. They shall be directed to report to the new institution immediately.
20. Please Note that the Students admitted through Spot Admissions (i.e.) leftover seats of the Convenor quota and vacant seats of Category-B of 1st Year B.Tech subsequently in the Institutional Spot Admissions are not eligible for Tuition Fee Reimbursement Vide G.O.Ms.No.66 Social Welfare (SW.EDN.2) Department Dated 08.09.2010.
21. Further, the College shall follow the above guidelines scrupulously and in case of any doubt they are requested to contact **9100998069** or **coordinatorcets@apsche.org**.

Note: These Guidelines are not applicable for University Engineering colleges and self-financed programs of Universities

COMPETENT AUTHORITY &  
CHAIRMAN – APSCHE

/ BY ORDER /

  
SECRETARY 29.9.25  
APSCHE

**GOVERNMENT OF ANDHRA PRADESH**  
**DEPARTMENT OF TECHNICAL EDUCATION**  
**APEAPCET-2025 ADMISSIONS**  
**PRESS NOTE**

Sir / Madam

Admission Committee meeting of APEAPCET – 2025 admissions was convened by the Convenor & Director of Technical Education APEAPCET-2025 admissions, Sri G.Ganesh Kumar, IAS, at APSCHE, i.e., on 03.07.2025. The admission schedule for APEAPCET - 2025 is as follows:

**1) Admissions Schedule for Web Counselling:**

<b>SNO</b>	<b>ACTIVITY</b>	<b>DATES</b>
1	Date of issue of Notification	04.07.2025
2	Date of Publication in News papers	05.07.2025
3	Registration Cum Payment of Processing Fee	07.07.2025 to 16.07.2025
4	Verification of uploaded Certificates (Online)at HLCs	07.07.2025 to 17.07.2025
5	Dates of Web Options Entry	10.07.2025 to 18.07.2025
6	Change of Web Options	19.07.2025
7	Release of Seat Allotment	22.07.2025
8	Self-Joining & Reporting at allotted colleges	23.07.2025 to 26.07.2025
9	Attending for Classes at college	04.08.2025

**2) The candidates are advised to keep the following certificates ready for verification for Web Counselling.**

- Processing fee (Online payment) receipt
- APEAPCET- 2025 Rank Card
- APEAPCET- 2025 Hall Ticket
- S.S.C. or its equivalent Marks memo.
- Intermediate or its equivalent
- VI to XII Study Certificates
- Transfer Certificate(TC) from the College last studied

- Income Certificate issued after 01.01.2022 by competent authority or White ration card for claiming tuition fee reimbursement, if applicable.
- Caste Certificate issued by competent authority in case of reserved candidates(BC/SC/ST).
- Economically Weaker Section (EWS) Certificate (if applicable) for the year 2025-26.
- Persons With bench mark disability (PWD) / Children of Armed Personnel (CAP) / NCC / SPORTS&GAMES / SCOUTS&GUIDES/Minority Certificate, if applicable.
- Local status certificate (if applicable) i.e. a candidate who migrates to any part of the state of Andhra Pradesh from the state of Telangana from 02-June-2014 to on/before 01-June-2024 shall be regarded as the local candidate in the state of Andhra Pradesh.
- Residence certificate for preceding 7 years of the Qualifying examination i.e. SSC or its equivalent in respect of Private candidates (in case where the candidate has no institutionalized education).
- Residence certificate(not Nativity) of ether of parents for 10 years in Andhra Pradesh issued by revenue officials or Service certificate from State/Central/Public Sector Units/Quasi Govt. Organizations if either of parents is working currently in Andhra Pradesh -. In case of non-local candidates

### 3) CONVENOR'S OFFICE ADDRESS:

THE CONVENER,  
APEAPCET-2025 ADMISSIONS,  
FLAT.NO:501, GARUDADRI KK TOWERS,  
MANGALAGIRI, GUNTUR DIST-522 503.

### 4) Convenor Office Contact Details:

**Email Id:** [convenorapeapcet2025@gmail.com](mailto:convenorapeapcet2025@gmail.com)

**Help Desk Numbers:** 7995681678, 7995865456 and 9177927677

**(Timings as per the schedule from 9:00 AM to 5:00 PM)**

**CONVENOR & DTE  
EAPCET-2025 ADMISSIONS**

*Vm/aw  
03/07/25*



**ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION  
(A Statutory Body of the Government of A.P)**

3rd, 4<sup>th</sup>, 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road,  
Atmakur (V), Mangalagiri (M), Guntur-522 503, Andhra Pradesh  
<https://apsche.ap.gov.in>. Email: [secretary@apsche.org](mailto:secretary@apsche.org)



**PROCEEDINGS OF THE COMPETENT AUTHORITY AND THE CHAIRMAN,  
ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION, GUNTUR**

=====

**PRESENT : PROF. K. MADHUMURTHY  
CHAIRMAN**

Procs.No. APSCHE-CETs-APEAPCET-MQ-Cat-B-Non-NRI/2025 Dt. 7-10-2025

**Sub:** APSCHE – CETs Section – APEAPCET-2025 – Operating Guidelines for filling Up of Management quota seats under Category-B in Private Unaided Minority and Non-Minority Engineering Colleges offering B.Tech. for the academic year 2025-26 – issued – regarding.

**Ref:** 1. G.O.Ms.No. 74 Higher Education Department dated 28-7-2011  
2. G.O.Ms.No. 11 Higher Education Department dated 17-3-2017  
3. G.O.Ms.No. 32 Higher Education Department dated 27-8-2022  
4. G.O.Ms.No. 33 Higher Education Department dated 27-8-2022  
5. G.O.Ms.No. 20 Higher Education Department dated 12-5-2025  
6. Orders of the Hon'ble High Court in WP No. 16290 of 2007 and  
7. Orders of the Hon'ble High Court WP No.2105 of 2023.

-oOo-

**ORDER:-**

The Hon'ble High Court in WP No. 16290 of 2007 and WP No. 2105 of 2023 underscored the pivotal role of the Competent Authority in regulating admissions to unaided institutions and for issuing operating guidelines. In compliance with the orders of the Hon'ble High Court, the Competent Authority and the Chairman, Andhra Pradesh State Council of Higher Education hereby issued the following operating guidelines for admission of candidates into APEAPCET – 2025 under Management Quota in Private Unaided Minority and Non-Minority Professional institutions to ensure admission to the eligible meritorious candidates in a fair, transparent and non-exploitative manner.

1. The Competent Authority will issue admission schedule along with the guidelines for filling up of seats under spot quota and Management quota seats for each CET -2025 and they are binding to all Managements of the Colleges and Students.
2. The college shall publish a notification in widely circulated English and Telugu, newspapers indicating the availability of Category-B seats, program-wise intake, eligibility, schedule for application, and fee details.
3. A web portal has been designed for category-B admissions. The institutions may login to the portal <https://cets.apsche.ap.gov.in> and access SPOT & CAT-B ADMISSIONS 2025 (College registration login).

4. The login credentials for accessing and utilizing the web portal for making Category-B admissions will be provided to every institution. The user manual for Category-B admissions will be provided in the web portal.
5. The College shall fill up the Category-B – NRI Quota admissions and unfilled NRI quota seats (converted to Non- NRI) as per the schedule.
6. The institutions that are approved by All India Council for Technical Education and permitted to fill NRI seats not exceeding 15% of the sanctioned intake in each course for the academic year shall admit NRI candidates (sons and daughters of NRIs) who have passed the qualifying examination with not less than 50% aggregate marks in the qualifying examination or Cumulative Grade Point Average (CGPA) equivalent to 5 on a scale of 10.
7. The Institutions shall also accept applications online or in person and issue acknowledgement to the candidates.
8. The EAPCET Category-B admission procedure involves the following steps to be performed by the college Managements.

- Step 1 : Derive Vacancy
- Step 2 : Registration of Candidate
- Step 3 : Payment of processing fee

9. The College shall derive vacancies for Cat-B (Non-NRI) quota by entering branch wise NRI filled data in the portal.
10. The Institutions shall enter the program-wise sanctioned intake, fee fixed by APHERMC, and special category seat matrix on the APSICHE portal using their login credentials and digital key. Once data is submitted and verified, no changes are allowed.
11. The institution shall upload the data of the applications received in person into the web portal as per schedule by paying the candidate registration fee through online mode as detailed below:

S. No.	CET Admissions	Registration Fee per candidate in Rs.
1	APEAPCET- CAT-B Non-NRI APEAPCET-2025 Qualified	Rs.1000/-
2	APEAPCET-CAT-B Non-NRI APEAPCET-2025 - Not appeared / Not Qualified	Rs.1200/-

12. The College shall verify original certificates, as given hereunder, before preparation of merit list of the candidates, before confirming admission. Only eligible candidates should be admitted and upload in the portal for ratification of admissions by the Competent Authority. Admission shall be provisional until data is uploaded and approved by APSICHE.

(a) SSC Certificate

- (b) Intermediate vocational candidates shall have passed Bridge course in Mathematics / Biological Sciences and Physical Sciences conducted by Board of Intermediate Education, AP
- (c) Residence Certificate (if applicable)
- (d) APEAPCET- 2025 Rank Card (if qualified)
- (e) APEAPCET-2025 Hall Ticket (if qualified)
- (f) Caste Certificate
- (g) Transfer Certificate
- (h) EWS Certificate (if applicable)

Note: The candidates possessing the qualifying examination certificate recognized as equivalent to Intermediate by Board of Intermediate Education of Andhra Pradesh shall alone be considered for admission.

13. The Colleges / Institutions shall prepare branch wise selection list as per the merit and eligibility of the candidate and upload into the web portal along with the supporting documents for verification and ratification by the Competent Authority.
14. The seats remaining unfilled, after filling up of seats under NRI quota, shall be filled with eligible candidates, who have qualified in the APEAPCET - 2025 examination on merit basis with candidates securing not less than 45% (40% in case of candidates belonging to reserved categories) of marks in the prescribed group subjects taken together/aggregate marks in the qualifying examination.
15. Thereafter, if any seats still remain unfilled, such seats may be filled on merit basis with candidates securing not less than 45% (40% in case of candidates belonging to reserved categories) of marks in the prescribed group subjects taken together / aggregate marks in the qualifying examination (+2 or its equivalent), as prescribed.
16. Candidates who satisfy the definition of Local/Non-Local shall alone be granted admission in the first priority.
17. Candidates whose intermediate is from other state but either of the parents resided for a period of 10 years in A.P state are eligible for Spot Admissions.
18. Candidates possessing the qualifying examination certificate recognized as equivalent to Intermediate by the Board of Intermediate Education, A.P., shall be asked to get the equivalency certificate from A.P.BIE before granting admission.
19. The Competent Authority will verify the list of admitted candidates and validate the same with reference to the GOs and as per the prescribed procedures.
20. The Competent Authority shall approve and ratify the validated list and communicate the proceedings to the college concerned.
21. The Candidates shall report to the institution within the given timeline, pay the prescribed fee, and complete the admission formalities. The institution shall confirm the admission on the portal.

22. The remaining seats shall be filled on merit basis with candidates including from other states and union territories who have secured rank at JEE (Mains) and secured not less than 45% (40% in case of candidates belonging to reserved categories) of marks in the prescribed group subjects taken together/aggregate marks in the qualifying examination.
23. In case of unfilled seats if any, the concerned college may admit candidates from out of left over candidates in order of merit from the merit list. After completion of the admission process, the institutions shall forward the list of admitted candidates for approval by the Competent Authority as per the prescribed schedule.
24. The candidates admitted under Cat-B Quota are not eligible for fee reimbursement.
25. The Institutions shall collect only the fee approved and notified by the Andhra Pradesh Higher Education Regulatory and Monitoring Commission (APHERMC). No donation or capitation fee in any form shall be collected. Any violation will invite strict penal action, including cancellation of admissions, fine, and withdrawal of affiliation.
26. The Competent Authority shall have the authority to impose fine or to initiate action or both for violation of Instructions as per the G.O's in vogue.
27. If any deficiencies found during validation of admitted lists, the college concerned shall rectify the deficiencies within a stipulated time as per the schedule and obtain ratification of such admitted candidates.
28. The admitted candidates who have not fulfilled the required eligibility conditions will summarily be rejected by the Competent Authority.
29. The College shall adhere to the tentative schedule for conducting CAT-B (Non-NRI) admissions in APEAPCET-2025.

SI.No	Description	From	To
1	Notification issued by the college	18-10-2025	
2	Admission process	19-10-2025	23-10-2025
3	Preparation of list of selected candidates	24-10-2025	25-10-2025
4	Uploading of admissions into the portal	26-10-2025	29-10-2025
5	Payment of Ratification fee	26-10-2025	29-10-2025
6	Ratification of admissions process and issue of initial Proceedings by the Competent Authority	30-10-2025	3-11-2025
7	Rectification of discrepancies in the uploaded certificates	4-11-2025	5-11-2025
8	Final Phase of issuing proceedings	6-11-2025	
9	Closing date of Portal	7-11-2025	

30. The College shall
- (i) Comply the Management quota admission schedule issued by the Competent Authority.
  - (ii) Upload admitted students' data promptly in the APSCHE portal as per schedule.
  - (iii) Take ratification of admissions prior to commencement of class work
31. The College shall not
- (a) admit students beyond the sanctioned intake and beyond the prescribed schedule.
  - (ii) allow the students to attend class without the approval of the admission from the competent authority.
  - (iii) conduct management quota admissions without APSCHE approval.
  - (iv) admit students without verifying original certificates and other supporting documents.
  - (v) collect excess fees or amounts not prescribed by APSCHE or APHERMC.
  - (vi) violate rules issued by the Government / Competent Authority.
  - (vii) continue any candidates who are not present in the current list of allotments. They shall be directed to report to the institution they are allotted, immediately.
32. Further, the College shall follow the above guidelines scrupulously and in case of any doubt they are requested to contact **9100998069 (or) coordinatorcets@apsche.org**.

Note: These Guidelines are not applicable for University Engineering colleges and self-financed programs of Universities.

COMPETENT AUTHORITY &  
CHAIRMAN – APSCHE

/ BY ORDER /

  
SECRETARY-APSCHE

7.10.25

To  
The Management of the Engineering  
Colleges offering Engineering programs

Copy to: CETs Section, APSCHE

**DEPARTMENT OF TECHNICAL EDUCATION AND APSCHE**  
**APECET-2025 ADMISSIONS**  
**DETAILED NOTIFICATION- PHASE-I**

**CERTIFICATE VERIFICATION AND OPTION EXERCISE FOR WEB BASED  
COUNSELLING**

The Qualified & eligible candidates of APECET-2025 Diploma Holders in Engineering, Pharmacy, Agriculture and Degree holders with B.Sc. (Maths) are informed that the web counselling process comprising payment of processing fee cum registration, online certificate verification and option entry will be conducted from 04-07-2025 to 11-07-2025. The candidates are instructed to follow guidelines/instructions or user manual to proceed for web counselling process.

The Qualified and eligible candidates of APECET-2025 Diploma Holders in Engineering, Pharmacy, Agriculture and Degree holders with B.Sc. (Maths) are informed to participate in web counselling for the seats available in Engineering and Pharmacy colleges in the State of Andhra Pradesh (both University and Private) for the academic year 2025-26.

The web counselling schedule for the 1<sup>st</sup> Phase for APECET-2025 Admissions is given below.

<b>SNO</b>	<b>ACTIVITY</b>	<b>DATES</b>
1	Online Payment of Processing Fee cum Registration(Candidate registration)	04.07.2025 To 08.07.2025
2	Online Verification of uploaded certificates at notified Help Line centres (HLCs)	04.07.2025 To 09.07.2025
3	Exercising the Web-Options by the registered and eligible Candidates	07.07.2025 To 10.07.2025
4	Change of Web-Options for the candidates	11.07.2025
5	Release of seat allotments	13.07.2025
6	Self-Reporting and Reporting at college	14.07.2025 To 17.07.2025
7	Commencement of classwork	14.07.2025

## **I. Registration and Payment of Processing fee:**

1. Open the website using <https://cets.apsche.ap.gov.in> and click on link AP ECET-2025 ADMISSIONS
2. Then click on "**Candidate Registration**" link
3. Candidate can enter into Registration form by using "ECET Hall Ticket Number" and "Date of Birth"
4. Candidate Registration form with all the basic information is displayed, verify all the details thoroughly.

- If no modifications/updates required, candidate can use the provision by selecting the option "**NO**" from the drop-down box provided in **Verify** box under the Label "**Do you want to make any changes in the above information provided**" and select Help Line Centre, accept the declaration and click on **submit** button. Then the candidate will be directed to processing fee payment gateway.

(or)

- If any modification/update required in the information provided, candidate can use the provision to make changes by selecting the option "**yes**" from the drop-down box provided in **Verify** box under the Label "**Do you want to make any changes in the above information provided**" and click on submit button, which will direct the candidate to next page where candidate can make any corrections to rectify the mistakes using suitable data with relevant document proofs to be uploaded through online. Then select Help Line Centre, accept the declaration and click on **submit** button. The candidate will be directed to processing fee payment gateway.
- The processing fee for web counselling is Rs.1200/- (for OC/BC) and Rs. 600/- (for SC/ST). The candidates are instructed to pay through online by credit card/ debit card/net banking etc in web site <https://cets.apsche.ap.gov.in>
- All the candidates from 1 to Last Rank can pay the processing fee from 04.07.2025 to 08.07.2025 using URL <https://cets.apsche.ap.gov.in>

5. Once the payment is success click on **print button** and take a print out.

## **II. Verification of Certificates (Online):**

### **A) Candidates other than PWD, CAP, Scouts & Guides, NCC, Sports & Games and Anglo-Indian**

All candidates (except those candidates belonging to PWD, CAP, Scouts & Guides, NCC, Sports & Games and Anglo-Indian categories) are instructed to upload the required certificates and select their preferred Help Line Center for online verification of their uploaded certificates. The authorities at the selected Help Line Centers will verify the uploaded certificates online. Therefore, candidates do not need to visit/attend the Help Line Centers physically for certificates verification, unless they face any issues.

**Note: The majority of the candidates are committing the following mistakes during registration:**

- (i) Not uploading the appropriate certificate (s)
- (ii) Improper scanning of certificate(s) (images of certificates are not visible).

Hence the candidates are requested to take utmost care while scanning and uploading of the certificates.

The verification officers at the Help Line Centers will verify the uploaded certificates online. If all the certificates are clear, visible and valid, then the concern verification officer will approve the certificates. Otherwise, the candidate will receive a message requesting re-upload of the necessary certificate(s). Reuploading provision is given only for one time for the candidate to submit their pending certificate (s). Hence Candidates are therefore advised to regularly verify the status of their application online.

The candidates are informed that the verification of following certificates have to be verified by the counselling authorities. The candidates are required to upload only the necessary documents during the Registration.

1. SSC marks memo
2. Diploma/ Degree marks memo
3. VII class to Diploma study certificates for Diploma Holders (or) IX to Degree study certificates for B.Sc (maths) degree holders
4. Caste Certificate
5. Transfer Certificate(T.C)
6. Income Certificate issued on or after 01.01.2022 for claiming tuition fee reimbursement
7. Local status certificate (if applicable) i.e a candidate who migrates to any part of the state of Andhra Pradesh from the state of Telangana from 02-June-2014 to on/before 01-June-2024 shall be regarded as the local candidate in the state of Andhra Pradesh.
8. EWS certificate valid for the year 2025-26 from MeeSeva, for OC candidates who want to claim reservation under EWS category.
9. Residence Certificate (for private studied candidates)

**B) Candidates belongs to PWD, CAP, Scouts & Guides, NCC , Sports & Games and Anglo-Indian.**

The Special Category candidates viz.Anglo-Indian, PWD, CAP, Scouts & Guides,NCC and Sports & Games certificates have to upload documents for online verification and also instructed to attend physically with all the original certificates and two sets of Xerox copies at **Government Polytechnic, Vijayawada** (Help Line Centre(HLC) for Special Category candidates). After the verification of data by online and physically by the verification officers, then the candidates have to ascertain the status of eligibility by using "**Print your Application form**" link. If they are eligible they can proceed for exercise options as per the schedule. **No certificate verification for special categories in final phase.**

**Note: The majority of the candidates are committing the following mistakes during registration:**

- (i) Not uploading the appropriate certificate
- (ii) Improper scanning of certificate(s) (images of certificates are not visible).

Hence the candidates are requested to take utmost care while scanning and uploading of the certificates.

The verification officers at Help Line Centers will verify the uploaded certificates online. After verification of certificates, the verification officer may approve if all the certificates are visible and proper. Else the verification officer may ask the candidate to Re-upload the certificate (only one time is allowed). Therefore the candidates are requested to verify the status of application.

The candidates are informed that the verification of certificates viz. SSC marks memo, Diploma/ Degree marks memo, VII class to Diploma study certificates or IX to Degree study certificates for B.Sc (maths) degree holders, Caste Certificate, Income Certificate/Ration Card/Rice card (scan both sides as a single image and upload), Economically Weaker section (EWS) certificate (Valid for the year 2025-26), Residence Certificate have to be verified by the counselling authorities. But the candidates are required to upload only the relevant documents.

**Verification of special category certificates:**

- 1.PWD (Persons with disability)
- 2.CAP (Children of Armed Personnel).
- 3.Sports & Games
- 4.Scouts& Guides
5. NCC (National Cadet Cops)
- 6.Anglo-Indian

The schedule for centralised certificate verification (for all Diploma branches & Degree holders with B.Sc. (Maths)) for Anglo-Indian, PWD, CAP, NCC, Scouts & Guides, SPORTS & GAMES categories is **at Government Polytechnic, Vijayawada** only.

**(The Reporting time is 9.00 a.m. every day)**

DATE	CATEGORY	INTEGRATED RANKS CALLED
08-07-2025	CAP	1 to 20000
	NCC	1 to 15000
	SPORTS&GAMES	1 to 15000
	Anglo-Indian	1 to LAST RANK
09-07-2025	CAP	20001 to LAST RANK
	NCC	15001 to LAST RANK
	SPORTS&GAMES	15001 to LAST RANK
	PWD	1 to LAST RANK
	Scouts & Guides	1 to LAST RANK

The Candidate can check the status of the application submitted through "**Candidate Registration**" by clicking on "**Print your application form**" to know whether the application is under progress of verification or in reupload stage or completed using Hall ticket number and Date of Birth.

1. Enter Hall ticket Number and Date of Birth then click on "Submit" button.
  - a. The candidate details will be displayed at the screen the candidates whose certificates got verified online will get display message "**Candidate is eligible for exercising options**". All such candidates have to proceed to option entry as per the schedule given in the notification.
  - b. The candidate details will be displayed at the screen the candidates whose certificates got verified online and **Rejected** will get display message "**Candidate is not eligible for exercising options**". All such candidates have to approach the selected HLC with valid document proofs for getting eligibility of exercising options.
  - c. The candidates whose certificates are not verified online will be displayed a message "**certificate verification is under progress**". The uploaded certificates shall be verified by the concerned Help Line centre authorities and decide the eligibility. If candidate is eligible then candidates have to proceed to option entry as per the schedule given in the notification.

### **Certificates required for Web Counselling:**

The candidates are requested to keep the following certificates ready before proceeding for Online Web Counselling.

- 1) APECET-2025 Rank card.
- 2) APECET-2025 Hall Ticket.
- 3) Memorandum of Marks (Diploma/Degree).

- 4) Provisional Diploma Certificate/Degree Certificate.
- 5) Proof of Date of Birth (SSC or its Equivalent Memo).
- 6) Study Certificate from VII to Diploma/9th to Degree B. Sc. (Maths) candidates
- 7) Residence Certificate of candidate for a period of 7 years preceding to qualifying examination in case where the candidate has no institutionalized education.
- 8) In respect of Non-Local candidates in order to consider them for allotment under unreserved seats the following certificates needs to be submitted.
  - a) **Residence Certificate**: Candidates who have resided in the State for a total period of 10 years excluding periods of study outside the State; or either of whose parents have resided in the State for a total period of 10 years excluding periods of employment outside the State.

OR

- b) **Employer Certificate** : Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local bodies , Universities and other similar Quasi Public Institutions within the State at the time of applying for APECET -2025 Examination.
- 9) Integrated Community Certificate, in case of BC/ST/SC issued by the competent authority (not OBC certificate).
- 10) Income certificate of parents from all sources issued on or after 01.01.2022 or Rice card / Ration card (candidate name and parent name are to be reflected in the rice card / Ration card) for those who claims tuition fee reimbursement.
- 11) Local status certificate (if applicable) i.e a candidate who migrates to any part of the state of Andhra Pradesh from the state of Telangana from 02-June-2014 to on/before 01-June-2024 shall be regarded as the local candidate in the state of Andhra Pradesh
- 12) EWS certificate **valid for the year 2025-26** obtained from MeeSeva Kendras for OC candidates who want to claim reservation under EWS category
- 13) Candidates claiming reservation under NCC/Sports/ PWD/ CAP shall bring the original certificates.
  - a) **PWD**: In respect of Persons with benchmark disability (PWD) category, candidates have to produce a certificate issued by the

District Medical Board. Candidates who have disability of 40% and above will only be considered under PWD category.

- b) **CAP** - Candidates shall submit Certificates from the ZillaSainik Welfare Board (viz) Discharge book & Identity card etc for Verification. Children of Ex-Service and In-Service persons who are domicile of Andhra Pradesh will alone be considered for allotment of seats under CAP Category.
- c) **NCC & Sports** – Produce original certificates issued by competent authorities. The candidates should have represented from the state of AP.
- d) **Scouts & Guides:** Produce original certificates of Rastriya Certificate holders of Bharat Scouts and Guides and other certificate holders of Bharat Scouts and Guides issued by competent authorities.
- e) **Anglo-Indian** Candidates have to produce a certificate issued by Competent Authority of their place of residence.
- f) **Minorities** - The Muslim and Christian Minority Candidates should bring Transfer Certificate (TC) of the SSC containing the Religion (Muslim/Christian/Other linguistic) or in the absence of TC, a Certificate issued by the Head of the Institution in which the student studied/appeared for SSC or its equivalent Examination.

**Note 1:** Candidates passed from boards of examination other than APSBTET shall submit equivalence certificate from SBTET-A.P.

**Note 2:** Candidates who have secured 44.5% (For OC) and 39.5% (SC/ST/BC) aggregate marks in Diploma or B.Sc. (Maths) Degree Examination are only eligible for admission.

**Note 3:** B.Sc. (Maths) Candidates will be considered for allotment of seats after exhausting all the eligible Diploma candidates in the merit list in terms of G.O.Ms.No.49, Higher Education, EC-II Dept, Dated: 04.06.2011.

### **III. Option entry:**

The candidates are requested to exercise options as per the schedule i.e. from 07-07-2025 to 10-07-2025. The candidates can freeze their options. Once frozen, the candidates cannot modify their options further. In case of any candidates clicks on Freeze button, exercised options will not be given for any changes/modifications. However, the Candidates are here by informed that they can change their options finally only on 11-07-2025.

### **IV. Allotment of Seats:**

The allotment will be placed on 13.07.2025 after 6.00 p.m. The detailed instructions for options entry i.e Instructions to Candidates will be placed in home page of <https://cets.apsche.ap.gov.in>

### **List of Help Line Centres (HLCs):**

1. Government Polytechnic, Srikakulam
2. MRAGR Government Polytechnic, Vizianagram
3. Government Polytechnic, Kancharapalem, Visakhapatnam
4. Andhra Polytechnic, Kakinada
5. S.M.V.M Polytechnic, Tanuku, West Godavari dist
6. Government Polytechnic, Benz Circle, Near Ramesh Hospital, Vijayawada
7. Andhra Loyola Degree College, Near Ramesh Hospital, Vijayawada.
8. MBTS Government Polytechnic, Nallapadu, Guntur.
9. D.A Government Polytechnic , Ongole
10. Government Polytechnic, Venkateswarapuram, Nellore
11. S.V Government Polytechnic, Tirupathi
12. Government Polytechnic for Women, Kadapa
13. Government Polytechnic, Ananthapur
14. Sri G. Pulla Reddy Government Polytechnic ,Kurnool

For any Help such as change of Mobile number or any corrections, candidates are instructed to approach nearest Help Line centre with valid proof.

### **Contact Details of Convener:**

a) Office address:

The CONVENOR, APECET-2025 ADMISSIONS,  
D.NO:11-307, GARUDADRI K.K TOWERS, FLAT.NO:501, 6TH FLOOR,  
LAKSHMI NARASIMHA COLONY, BYPASS ROAD,  
NEAR Dr.YSR AAROgyASRI HEALTHCARE TRUST,  
MANGALAGIRI, GUNTUR DISTRICT-522 503.

b) e-Mail Id: [convenorapecet2025@gmail.com](mailto:convenorapecet2025@gmail.com)

c) Help Desk Numbers: **7995681678, 7995865456, 9177927677**

(Timings as per the schedule from 9:00 AM to 5:00 PM)

Date:01-07-2025  
Magalagiri

CONVENOR & DTE  
APECET-2025 ADMISSIONS