

**Minutes of meeting held on 10<sup>th</sup> July 2018**

1. Discussed on six day workshop entitled “**Revit Architecture**” proposed by Dept of civil in association with APSSDC in the first week of August 2018 and got resolved
2. Resolved to conduct a six day workshop on “**Embedded Systems and SCI LAB**” proposed by Dept of EEE scheduled from 16<sup>th</sup> to 21<sup>st</sup> July 2018. It is also resolved to provide the required computers by Dept of CSE and suggested to arrange eminent resource persons for that workshop.
3. Discussed on registration of students in NPTEL and APITA and resolved that HODs and Staff should be motivate the students to enroll in those programmes .
4. Discussed on arrangement of industrial tour to AP Trans Co and Steel Plant for B.Tech EEE branch students in this semester preferably on 18<sup>th</sup> of July 2018.
5. Discussed on two week FDP on ‘**Recent trends on Computer Science**’ under DST project by Dept of CSE scheduled tentatively from 29-10-2018 to 10-11-2018 and resolved to conduct the FDP.
6. Resolved to conduct Oracle certification programme for final year CSE branch students.
7. On the proposal of Dept of CSE to conduct Skill Development programme on “**Big Data**” under CM’s Skill Excellent Centre during September 2018.
8. Discussed on the submission of the good research project proposals accepted by PRC to get the funding from any of the agencies. It is resolved unanimously and accepted to conduct these types of projects as inter disciplinary.
9. Discussed on M.Tech projects and resolved that the projects should be research based and must be acceptable for presentation and publication in IEEE, Springer conferences and Scopus Indexed Journals.
10. It is resolved that the B.Tech and M.Tech Projects should be real time and innovative and must be capable of publication in renowned journals. The Committee asked the PRC Coordinator to submit the titles and abstracts of the projects on or before 18<sup>th</sup> July, 2108.


11. Resolved to conduct a six day Faculty Development Programme on "**Research Methodologies**" scheduled from 16-11-2018 to 21-11-2018 with the funding from any of the professional bodies collaborated with our institute only.
12. The Committee is discussed and resolved to conduct Engineer's day from 13-09-2018 to 15-09-2018 in association with IEL and ASG as per the proposal from Department of Civil.
13. Resolved to get minimum of 85 pass percentage in every subject taken by respective departmental staff members in every semester.
14. Resolved to get the updated project reports once in fortnight through the PRC Coordinator with coordination of concern HODs of Departments as per the proposal of Principal.
15. Resolved to conduct a two day free workshop on "**Soft Skills**" through APITA after 25<sup>th</sup> Aug 2018 for APITA registered students as per the proposal of TPO.
16. Resolved to conduct the "**Graduation day celebrations**" on 21<sup>st</sup> Aug 2018.
17. The Academic Committee approved to conduct a six day workshop on "**PLC**" for III B.Tech students in the last week of Sept 2018
18. Resolved to conduct "**FARADAY Memorial Day**" on 22<sup>nd</sup> Sept 2018 in association with IEEE student Chapter.
19. Resolved to conduct one day free workshop on "**DGPS**" by Lawrence and Mayo on 10<sup>th</sup> Sept 2018
20. Resolved to conduct a three day workshop on "**Cyber Security**" for final year CSE students from 20<sup>th</sup> to 22<sup>nd</sup> Sept 2018 in association with APSSDC
21. Resolved to conduct guest lecture on "**Machine Learning**" for III B.Tech students on 10<sup>th</sup> Sept 2018 on the occasion of Department day
22. Resolved to conduct a 6 day FDP on "**Embedded System and IOT**" from 22<sup>nd</sup> to 27<sup>th</sup> Oct 2018
23. Resolved for registration of IETE membership to all ECE students for the academic year 2018-2019
24. Resolved to register the final B.Tech students for GATE-2019 application on or before 19<sup>th</sup> Sept 2018
25. Resolved to conduct a 3 day workshop on "**NI lab view**" for III B.Tech APITA registered students from 16<sup>th</sup> to 19<sup>th</sup> Sept 2018

26. Discussed on final year B.Tech projects and resolved to complete the projects by 3<sup>rd</sup> Nov, 2018 as per the request of all HODs of the concerned Departments



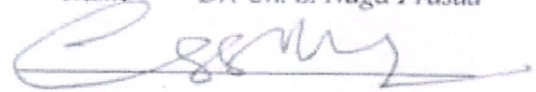
27. Discussed on 'faculty registration in NPTEL', and approved that NPTEL online course qualified certification is mandatory for one course in this year 2018-2019.
28. The Committee reviewed IQAC report and decided to circulate the revised guidelines of IQAC with effect from the academic year 2018-2019 to all the members of Academic Committee for understanding and to follow accordingly
29. Resolved to conduct two workshops in the first semester and one workshop in the II semester in all departments.

Name *Dr. K. S. Eswara Rao*



*Signature of the Coordinator, IQAC*

Name *Dr. Ch. S. Naga Prasad*



*Signature of the Chairperson, IQAC*





# Dadi Institute of Engineering and Technology

(Approved by A.I.C.T.E., New Delhi & Affiliated to JNTUK, Kakinada)

NAAC Accredited Institute

An ISO 9001:2008, 14001:2004 & OHSAS 18001:2007 Certified Institute

NH-5, Anakapalle, Visakhapatnam-531002, Andhra Pradesh

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting dated 10-07-2018

The Meeting of IQAC committee was held on 10th July 2018 at 10:00AM at Conference Hall-1. The following members were present.

The following IQAC Committee met on 10<sup>th</sup> July 2018 at 10 a.m at Conference Hall-1 regarding IQAC functioning and procedure during the academic year 2018-2019

1	CHAIRMAN	1. PROF. Ch.S. NAGA PRASAD, PRINCIPAL	<i>Chase</i>
2	SENOIR ADMINISTRATIVE OFFICERS	2. PROF. K.RAMA RAO ,DEAN ADMN 3.MR. P.S.U.SHARMA, A.O	<i>Chase</i> <i>Shu</i>
3	FACULTY MEMBERS	4 Dr.P.B.RAMKUMAR,HOD, DEPTOF MBA 5 Mr. B. SHESHAGIRI RAO, HOD,DEPT OF CIVIL 6 Dr.L..PRASNNA KUMAR,HOD,DEPT OF CSE 7 Dr. CH.PRABHAKAR A RAO, HOD, DEPT OF H&BS 8 Mr.B.CH. SRINIVASA RAO, HOD,DEPT OF ECE 9 Sri K. VIJAYA KUMAR, HOD, DEPT OF EEE 10 MR. P.V.MURALI, NSS PROGRAMME OFFICER	<i>Chase</i> <i>Shu</i> <i>Chase</i> <i>Chase</i> <i>Chase</i> <i>Chase</i> <i>Chase</i> <i>Chase</i>
4	MEMBER FROM THE MANAGEMENT	11. SRI DADI RATNAKAR, SECRETARY OF THE INSTITUTION	<i>Chase</i>
5	NOMINEE FROM LOCALSOCIETY/STUDENTS/ALUMNI	12. Dr. G.RAMA MURTHY 13. Mr. SIVANANDA, IV B.TCH(CIVIL)	<i>Chase</i> <i>Chase</i>
6	NOMINEE FROM INDUSTRIALISTS/EMPLOYERS	14. Mr. SRINATH, M.D; GOPAL AUTOMOTIVES	<i>Chase</i>
7	COORDINATOR OF THE IQAC	15. Dr. K. S. ESWARA RAO, VICE PRINCIPAL	<i>Chase</i>

*Chase*  
Chairperson IQAC

# DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY

## INTERNAL QUALITY ASSURANCE CELL

### Minutes of meeting held on 5<sup>th</sup> October 2018

IQAC Coordinator read the resolutions of the previous IQAC meeting and discussed the compliances with events conducted and action taken on minutes of the previous IQAC Meeting under the chairmanship of Sri Dadi Ratnakar.

- Conducted introductory classes to I B.Tech and I Diploma students with basic concepts by using power point presentations and e-library (ICT Method) for 15 days from the commencement of the class work and then start the regular curriculum from July 1<sup>st</sup> 2018 onwards.
- Regarding certification courses to the students, members motivated the students to get the additional qualification certificates of the courses conducted by NPTEL, APSSDC, ORACLE, MICROSOFT etc.
- National Research Development Corporation (NRDC) inks Memorandum of Agreement (MOA) with DIET for providing "IP & Technology Communication Services". An agreement in the form of MOA was signed between NRDC, an enterprise of Department of scientific and Industrial Research, Ministry of Science and Technology, GOI and DIET.
- All the staff are maintaining dress code including Saturday
- Conducted a six day workshop on "**Embedded Systems and SCI LAB**" proposed by Dept of EEE scheduled from 16<sup>th</sup> to 21<sup>st</sup> July 2018. It is also resolved to provide the required computers by Dept of CSE and suggested to arrange eminent resource persons for that workshop.
- Conducted "**Graduation day celebrations**" on 21<sup>st</sup> Aug 2018.
- Conducted a two day workshop on Android- DCBA 2K18 Challenge on 24<sup>th</sup> and 25<sup>th</sup> August 2018
- Conducted a two day free workshop on "**Soft Skills**" through APITA after 25<sup>th</sup> Aug 2018 for APITA registered students.
- Conducted a six day workshop entitled "**Revit Architecture**" by Dept of civil in association with APSSDC from 27<sup>th</sup> Aug to 1<sup>st</sup> Sept 2018
- Conducted one day free workshop on "**DGPS**" by Lawrence and Mayo on 10<sup>th</sup> Sept 2018
- Conducted Engineer's day celebrations from 13-09-2018 to 15-09-2018 in association with IEI and ASG as per the proposal from Department of Civil.
- Conducted a 3 day workshop on "**NI lab view**" for III B.Tech APITA registered students from 16<sup>th</sup> to 19<sup>th</sup> Sept 2018 in association with APITA
- Circulated the revised guidelines of IQAC with effect from the academic year 2018-2019 to all the staff members for understanding and to follow accordingly
- conducted a three day workshop on "**Cyber Security**" for final year CSE students from 20<sup>th</sup> to 22<sup>nd</sup> Sept 2018 in association with APSSDC
- Conducted guest lecture on "**Machine Learning**" for III B.Tech students on 10<sup>th</sup> Sept 2018 on the occasion of Department day



- Conducted a guest Lecture on “Machine Learning and its Applications” to III and IV B.Tech CSE students on 17<sup>th</sup> Sept 2018
- Conducted “**FARADAY Memorial Day**” on 22<sup>nd</sup> Sept 2018 in association with IEEE student Chapter. And Conducted a Guest lecture by Basam Venkata Rao, Scientist –D , NSTL

## RESOLUTIONS

- Discussed on workloads of all the departments with respect to requirement of faculty and Resolved to recruit three faculties in civil department.
- Resolved to allocate the subjects to the faculty basing on their seniority and NTPEL certifications and also instructed that the senior staff members shall choose tough subjects for best results from next semester onwards.
- Discussed on newly introduced programmes i.e Semester Theory and Lab Readiness Programme (STLRP) and Semester Theory and Lab Completion Programme(STLCP) from this semester and resolved to submit the STLRP and STLCP formats by all the faculty before 29<sup>th</sup> Oct 2018 to the Principal Office
- Resolved to conduct J-Gate online Journals Orientation Programme to the entire faculty on 15<sup>th</sup> Nov, 2018 in morning session 10.30 A.M to 12 noon.
- Resolved to conduct IEEE extreme event on 20<sup>th</sup> Oct 2018. As it is an institutional programme, every department staff should involve in this event.
- Resolved to conduct Faculty Development Programme on “**Emerging trends in Qualitative Research in Engineering and Technology**” on 9<sup>th</sup>, 10<sup>th</sup> and 12<sup>th</sup> Nov 2018.
- It is resolved to conduct Gate coaching classes for IV B.Tech EEE and CIVIL students.
- Resolved the proposal of the Department of ECE to celebrate Robert Norton Noyce birthday as department day on 12<sup>th</sup> Dec2018.
- On the proposal of the HOD, Department of ECE to procure trainer kits for AC & Dc Lab as per R-16 syllabus with the budget estimate of Rs. 98,200/- and the item has been resolved.
- Resolved to grant approval for renewal of M.O.U with NIT, Warangal and Electronics & ICT Academy for next year with the budget of Rs. 1,00,000/-.
- The principal on the recommendations of the Training and Placement Cell places before the IQAC Committee for sending the registered and eligible students of B.Tech 2019 pass outs to Wipro recruitment drive with the name of Elite NLTH 2019 on 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> Nov 2018 at



Vignan Engineering College and also sent the IV year eligible B.Tech CSE students for Syntel recruitment drive on 10<sup>th</sup>, 11<sup>th</sup> Nov 2018 at Vignan Engineering College, Duvvada. HODs are instructed to motivate the students, send the messages to the parents and take the feedback from them.

The item has been resolved

- The principal on the recommendations of the Project Review Committee places before the IQAC committee to conduct final reviews of the projects for IV B.Tech students branch wise.

The item has been moved by Prof. K.Sujatha, Convener of PRC for conducting the final reviews of the projects with the following dates.

ECE- 19<sup>th</sup> Nov 2018

CSE- 20<sup>th</sup> Nov 2018

EEE-22<sup>nd</sup> Nov 2018

CIVIL- 23<sup>rd</sup> Nov 2018.

The item has been resolved.

- The Coordinator on the proposal of the NSS Committee places before the IQAC committee for consideration and approval of
  - i) Conduct National Education Day on 11<sup>th</sup> Nov 2018
  - ii) Conduct LLR mela in the month of December ,2018
  - iii) Conduct passport mela on 24<sup>th</sup> Nov 2018 for verification and to block passport slots on 26<sup>th</sup> Nov 2018.

The item has been moved by NSS coordinator Mr. P.V.Murali and the item has been resolved.

- The principal on the recommendations of the Project Review Committee places before the IQAC committee for resolution of 'project work handled by faculty member must be published in any International peer reviewed journal with impact factor more than five'.

The item has been moved by Prof. K.Sujatha, convener, PRC as publish the papers on or before 29<sup>th</sup> Dec 2018 and submit the hard and soft copies of the paper published and the item has been resolved.

- The coordinator on the recommendations of the Training and Placement Cell places before the IQAC committee to conduct Campus Recruitment Training (CRT) and communication skills classes for IV B.Tech students useful for upcoming on-campus and off- campus placement activities. HODs of CSE and ECE are instructed to create awareness and motivate the students for 100% participation in CRT Specific training programme on the following subjects.

CSE- Web Technology and JAVA

ECE- Embedded System

The item has been moved by Dr. B. Om Namassivaya, TPO and the item has been resolved.

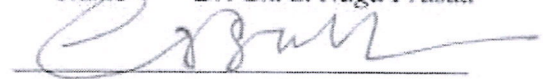
- Resolved to earmark one class room for CM's Excellency Centre under APSSDC.
  - on the proposal of Department of CSE places before the IQAC committee to conduct "**Game course**" for III B.Tech CSE students in association with APSSDC and Kajaani University of Applied Sciences, Finland from 17<sup>th</sup> to 22<sup>nd</sup> Dec 2018. It has been resolved.
18. IQAC Coordinator on the proposal of the Project review committee places before the IQAC committee
- i) To conduct one workshop/FDP on " Research in Engineering and Technology" by applying to AICTE
  - ii) To apply one project to AICTE under MODROBS.
  - iii) All final year Project papers should be uploaded in any International peer reviewed journals and submit the proofs of hard copy by 31<sup>st</sup> Dec 2018.  
The committee resolved.
19. Principal on the proposal of TPO places before the committee for conducting on campus drive by Pratian Technologies on 15<sup>th</sup> Dec 2018 for eligible B.Tech -CSE,ECE,EEE students. It has been resolved.
20. Principal on the proposal of NSS Unit places before the committee for
- i) Conduct Human Rights Day on 10<sup>th</sup> Dec,2018
  - ii) Conduct LLR mela on 15<sup>th</sup> Dec 2018
  - iii) Conduct passport mela on 22<sup>nd</sup> Dec 2108
  - iv) Conduct Mathematics day celebration on 22<sup>nd</sup> Dec, 2018
- It has been resolved
21. Discussed on preparation of NBA accreditation and all HODs are informed that the documentations must be prepared according to new NBA guidelines from today onwards.
22. Discussed on final year B.Tech projects and resolved to complete the projects by 3<sup>rd</sup> Nov, 2018 as per the request of all HODs of the concerned Departments

Name *Dr. K. S. Eswara Rao*



*Signature of the Coordinator, IQAC*

Name *Dr. Ch. S. Naga Prasad*



*Signature of the Chairperson, IQAC*





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NH-5, Anakapalle, Visakhapatnam-531002, Andhra Pradesh

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting dated 05-10-2018

The Meeting of IQAC committee was held on 10th July 2018 at 10:00AM at Conference Hall-1.  
The following members were present.

1	CHAIRMAN	1. PROF. Ch.S. NAGA PRASAD, PRINCIPAL	<i>Ches</i>
2	SENOIR ADMINISTRATIVE OFFICERS	2. PROF. K.RAMA RAO ,DEAN ADMN 3.MR. P.S.U.SHARMA, A.O	<i>Ches</i> <i>Shu</i>
3	FACULTY MEMBERS	4. Dr.P.B.RAMKUMAR,HOD, DEPTOF MBA 5. Mr. B. SHESHAGIRI RAO, HOD,DEPT OF CIVIL 6. Dr.L..PRASNNA KUMAR,HOD,DEPT OF CSE 7. Dr. CH.PRABHAKAR A RAO, HOD, DEPT OF H&BS 8. Mr.B.CH. SRINIVASA RAO, HOD,DEPT OF ECE 9. Sri K. VIJAYA KUMAR, HOD, DEPT OF EEE 10. MR. P.V.MURALI, NSS PROGRAMME OFFICER	<i>Ches</i> <i>Ches</i> <i>Ches</i> <i>Ches</i> <i>Ches</i> <i>Ches</i> <i>Ches</i> <i>Ches</i>
4	MEMBER FROM THE MANAGEMENT	11. SRI DADI RATNAKAR, SECRETARY OF THE INSTITUTION	<i>Ches</i>
5	NOMINEE FROM LOCALSOCIETY/STUDENTS/ALUMNI	12. Dr. G.RAMA MURTHY 13. Mr. SIVANANDA, IV B.TCH(CIVIL)	<i>Ches</i> <i>Ches</i>
6	NOMINEE FROM INDUSTRIALISTS/EMPLOYERS	14. Mr. SRINATH, M.D; GOPAL AUTOMOTIVES	<i>Ches</i>
7	COORDINATOR OF THE IQAC	15. Dr. K. S. ESWARA RAO, VICE PRINCIPAL	<i>Ches</i>

*Ches*  
Chairperson IQAC



## DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY

### INTERNAL QUALITY ASSURANCE CELL

#### Minutes of meeting held on 3<sup>rd</sup> January 2019

IQAC Coordinator read the resolutions of the previous IQAC meeting and discussed the compliances with events conducted and action taken on minutes of the previous IQAC Meeting.

- Conducted a 6 day FDP on “**Embedded System and IOT**” from 22<sup>nd</sup> to 27<sup>th</sup> Oct 2018
- Conducted a six day Faculty Development Programme on “**Emerging trends in Qualitative research in Engineering and Technology**” from 09-11-2018 to 14-11-2018 in association with CSI.
- Conducted a one week Faculty Development Programme on “**Real time embedded Systems& IOT**” from 29-10-2018 to 03-11-2018 in association with NIT Warangal.
- Introduced new programmes i.e Semester Theory and Lab Readiness Programme (STLRP) and Semester Theory and Lab Completion Programme(STLCP) from this semester and also submitted the STLRP and STLCP formats by all the faculty on 29<sup>th</sup> Oct 2018 to the Principal Office
- Conducted J-Gate online Journals Orientation Programme to the entire faculty on 15<sup>th</sup> Nov, 2018 in morning session 10.30 A.M to 12 noon.
- Conducted IEEE extreme event on 20<sup>th</sup> Oct 2018. As it is an institutional programme, every department staff involved in this event.
- Department of ECE has celebrated Robert Norton Noyce birthday as department day on 12<sup>th</sup> Dec2018. Also conducted a guest lecture on “Industrial Automation” by Sri V.V.Murali Krishna, AGM, Visakha Steel Plant
- Procured trainer kits for AC & Dc Lab as per R-16 syllabus with the cost of Rs. 98,200/- in Department of ECE.
- Renewed of M.O.U with NIT, Warangal and Electronics & ICT Academy for next year with the budget of Rs. 1,00,000/-.
- On the proposal of the NSS Committee
  - iv) Conducted National Education Day on 11<sup>th</sup> Nov 2018
  - v) Conducted LLR mela on 15<sup>th</sup> December ,2018
  - vi) Conducted passport mela on 22<sup>nd</sup> Dec, 2018
  - vii) Conducted Human Rights Day on 10<sup>th</sup> Dec,2018
  - viii) Conducted Mathematics day celebration on 22<sup>nd</sup> Dec, 2018
  - ix) Conduct Mathematics day celebration on 22<sup>nd</sup> Dec, 2018
  - x) Conduct Mathematics day celebration on 22<sup>nd</sup> Dec, 2018

- Conducted campus drive by Pratian Technologies on 15<sup>th</sup> Dec 2018 for eligible B.Tech –CSE,ECE,EEE students.
- Conducted a six day workshop on “**Gamification with AR& VR Build box**” for III B.Tech CSE students in association with APSSDC and Kajaani University of Applied Sciences, Finland from 18<sup>th</sup> to 24<sup>th</sup> Dec 2018.

### **RESOLUTIONS**

- 1). Committee resolved to conduct a six day workshop “ Revit Structure “ for IV B.Tech civil Students in association with APSSDC from 25<sup>th</sup> Feb to 2<sup>nd</sup> March 2019.
- 2). Regarding CRTM Training on ‘Web Technology’ for IV B.Tech CSE students by COIGN consultancy from 26<sup>th</sup> Dec 2018 to 7<sup>th</sup> Jan 2019, it is benefitted to students according to feedback.
- 3). Principal on the proposal of the Department of CSE places before the IQAC committee to apply for CSI grant to conduct technical talk on “Deep Learning and AI”. It has been resolved.
4. The coordinator on the proposal of TPO places before the committee for consideration and approval to conduct CRT Programmes for III B.Tech Students from 3-II semester. It has been approved.
5. Discussed on the result analyses branch wise and faculty wise. Principal informed that all HODs are taking measures to improve the results of the students by taking plan of action on faculty who are having less percentage to improve their subjects and also conduct remedial classes to the back log students. And concentrate to teach on the main units like 3<sup>rd</sup> or 4<sup>th</sup> in DIP, RS and DACD subjects and so on like that.
6. The IQAC Coordinator on the proposal of NSS Programme Officer places before committee to organize special camp at Koppaka Village by conducting Janmabhoomi-Maa Vuru Programme from 2<sup>nd</sup> to 11<sup>th</sup> Jan 2019.
7. Principal on the proposal of PRC places before the academic committee for to apply DST and other eligible project proposals by faculty before 31<sup>st</sup> Jan 2019. It has been resolved.
8. IQAC Committee proposes to conduct a workshop on NBA works by outsourcing experienced persons in preliminary manner on 12<sup>th</sup> Jan 2019.
9. As per the proposal of the IQAC committee, academic committee has reviewed the status of project work paper publications and instructed the staff that papers should be published in International reputed journals on or before 25<sup>th</sup> Jan 2019.

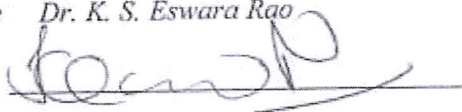


- 10 Resolved to conduct Skill development programmes on i) Certification programme on python for 2<sup>nd</sup> B.Tech. ii) Front end Technologies Nano degree programmes iii) Global certification by Udacity for 3<sup>rd</sup> B.Tech students and iv) Hackthon during summer vacation in association with AP State Skill Development corporation (APSSDC).
11. Resolved to conduct one week FDP on OBE in view of NBA to create awareness for all faculty members during 22<sup>nd</sup> to 27<sup>th</sup> April 2019.
12. Principal on the proposal of Department of CIVIL places before the academic committee for consideration and approval to conduct a six day workshop on AUTOCAD from 2<sup>nd</sup> and 3<sup>rd</sup> B.Tech. Students in association with APSSDC in summer during 22<sup>nd</sup> April to May 4<sup>th</sup> 2019.  
It has been approved
13. Resolved to conduct Skill Development Training Programmes on AUTOCAD, TS, Levels, CT lab and GTE lab works for IV B.Tech. civil students after Gate examinations.
14. i) Principal on the proposal of PRC places before the committee to exhibit the projects from each department in the stalls of Vibrant DIET, 2019 celebrations. It has been resolved  
ii) Resolved for submission of student projects selected from M.Tech. and B.Tech. to IEI and IETE by 25<sup>th</sup> Feb 2019.
15. i) Approved to purchase safe cash storage locker in examination cell  
ii) Committee instructed that system-3 to be connected to main UPS in
16. The IQAC coordinator on the proposal of TPO to conduct CRT classes with 90 hrs duration for 3<sup>rd</sup> B.Tech. Students from 18<sup>th</sup> Feb, 2019. The classes are tentatively assigned to FACE/OMEGA consultancies depending upon their feedback from our students and the commitment for campus specific training.  
It has been resolved
17. Resolved to conduct pool drive campus by Muthoot Finance Ltd for MBA students on 9<sup>th</sup> Feb, 2019.
18. Ratified the following actions taken by Principal regarding nomination of Mr. A. Kiran Kumar, Asst professor of MBA as N.S.S. Programme Officer instead of Mr. P.V.Murali and also nomination of Mr. N.Ram Kumar as Asst. Programme Officer w.e.f. 29<sup>th</sup> Jan 2019 with following proceedings
  - a) Maintain two units with 50 volunteers each instead of single unit.
  - b) Conduct two special camps at two villages
  - c) Conduct service activities and clean and green programme from 3p.m to 4 p.m on every Saturday.
19. Resolved that organizers of the events conducted in the institute are supposed to submit the event reports in two sets in which one copy to HOD and one copy to Principal Office within 3 days from completion of the event



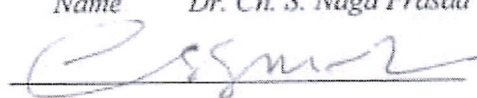
20. Resolved that Heads of all departments have to plan the execution of NBA works effectively by their respective faculty and to contribute additional hours from 4 P.M to 5 P.M.
21. On the proposal of Department of Civil to conduct industrial visit to Ultra-Tech cement company at Mindi on 8<sup>th</sup> March 2019 and on the proposal of Department of EEE to conduct industrial visit at steel plant or any other power stations. It has been resolved
22. Principal on the proposal of Department of M.B.A places before the IQAC committee to conducting guest lectures for II M.B.A Students. It has been resolved
23. On the proposal of Library Committee for conducting book talk on 15<sup>th</sup> and 16<sup>th</sup> March 2019 on account of birthday of Kalpana Chawla on 17<sup>th</sup> March 2019. It has been resolved
24. Principal on the proposal of PRC Committee places before the IQAC Committee for
- i) Conducting a seminar on "Innovation, IPR and Entrepreneur Development" with a speaker Dr.B.K Shahu R.M from NRDC, IPFC & TISC on 9<sup>th</sup> March 2019. It has been approved.
  - ii) Establishment of innovation and incubation centre in association with NRDC. Committee suggested that it may be obtain MOU with NRDC after thorough study of its terms and conditions. It has been approved
  - iii) & iv) Committee suggested to establish R& D Centre in our institute to undergone research activities. It will be decided by the Governing Body of the Institute
25. Reviewed on NBA works. NBA coordinator suggested that there should be have some modifications in Programme outcomes and also makes the plan for complete the works Criterion wise in monthly once. Committee has been resolved.

Name Dr. K. S. Eswara Rao



Signature of the Coordinator, IQAC

Name Dr. Ch. S. Naga Prasad



Signature of the Chairperson, IQAC



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## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting dated 03-01-2019

The Meeting of IQAC committee was held on 3<sup>rd</sup> Jan 2019 at 10:00AM at Conference Hall-1.  
The following members were present.

1	CHAIRMAN	1. PROF. Ch.S. NAGA PRASAD, PRINCIPAL	<i>Ch.S. Naga Prasad</i>
2	SENOIR ADMINISTRATIVE OFFICERS	2. PROF. K.RAMA RAO ,DEAN ADMN 3.MR. P.S.U.SHARMA, A.O	<i>K. Rama Rao</i> <i>P.S.U. Sharma</i>
3	FACULTY MEMBERS	4. Dr.P.B.RAMKUMAR,HOD, DEPTOF MBA 5. Dr. K. HARIKRISHNA, HOD,DEPT OF CIVIL 6. Dr.L..PRASNNA KUMAR,HOD,DEPT OF CSE 7. Dr. CH.PRABHAKAR A RAO, HOD, DEPT OF H&BS 8. Mr.B.CH. SRINIVASA RAO, HOD,DEPT OF ECE 9. Sri K. VIJAYA KUMAR, HOD, DEPT OF EEE 10.MR. P.V.MURALI, NSS PROGRAMME OFFICER	<i>P.B. Ram Kumar</i> <i>K. Hari Krishna</i> <i>L. Prasanna Kumar</i> <i>Ch. Prabhakar A Rao</i> <i>B. Ch. Srinivasa Rao</i> <i>Sri K. Vijaya Kumar</i> <i>P.V. Murali</i>
4	MEMBER FROM THE MANAGEMENT	11. SRI DADI RATNAKAR, SECRETARY OF THE INSTITUTION	<i>Sri Dadi Ratnakar</i>
5	NOMINEE FROM LOCALSOCIETY/STUDENTS/ALUMNI	12. Dr. G.RAMA MURTHY 13. Mr. SIVANANDA, IV B.TCH(CIVIL)	<i>Dr. G. Rama Murthy</i> <i>Mr. Sivananda</i>
6	NOMINEE FROM INDUSTRIALISTS/EMPLOYERS	14. Mr. SRINATH, M.D; GOPAL AUTOMOTIVES	<i>Mr. Srinath</i>
7	COORDINATOR OF THE IQAC	15. Dr. K. S. ESWARA RAO, VICE PRINCIPAL	<i>Dr. K. S. Eswara Rao</i>

*Ch.S. Naga Prasad*  
Chairperson IQAC



# DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY

## INTERNAL QUALITY ASSURANCE CELL

### Minutes of meeting held on 5<sup>th</sup> April 2019

IQAC Coordinator read the resolutions of the previous IQAC meeting and discussed the compliances with events conducted and action taken report on minutes of the previous IQAC Meeting.

- Conducted a special camp at Koppaka Village under Janmabhoomi-Maa Vuru Programme from 2<sup>nd</sup> to 11<sup>th</sup> Jan 2019.
- Conducted Campus Recruitment Training (CRT) on 'Web Technology' for IV B.Tech CSE students by COIGN consultancy from 26<sup>th</sup> Dec 2018 to 7<sup>th</sup> Jan 2019, it is benefitted to students according to feedback.
- Conducted a six day workshop on "Gamification with AR& VR Build box" from 18<sup>th</sup> to 24<sup>th</sup> Dec 2018
- Conducted Industrial Visit for the students of final B.Tech Civil engineering to Ultra – Tech Cement Pvt Ltd , Visakhapatnam on 8<sup>th</sup> Feb 2019
- Conducted pool drive campus by Muthoot Finance Ltd for MBA students on 9<sup>th</sup> Feb, 2019.
- Conducted twelfth Annual day celebrations named as "VIBRANT DIET" on 15<sup>th</sup> and 16<sup>th</sup> Feb 2019
- Conducted a six day workshop " Revit Structure " for IV B.Tecjh civil Students in association with APSSDC from 25<sup>th</sup> Feb to 2<sup>nd</sup> March 2019.
- Conducted a Guest Lecture on "Innovation, IPR and Entrepreneur Development awareness " by Dr. B.K Shahu, Regional Manager, NRDC
- Conducted a Guest Lecture on Skill Development by Sri A.Narayana Swamy, Senior Manager, Krishnapatnam Port pvt Ltd on 18<sup>th</sup> March 2019



## RESOLUTIONS

1. IQAC Committee resolved that involve student coordinators for assisting the activities at the time of events.
2. Resolved to establish Robotics lab in association with IIT Mumbai and also proposed to conduct two day workshop on E-Yantra by IIT Mumbai in the month of June, 2019.
3. On the proposal of PRC, it is resolved to establish innovation and incubation centre with two dedicated systems to store innovative student software and hardware projects, display of working models and it has to be registered as section-8 company. Committee suggested to all the type of innovative projects can be done in present incubation centre by modification as per our requirement.
4. IQAC resolved to conduct one week workshop on “**Outcome Based Education (OBE)**” in association with NIT, Warangal 27<sup>th</sup> May to 1<sup>st</sup> June, 2019.
5. Department of CSE proposed to purchase 20 monitors in computer labs due to 20 monitors are not working in various labs. Committee has been approved. It has been resolved.
6. On the proposal of department of ECE to procure the MWE lab equipment for the next semester with a budget of Rs. 63,138/- as per the requirement of R-16 regulations. The item has been resolved.
7. Conducted a six day FDP on **Outcome Based Education** from 27<sup>th</sup> may 2019 to 1<sup>st</sup> June 2109 successfully in association with NIT Warangal. The resource persons came from NIT, Warangal and IIIT, Karnool explained all the criterions regarding NBA. Committee instructed all the staff members for implementation of objectives of the outcome based education and innovative teaching methodology
8. Principal on the proposal of department of CSE places before the committee to Procure hardware components with a budget of Rs. 43,530/- in the palace of damaged items.
9. Principal on the proposal of core committee places before the IQAC committee that Training and placement cell is being a Department and TPO is acted as HOD of the department with immediate effect. It has been resolved.
10. On the proposal of NSS Committee for conducting driving License mela. Committee suggested to conduct driving License mela before expiry of Learning license.
11. Resolved to procure 41 monitors in MPMC lab with a budget of Rs. 1,72,000/- . It will be discussed in make the approval in academic committee.
12. Discussed on Plan of action for IV B.Tech projects. PRC coordinator revealed the schedule for the project reviews.

I review -25<sup>th</sup> July to 29<sup>th</sup> July 2019

II Review- 7<sup>th</sup> Aug to 10<sup>th</sup> Aug

III review- 24<sup>th</sup> Sept to 27<sup>th</sup> Sept --- by Principal

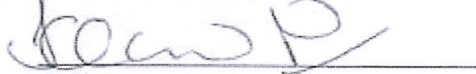
Binding - 5<sup>th</sup> October

Paper publication - 30<sup>th</sup> October 2019

The item has been resolved,

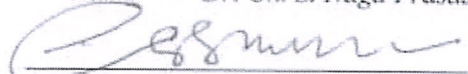
13. Discussed on e-Yantra workshop on Robotics by IIT Mumbai scheduled on 12<sup>th</sup> and 13<sup>th</sup> July 2019. Committee resolved
13. Principal on the proposal of department of EEE places before the IQAC committee to purchase the equipment in five labs as per R-16 regulations with the budget of Rs. 6,14,013/- It may be approved in ACM after thorough verification of lab equipment by A.O and other verification Committee members .
14. on the proposal of TPO to conduct Campus Recruitment Training (CRT) classes for all the branches of IV B.Tech students in I Semester by allocating two branches Civil and EEE to one company and other two branches CSE and ECE to another company. The item has been resolved.

Name Dr. K. S. Eswara Rao



Signature of the Coordinator, IQAC

Name Dr. Ch. S. Naga Prasad



Signature of the Chairperson, IQAC





# Dadi Institute of Engineering and Technology

(Approved by A.I.C.T.E., New Delhi & Affiliated to JNTUK, Kakinada)

NAAC Accredited Institute

An ISO 9001:2008, 14001:2004 & OHSAS 18001:2007 Certified Institute  
NH-5, Anakapalle, Visakhapatnam-531002, Andhra Pradesh

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting dated 05-04-2019

The Meeting of IQAC committee was held on 5th April 2019 at 10:00AM at Conference Hall-1.  
The following members were present.

1	CHAIRMAN	1. PROF. Ch.S. NAGA PRASAD, PRINCIPAL
2	SENOIR ADMINISTRATIVE OFFICERS	2. PROF. K.RAMA RAO ,DEAN ADMN 3.MR. P.S.U.SHARMA, A.O
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Chairperson IQAC

## **ACTION TAKEN REPORT 2018-19**

### **Action Taken Report on IQAC Meeting held on 10<sup>th</sup> July 2018**

- In view of the IQAC proposed quality initiatives, IQAC has been conducted the workshops for III and IV B.Tech students, FDPs, Guest Lectures etc., in association with all the departments.
- Encourage the III and IV year B.Tech Students towards registrations in NPTEL and APITA for new training courses.
- M.Tech projects should be research based and must be acceptable for presentation and publication in IEEE, Springer conferences and Scopus Indexed Journals.
- B.Tech and M.Tech Projects should be real time and innovative and must be capable of publication in renowned journals.
- Get minimum of 85 pass percentage in every subject taken by respective departmental staff members in every semester by conducting remedial classes
- Every faculty shall be processed through the activities of the professional bodies IEEE, ISTE, IEI CSI etc., for updation
- Conduct minimum two workshops in the academic year by each department.

### **Action Taken Report on IQAC Meeting held on 5<sup>th</sup> Oct 2018**

- Updation of newly introduced programmes i.e Semester Theory and Lab Readiness Programme (STLRP) and Semester Theory and Lab Completion Programme(STLCP) from this semester and resolved to submit the STLRP and STLCP formats by all the faculty before 29<sup>th</sup> Oct 2018 to the Principal Office
- All the students without backlogs should be attend the Gate coaching classes IV B.Tech students.
- NSS unit shall be conducted extension activities mainly in outside of the campus. Then studied the plan of action for conduction of activities in the adopted villages and services at the nearest places.
- Conducting on campus drive by Pratian Technologies on 15<sup>th</sup> Dec 2018 for eligible B.Tech –CSE,ECE,EEE students for placement activity.
- National Research Development Corporation (NRDC) inks Memorandum of Agreement (MOA) with DIET for providing “IP & Technology Communication Services”. Do encourage the patents and projects by linkages.



### **Action Taken Report on IQAC Meeting held on 3<sup>rd</sup> Jan 2019**

- Conduction of Campus Recruitment Training Programmes for III B.Tech Students from 3-II semester in the month of Jan 2019
- In view of result analyses branch wise and faculty wise, take measures to improve the results of the students by taking plan of action on faculty who are having less percentage to improve their subjects and also conduct remedial classes to the back log students. And concentrate to teach on the main units like 3<sup>rd</sup> or 4<sup>th</sup> in DIP, RS and DACD subjects and so on like that.
- To apply DST and other eligible project proposals by faculty before 31<sup>st</sup> Jan 2019.
- Instructed the staff that papers should be published in International reputed journals on or before 25<sup>th</sup> Jan 2019.
- Conduction of Skill development programmes on i) Certification programme on python for 2<sup>nd</sup> B.Tech. ii) Front end Technologies Nano degree programmes iii) Global certification by Udacity for 3<sup>rd</sup> B.Tech students and iv) Hackthon during summer vacation in association with AP State Skill Development corporation (APSSDC) in this academic year 2018-19
- Conduct of CRT classes with 90 hrs duration for 3<sup>rd</sup> B.Tech. Students from 18th Feb, 2019. The classes are assigned to FACE/OMEGA consultancies depending upon their feedback from our students and the commitment for campus specific training.
- Every event conducted in the department is supposed to submit the report to both IQAC and Principal office.
- To expedite the matters regarding establishment of Innovation and incubation centre and research centre.

### **Action Taken Report of IQAC Meeting held on 5<sup>th</sup> April 2019**

- Involved the students in all the events relevant to student centric programmes in all the departments
- Established innovation and incubation centre with two dedicated systems to store innovative student software and hardware projects, display of working models and it has to be registered as section-8 Company.
- The conduction of one week workshop/FDP on “**Outcome Based Education (OBE)**” in association with NIT, Warangal is under process.

- Conducted Driving License Mela in the institute by NSS unit
- The Schedules were prepared for conducting project reviews to the IV B. Tech students.
- Planned to conduct E.Yantra workshop on Robotics by IIT Mumbai
- Requested to allot the budget to procure the equipment in all the departments as per requirement with lowest quotations
- The agreement process has been completed with COIGN and FACE consultancies for conducting the Campus Recruitment Training (CRT) Classes which are useful to the IV year B. Tech Students



*Principal*

**PRINCIPAL**  
**Dadi Institute of**  
**Engineering & Technology**  
ANAKAPALLE - 531 002  
**Chairperson IQAC**