



Dadi Institute of Engineering and Technology
(Approved by A.I.C.T.E., New Delhi & Permanently Affiliated to JNTUK, Kakinada)
NAAC Accredited Institute
An ISO 9001:2008, 14001:2004 & OHSAS 18001:2007 Certified Institute
NH-16, Anakapalle, Visakhapatnam-531002, Andhra Pradesh

Internal Quality Assurance Cell (IQAC)

Date: 01-07-2020.

IQAC Meeting Notice
July 2020

A meeting of IQAC Committee is convened on 04th July 2020 (Sat) at 10:00 AM at Conference Hall-1 to discuss the following agenda.

1. Discussion on Online Class work
2. Discussion on Mentoring by Faculty
3. Discussion on Coursera Certification Courses for Faculty and Students.
4. Discussion on applying for Official Nodal Centre of Distant Learning of IIRS outreach programmes organised by IIRS-ISRO, Govt of India.

All the members of IQAC are requested to attend the meeting and share their expertise.

Chairperson IQAC

Circulation among the IQAC Committee Members

S.No	Name and Designation of the Member	Position in IQAC
1	Dr J BABU, Principal	Chairperson
2	Dr K Easwar Rao, Vice Principal	Co-Ordinator - Member Secretary
3	Shri Dadi Ratnakar, Chairman DIET	Member Management
4	Mr Ch Srinadh, MD, Gopal Automotives	Member Industry
5	Dr G Rama Murthy, General Physician	Member- Local Body
6	Mrs S Yashoda Devi	Member Parent
7	Dr K Sujatha, PRC Convenor	Member Administration
8	Mr Sunil Kumar, TPO	Member Administration
9	Mr AVSN Varma, OIE	Member Administration
10	Dr Ch Prabhakar Rao HOD S&H	Member Administration
11	Dr L Prasanna Kumar HOD CSE	Member Administration
12	Dr B Raja Rao HOD ECE	Member Administration
13	Mr BT Rama Krishna HOD EEE	Member Administration
14	Mr N Ramu HOD Civil	Member Administration
15	Dr P B Ram Kumar HOD MBA	Member Administration
16	Mr P Srinivas, Administrative Officer	Member Administration
17	Mr A Kiran Kumar, NSS Program Officer	Member Administration
18	Ms M Bhavana	Member Alumni
19	Ms S Sri Lekha	Member Student



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Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting dated 04-07-20

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S.No	Name and Designation of the Member	Position in IQAC
1	Dr J BABU, Principal	Chairperson
2	Dr K Easwar Rao, Vice Principal	Co-Ordinator - Member Secretary
3	Shri Dadi Ratnakar, Chairman DIET	Member Management
4	Dr G Rama Murthy, General Physician	Member-Local Body
5	Mr Ch Srinadh, MD, Gopal Automotives	Member Industry
6	Mrs S Yashoda Devi	Member Parent
7	Dr K Sujatha, PRC Convenor	Member Administration
8	Mr Sunil Kumar, TPO	Member Administration
9	Mr AVSN Varma, OIE	Member Administration
10	Dr Ch Prabhakar Rao HOD S&H	Member Administration
11	Dr L Prasanna Kumar HOD CSE	Member Administration
12	Dr B Raja Rao HOD ECE	Member Administration
13	Mr BT Rama Krishna HOD EEE	Member Administration
14	Mr N Ramu HOD Civil	Member Administration
15	Dr P B Ram Kumar HOD MBA	Member Administration
16	Mr P Srinivas, Administrative Officer	Member Administration
17	Mr A Kiran Kumar, NSS Program Officer	Member Administration
18	Ms M Bhavana	Member Alumni
19	Ms S Sri Lekha	Member Student

Dr K S Eswar Rao, IQAC Co-Ordinator has welcomed all the members to the meeting at 10:00 AM. Before proceeding to the agenda, the IQAC Co-Ordinator introduced all the members and placed the following agenda of items for discussion, ratification/approval and suggestions.

1. Discussion on Online Class work

IQAC Co-Ordinator requested the IQAC Chairperson to discuss about Online Class work for students. IQAC Chairperson has elaborated about the Online class work, which is going on due to Covid-19. He has also informed that all the faculty members are to be ready to start the 2020-2021 academic year classwork, which has been delayed due to Covid-19. Members have expressed their satisfaction about the online class work progress. Few members have suggested that, important questions, answers are to be provided to students.



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Date: 04-07-20

Internal Quality Assurance Cell (IQAC)

IQAC Meeting dated 04-07-20

The Meeting of IQAC committee was held on 04th July 2020 (Saturday) at 10:00 AM at Conference Hall-1. The following members were present.

S.No	Name and Designation of the Member	Position in IQAC	Signature
1	Dr J BABU, Principal	IQAC Chairperson	
2	Dr K Easwar Rao, Vice Principal	Co-Ordinator - Member Secretary	
3	Shri Dadi Ratnakar, Chairman DIET	Member Management	
4	Dr K Sujatha, PRC Convenor	Member Administration	
5	Mr Sunil Kumar, TPO	Member Administration	
6	Mr AYSN Varma, OIE	Member Administration	
7	Dr Ch Prabhakar Rao HOD S&H	Member Administration	
8	Dr L Prasanna Kumar HOD CSE	Member Administration	
9	Dr B Raja Rao HOD ECE	Member Administration	
10	Mr BT Rama Krishna HOD EEE	Member Administration	
11	Mr N Ramu HOD Civil	Member Administration	
12	Dr P B Ram Kumar HOD MBA	Member Administration	
13	Mr P Srinivas, Administrative Officer	Member Administration	
14	Mr A Kiran Kumar, NSS Program Officer	Member Administration	
15	Mr Ch Srinadh, MD, Gopal Automotives	Member Industry	
16	Dr G Rama Murthy	Member Local Society	
17	Ms M Bhavana	Member Alumni	
18	Ms S Sri Lekha	Member Student	
19	Mrs S Yashoda Devi	Member Parent	

Chairperson IQAC



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Date: 21-11-20.

Internal Quality Assurance Cell (IQAC)

IQAC Meeting Notice

November 2020

A meeting of IQAC Committee is convened on 28th Nov 2020 (Sat) at 10:00 AM at Conference Hall-1 to discuss the following agenda.

1. To conduct Orientation/ Motivation Sessions for the newly joined students for the academic year 2020-21
2. Discussion on Online Class work
3. Reconstitution of IQAC Committee
4. Reconstitution of R&D Cell
5. Discussion on Research Contribution of the faculty
6. Participation in MHRD ICC-2019-20 second phase contest
7. proposal from innovation centre of the institute to AICTE SPICES
8. Discussion on NAAC (AQAR) / NBA works
9. Discussion on Mentoring by Faculty
10. Discussion on Coursera Certification Courses for Faculty and Students.
11. Discussion on applying for Official Nodal Centre of Distant Learning of IIRS outreach programmes organized by IIRS-ISRO, Govt of India.
12. Discussion on Research Centre

All the members of IQAC are requested to attend the meeting and share their expertise.

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Chairperson IQAC

To
Circulation among the IQAC Committee Members



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Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting dated 28-11-2020

The Meeting of IQAC committee was held on 28th Nov 2020 (Sat) at 10:00AM at Conference Hall-1. The following members were present.

S.No	Name and Designation of the Member	Position in IQAC
1	Dr Ch. Narasimham, Principal	Chairperson
2	Dr J. Babu, Professor of ECE	Co-Ordinator -Member Secretary
3	Shri Dadi Ratnakar, Chairman DIET	Member Management
4	Mr Ch Srinadh, MD, Gopal Automotives	Member Industry
5	Dr G Rama Murthy, General Physician	Member- Local Body
6	Mrs S Yashoda Devi	Member -Parent
7	Dr K .S.Eswara Rao, Vice Principal	Member -Administration
8	Dr K Sujatha, R&D Cell Convenor	Member -Administration
9	Mr Sunil Kumar, TPO	Member -Administration
10	Mr AVSN Varma, OIE	Member -Administration
11	Dr Ch Prabhakar Rao HOD S&H	Member -Administration
12	Dr L Prasanna Kumar HOD CSE	Member -Administration
13	Dr B Raja Rao HOD ECE	Member -Administration
14	Mr BT Rama Krishna HOD EEE	Member -Administration
15	Mr N Ramu HOD Civil	Member -Administration
16	Dr P B Ram Kumar HOD MBA	Member -Administration
17	Mr P Srinivas, Administrative Officer	Member -Administration
18	Mr A Kiran Kumar, NSS Program Officer	Member -Administration
19	Ms M Bhavana	Member- Alumni
20	Ms S Sri Lekha	Member -Student

Dr J. Babu, IQAC Co-coordinator has welcomed all the members to the meeting at 10:00 AM.

Before proceeding to the agenda, the IQAC Co-Ordinator introduced all the members and placed the following agenda of items for discussion, ratification/approval and suggestions.

1. IQAC resolved to conduct motivation session/personality Development programme for I year admitted students in the month of December,2020.
2. IQAC Co-ordinator requested the IQAC Chair person to discuss about Online Class work for students.IQAC Chairperson has elaborated about the Online class work, which is going on due to Covid-19. He has also informed that all the faculty members are to be ready to start the 2020-2021 academic year classwork, which has been delayed due to Covid-19. Class works are conducting

online by Google g-suite platform from 17th Aug, 2020 successfully and collected feedback from students. And plan to circulate lab manuals useful in virtual labs for practical exposure. Members have expressed their satisfaction about the online class work progress. Few members have suggested that, important questions, answers are to be provided to students.

3. IQAC Committee approved to reconstitute the IQAC Composition w.e.f November 2020 as per NAAC norms

4 IQAC Committee approved to merge the Project Review Committee into Research and Development Cell (R& D) Dr. K.Sujatha, Professor of CSE is nominated as Coordinator of the R&D Cell.

5. IQAC Committee instructed all faculty to publish one paper in UGC by 30th November, 2020 and one paper in Scopus by 30th Jan, 2021 by all the faculty for the academic year 2020-21

6. IQAC Committee suggested faculty and students to submit the ideas/ prototypes to MHRD ICC-2019-20 second phase contest

7. IQAC Committee suggested that submitting one proposal from innovation centre of the institute to AICTE SPICES

8. IQAC Committee has discussed on preparedness and plans for NAAC/NBA accreditation

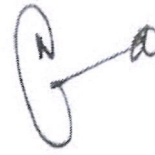
- i) Assigned the work to staff that CO-PO attainment for the A.Y. 2019-20 to all the faculty members.
- ii) New format will be prepared for CO-PO attainment basing on examination parameters.

9. Discussed on mentoring by faculty. IQAC Co-ordinator requested HODs to discuss about Mentoring duties executed by the respective faculty members. HODs have elaborated about the Student Mentoring process adopted by their faculty members. Faculty members have been calling the students and their parents on every week end, due to which the students online classes attendance is also good.

10. Discussion on Coursera Certification Courses for Faculty and Students. IQAC Co-Ordinator has elaborated about the importance of Coursera Certification Courses in improving the academic standards of faculty and students. Some of the faculty members are undergoing the completion of Coursera Certification Courses. Members suggested that students should be guided to complete these Coursera Certification Courses.

11. Discussed on applying for Official Nodal Centre of Distant Learning of IIRS outreach programmes organised by IIRS-ISRO, Govt of India. IQAC Co-ordinator requested the IQAC Chairperson to discuss about the applying for Official Nodal Centre for Distant Learning of IIRS outreach programmes organised by IIRS-ISRO, Govt of India. IQAC Chairperson has discussed about the benefits of IIRS outreach programmes and the importance of ISRO Nodal Centre. The committee has accepted to appoint Dr K Sujatha, Professor of CSE as Co-ordinator for Registration for Indian Institute of Remote Sensing, ISRO.

12. IQAC Committee resolved to apply "Research Centre" for Departments of CSE and ECE

A handwritten signature in black ink, consisting of a stylized letter 'N' inside an oval shape, followed by a horizontal line and a small flourish.

Chairperson IQAC



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Date: 28-11-2020

Internal Quality Assurance Cell (IQAC)

IQAC Meeting dated 28-11-2020

The Meeting of IQAC committee was held on 28th November 2020 (Saturday) at 10:00 AM at Conference Hall-1. The following members were present.

S.No	Name and Designation of the Member	Position in IQAC	Signature
1	Dr Ch. Narasimham, Principal	Chairperson	
2	Dr J. Babu, Professor of ECE	Co-Ordinator -Member Secretary	
3	Shri Dadi Ratnakar, Chairman DIET	Member Management	
4	Mr Ch Srinadh, MD, Gopal Automotives	Member Industry	
5	Dr G Rama Murthy, General Physician	Member- Local Society	
6	Mrs S Yashoda Devi	Member -Parent	
7	Dr K .S.Eswara Rao, Vice Principal	Member -Administration	
8	Dr K Sujatha, R&D Cell Convenor	Member -Administration	
9	Mr R Sunil Kumar, TPO	Member -Administration	
10	Mr A/SN Varma, OIE	Member -Administration	
11	Dr Ch Prabhakar Rao HOD S&H	Member -Administration	
12	Dr L Prasanna Kumar HOD CSE	Member -Administration	
13	Mr K Jogi Naidu ECE	Member -Administration	
14	Mr Ch Nookesh HOD EEE	Member -Administration	
15	Mr N Ramu HOD Civil	Member -Administration	
16	Dr P B Ram Kumar HOD MBA	Member -Administration	
17	Mr P Srinivas, Administrative Officer	Member -Administration	
18	Mr A Kiran Kumar, NSS Program Officer	Member -Administration	
19	Ms M Bhavana	Member- Alumni	
20	Ms S Sri Lekha	Member -Student	

Chairperson IQAC



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Internal Quality Assurance Cell (IQAC)

Date: 14-03-2021.

IQAC Meeting Notice March 2021

A meeting of IQAC Committee is convened on 21st March 2021 (Sat) at 10:00 AM at Conference Hall-1 to discuss the following agenda and compliances of the previous IQAC meeting held On 28th Nov 2020.

1. Discussion on internships and minor projects
2. Review on workforce groups and GATE classes
3. Discussion on Campus Recruitment Classes
4. Submission of NIRF Ranking 2021
5. Establishment of "Industry Center of Excellence (ICE)" in our Institute
6. Preparation of institutional Academic Colander for the A.Y 2020-21
7. Review on Results Analysis
8. Review on Submission of NIRF Ranking
9. Submission of feedback from stakeholders
10. Review on 100 point AICTE Activity
11. Discussion on 2020-2021 Academic Year Online Class work
12. Discussion on NPTEL Certification Courses for Faculty and Students.
13. Discussion on R20 Regulations of JNTU Kakinada.
14. Discussion on New B.Tech Programmes introduced from 2020-2021 Academic Year

All the members of IQAC are requested to attend the meeting and share their expertise.

Chairperson IQAC

Circulation among the IQAC Committee Members



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Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting dated 21-03-2021

The Meeting of IQAC committee was held on 21st March 2021 (Sat) at 10:00 AM at Conference Hall-1. The following members were present.

S.No	Name and Designation of the Member	Position in IQAC
1	Dr Challa Narasimham, Principal	Chairperson
2	Dr J BABU, Professor of ECE	Co-Ordinator -Member Secretary
3	Shri Dadi Ratnakar, Chairman DIET	Member Management
4	Dr G Rama Murthy, General Physician	Member-Local Body
5	Mr Ch Srinadh, MD, Gopal Automotives	Member Industry
6	Mrs S Yashoda Devi	Member Parent
7	Dr K S Eswara Rao, Vice Principal	Member Administration
8	Dr K Sujatha, R&D Cell Convenor	Member Administration
9	Mr Sunil Kumar, TPO	Member Administration
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18	Mr A Kiran Kumar, NSS Program Officer	Member Administration
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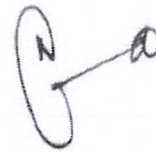
Resolutions:

- 1, Discussed on internships and minor projects. Committee resolved that all the Departments have to prepare the reports for the internships and plan for MOU with nearest industries NSTL, Pharmacy Cos, Steel plant, Brandix and other SEZ Companies.
2. Discussed on status of workforce groups and GATE classes for all the IV B.Tech Students. HODs revealed that Workforce Groups are conducting now for four days a week and also conducting GATE coaching classes. Academic Committee resolved to allot three days for workforce groups per week due to cover the other curriculum works.
3. Discussed on action plan for CRT sessions. TPO Dr. L. Ramesh revealed that on request of English faculty to conduct in house training for B.Tech and MBA students with language club and Maths faculty, H& BS HOD gave the list of English and Maths staff members who shall take up the classes for communication skills and soft skills, Aptitude etc., and resolved to start the classes from the first week of Dec, 2020.
4. IQAC has been registered our Institute in NIRF 2021 participation. IQAC Coordinator Dr. J. Babu informed that collect the required data as soon as possible for submission of NIRF ranking 2020.
5. Discussed on Establishment of "Industry Center of Excellence (ICE)" in our Institute by ink marked the MOU with Edu-skills and ISTE on 6th Dec 2020 with a budget of Rs. 68,735/-
6. Committee approved the revised Institutional Academic Calendar according to Academic Calendar issued recently by JNTUK, Kakinada (Odd Semester from 02-11-2020 to 20-03-2021 and even semester from 22-03-21 to 24-07-2021 with 7 weeks per instruction period)
7. Reviewed the Results Analysis of III B.Tech II Semester and MBA IV Semester Examination Committee convener Mr. A.S.N Varma revealed that the overall % of results of III B.Tech-II Sem is 67% and MBA IV Sem is 100%. Faculties are instructed to conduct remedial classes to the backlog students
8. IQAC Coordinator revealed that the Data Capture System (DCS) for NIRF ranking is ready to submit before the last date of submission 19th Feb 2021. Committee approved to submit the DCS within three or four days after verification.
9. IQAC Committee resolved to take the student feedback from B.Tech courses in this odd semester during this A.Y 2020-21. Committee approved to take the student feedback from HODs in Department level as well as student feedback from IQAC from Institution level. Both feedbacks along with other stakeholder's feedback should be submitted to Principal Office on or before 20th Feb 2021 along with Action Taken Reports. Committee also suggested to create google form for Student Satisfaction Survey (SSS) for submission to NAAC
- 10 Discussed the assessment procedure for 100 point AICTE activity. Committee resolved that prepare the standard format for enter all the activities done by the students and recorded
11. The IQAC Chairman mentioned about the Academic Calendar of 2020-2021 Academic Year which was issued by JNTU Kakinada. IQAC Chairman has informed that the First Semester Class work of 2020-2021 Academic Year started from 17-08-2020. All the faculty members were teaching through online using Google Class Room platform. IQAC Chairman has also informed that Students were given Assignments through this Google Class Room.

12. IQAC Co-ordinator has elaborated about the importance of NPTEL Certification Courses in improving the academic standards of faculty and students. Some of the faculty members have completed NPTEL Certification Courses. Members suggested that students should be guided to complete these NPTEL Certification Courses.

13. IQAC Co-ordinator has elaborated about the R20 Regulations of JNTU Kakinada. Examinations In-Charge has explained about the examination procedure in R20 Regulations. Members have suggested to implement the Elective Courses effectively.

14. IQAC Chairman mentioned about the New B.Tech Programmes introduced from 2020-2021 Academic Year. Viz B.Tech CSE (Artificial Intelligence & Machine Learning), B.Tech CSE (Data Science). Further he mentioned that these new B.Tech Programmes will have more job opportunities. Members have congratulated the Management, Principal, Faculty for introducing these new B.Tech Programmes.

A handwritten signature in black ink, consisting of a stylized 'N' inside an oval shape, followed by a horizontal line and a small flourish.

Chairperson IQAC



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Date: 21-03-2021

Internal Quality Assurance Cell (IQAC)

IQAC Meeting dated 21-03-2020

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S.No	Name and Designation of the Member	Position in IQAC	Signature
1	Dr Challa Narasimham, Principal	Chairperson	
2	Dr J BABU, Professor of ECE	Co-Ordinator -Member Secretary	
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Chairperson IQAC



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Internal Quality Assurance Cell (IQAC)

Date: 10-07-2021

IQAC Meeting Notice JULY 2021

A meeting of IQAC Committee is convened on 17th July 2021 (Sat) at 10:00 AM at Conference Hall-1 to discuss the following agenda and compliances on previous meeting held on 21-03-2021

1. Review on AQAR 2019-2020 submission to NAAC
2. Discussion about the AQAR 2020-21 preparation
3. Discussion and approved the IQAC initiatives of fixation of attainment levels as per NAAC quality mandate for the A.Y 2020-21 and 2021-22.
4. Review on Academic and Administrative Audit
5. Discussion on IQAC Monthly Report preparation with TLMS
6. Discussion on Collection of Academic Feedback
7. Discussion on Collection of NIRF data and uploading into NIRF Portal.
8. Review on Second Semester Classwork
9. Review on Research Publications by Faculty in reputed Journals and Conferences
10. Review on Participation of faculty in Certification Courses and FDPs

All the members of IQAC are requested to attend the meeting and share their expertise.

Chairperson IQAC

To
Circulation among the IQAC Committee Members



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Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting dated 17-07-2021

The Meeting of IQAC committee was held on 17th July 2021 (Sat) at 10:00 AM at Conference Hall-1. The following members were present.

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1	Dr Challa Narasimham, Principal	Chairperson
2	Dr J BABU, Professor of ECE	Co-Ordinator -Member Secretary
3	Sri Dadi Ratnakar, Chairman DIET	Member- Management
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5	Mrs S Yashoda Devi	Member- Parent
6	Dr G Rama Murthy	Member- Local body
7	Dr K S Eswara Rao, Vice Principal	Member- Administration
8	Dr K Sujatha, R&D Cell Convenor	Member- Administration
9	Mr R Suneel Kumar, TPO	Member- Administration
10	Mr AVSN Varma, Officer In-charge Examinations	Member- Administration
11	Dr Ch Prabhakar Rao HOD S&H	Member- Administration
12	Mrs K Komali, HOD CSE (FAC)	Member- Administration
13	Dr L Prasanna Kumar, Skill Co-Ordinator	Member- Administration
14	Dr P Poorna Priya, HOD ECE	Member- Administration
15	Mr A Krishna Nag, HOD EEE	Member- Administration
16	Mr N Ramu, HOD Civil	Member- Administration
17	Dr P B Ram Kumar HOD MBA	Member- Administration
18	Mr P Srinivas, Administrative Officer	Member- Administration
19	Mr A Kiran Kumar, NSS Program Officer	Member- Administration
20	Ms M Bhavana	Member- Alumni
21	Ms S Sri Lekha	Member -Student

IQAC Co-ordinator has placed the following agenda of items for discussion, ratification/approval and suggestions.

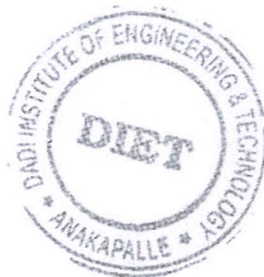
- Internships and MOUs have been started. MOUs with BSNL has been ink marked. Establishment of "Industry Center of Excellence (ICE)" in our Institute by ink marked the MOU with Edu-skills and ISTE on 6th Dec 2020 with a budget of Rs. 68,735/-
- Work force Groups and GATE classes are started
- CRT sessions are completed.
- Submitted NIRF ranking 2020.
- Feedback mechanism from stack holders have been collected and recorded
- Standard format has been prepared for the 100 Point Assessment programme and entered the data


Resolutions:

1. Reviewed on AQAR 2019-2020 submission to NAAC. Academic Committee is the statutory body to study the AQAR by IQAC and thereby modified some of the criterion's data
2. Discussed about the AQAR 2020-21 preparation and take the action plan for submission of feedback mechanism/student satisfaction survey, academic and administrative audits.
3. Discussed and approved the IQAC initiatives of fixation of attainment levels as per NAAC quality mandate for the A.Y 2020-21 and 2021-22.
4. Academic Committee approved the IQAC proposed Academic and Administrative Audit formats. Discussed on Conduct of Academic Audit of First Semester Courses. IQAC Co-ordinator has discussed about the academic audit process for the courses of First Semester of the Academic Year 2020-2021. He has informed that Academic Audit for the courses of First Semester of the Academic Year 2020-2021 will be conducted during Last week of March 2021.
5. Discussed on IQAC Monthly Report preparation with TLMs
IQAC Co-Ordinator has requested the IQAC Chairman to discuss about IQAC Monthly Report preparation with TLMs. IQAC Chairman has elaborated the importance of Teaching and Learning Methods (TLMs) while imparting any course to the students. He has insisted to follow the TLMs like Experiential Learning which in turn helpful to the students learning. Members have agreed to the suggestions of IQAC Chairman and appreciated the thoughts of IQAC Chairman.
6. Discussed on Collection of Academic Feedback of First Semester Courses
IQAC Co-Ordinator has discussed about the Online Feedback collection process for the courses of First Semester of the Academic Year 2020-2021. He has informed that Online Feedback for the courses of First Semester of the Academic Year 2020-2021 will be collected during

February 2021. IQAC Committee members appreciated the Online Feedback collection process.

7. Discussed on Collection of NIRF data and uploading into NIRF Portal. IQAC Chairman has discussed about the importance of participation into NIRF 2021 Ranking. IQAC Co-Ordinator has explained about the consolidated NIRF data which has been received till date from all HODs, Convenors, department IQAC Co-Ordinators and informed that IQAC is ready to upload the NIRF data by January 2021. IQAC Committee members suggested that the participation in NIRF Rankings will be useful to the growth of the institute.
8. Reviewed on Second Semester Class work. IQAC Co-Ordinator has discussed about the Second Semester Classwork, which was started on 29-03-2021 as per JNTU Kakinada revised academic calendar. He has informed that the classwork is going on in Offline mode as there are no Covid-19 restrictions.
9. Reviewed on Research Publications by Faculty in reputed Journals and Conferences. IQAC Chairman reviewed the Research Publications by Faculty in reputed Journals and Conferences during the current academic year 2020-2021. He has emphasized about the Publications in Scopus and SCI, Web of Science Journals and Conferences. He has instructed R&D Cell Convenor to take necessary measures to improve the publications.
10. Reviewed on Participation of faculty in Certification Courses and FDPs. IQAC Chairman reviewed the Participation of faculty in Certification Courses and FDPs during the current academic year 2020-2021. He has suggested that all the Faculty members should attend the Faculty Development Programmes organized by ATAL Academy. He has also informed about the Faculty Participation in Certification Courses.




Chairperson IQAC
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Date: 17-07-2021

Internal Quality Assurance Cell (IQAC)

IQAC Meeting dated 17-07-2021

The Meeting of IQAC committee was held on 17th July 2021 (Sat) at 10:00 AM at ConferenceHall-1. The following members were present.

S.No	Name and Designation of the Member	Position in IQAC	Signature
1	Dr Challa Narasimham, Principal	Chairperson	
2	Dr J BABU, Professor of ECE	Co-Ordinator -Member Secretary	
3	Sri Dadi Ratnakar, Chairman DIET	Member- Management	
4	Mr Ch Srinadh, MD, Gopal Automotives	Member- Industry	
5	Mrs S Yashoda Devi	Member- Parent	
6	Dr G Rama Murthy	Member- Local body	
7	Dr K S Eswara Rao, Vice Principal	Member- Administration	
8	Dr K Sujatha, R&D Cell Convenor	Member- Administration	
9	Mr R Suneel Kumar, TPO	Member- Administration	
10	Mr AVSN Varma, OIE	Member- Administration	
11	Dr Ch Prabhakar Rao HOD S&H	Member- Administration	
12	Mrs K Komali, HOD CSE (FAC)	Member- Administration	
13	Dr L Prasanna Kumar, Skill Co-Ordinator	Member- Administration	
14	Dr P Poorna Priya, HOD ECE	Member- Administration	
15	Mr A Krishna Nag, HOD EEE	Member- Administration	
16	Mr N Ramu, HOD Civil	Member- Administration	
17	Dr P B Ram Kumar HOD MBA	Member- Administration	
18	Mr P Srinivas, Administrative Officer	Member- Administration	
19	Mr A Kiran Kumar, NSS Program Officer	Member- Administration	
20	Ms M Bhavana	Member- Alumni	
21	Ms S Sri Lekha	Member -Student	


Chairperson IQAC



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Internal Quality Assurance Cell (IQAC)

Action Taken Report of IQAC Meeting held in July 2020

(Academic Year: 2020-2021)

S No	Agenda Point	Action Taken
1	Discussion on Online Class work	Online Class work has been started using Google Class Room Platform
2	Discussion on Mentoring by Faculty	Mentoring duties have been assigned to different faculty members of respective department. Faculty are regularly attending the mentor duties.
3	Discussion on Coursera Certification Courses for Faculty and Students.	Faculty members have completed the certification courses.
4	Discussion on applying for Official Nodal Centre of Distant Learning of IIRS	DIET is recognized as Nodal Centre by ISRO for IIRS Outreach Programme. Coordinated ISRO course on "Overview of Geo-processing using Python" from 18th to 29th Jan 2021.

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Internal Quality Assurance Cell (IQAC)

Action Taken Report of IQAC Meeting held in November 2020

(Academic Year: 2020-2021)

S No	Agenda Point	Action Taken
1	To conduct Orientation/ Motivation Sessions for the newly joined students for the academic year 2020-21	Conducted Induction Programme for newly joined Students on 16th Dec 2020
2	Discussion on Online Class work	Online Class work has been started using Google Class Room Platform
3	Reconstitution of IQAC Committee	IQAC Committee has been reconstituted
4	Reconstitution of R&D Cell	Project Review Committee (PRC) is now renamed as Research & Development (R&D) Cell
5	Discussion on Research Contribution of the faculty	Faculty members are published the papers in Scopus Journals
6	Participation in MHRD ICC-2019-20 second phase contest	DIET is recognized as Institution's Innovation Cell (ICC) by MHRD Innovation Cell (id No. IC 201811822)
7	Proposal from innovation centre of the institute to AICTE SPICES	It will be considered for the next academic year
8	Discussion on NAAC AQAR works	AQAR has been submitted to NAAC on 16-02-2022
9	Discussion on Mentoring by Faculty	Mentoring duties have been assigned to different faculty members of respective department. Faculty are regularly attending the mentor duties.
10	Discussion on Certification Courses for Faculty and Students.	Faculty members have completed the certification courses.
11	Discussion on applying for Official Nodal Centre of Distant Learning of IIRS	DIET is recognized as Nodal Centre by ISRO for IIRS Outreach Programme. Coordinated ISRO course on "Overview of Geo-processing using Python" from 18th to 29th Jan 2021.
12	Discussion on Research Centre	Applied for Research Centre of CSE and ECE Departments to JNTU, Kakinada



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Internal Quality Assurance Cell (IQAC)

Action Taken Report of IQAC Meeting held in March 2021

(Academic Year: 2020-2021)

S No	Agenda Point	Action Taken
1	Discussion on internships and minor projects	Internships and MOUs have been started. MOU with BSNL has been established
2	Review on workforce groups and GATE classes	All Departments have been conducting the Work force Groups and GATE classes.
3	Discussion on Campus Recruitment Classes	CRT sessions are completed
4	Submission of NIRF Ranking 2021	Submitted the NIRF data in February 2021.
5	Establishment of "Industry Center of Excellence (ICE)" in our Institute	Establishment of "Industry Center of Excellence (ICE)" in has been established under the MOU with Edu-skills and ISTE on 6th Dec 2020 with a budget of Rs. 68,735/-
6	Preparation of institutional Academic Calendar for the A.Y 2020-21	Prepared the Academic Calendar for the A.Y 2020-21
7	Review on Results Analysis	Reviewed the Results Analysis
8	Review on Submission of NIRF Ranking	Submitted the NIRF data in February 2021.
9	Feedback from stakeholders	Feedback from stakeholders has already taken. The suggestions are being implemented
10	Review on 100 point AICTE Activity	
11	Discussion on 2020-2021 Academic Year Class work	Reviewed the Class work
12	Discussion on NPTEL Certification Courses for Faculty and Students.	Faculty members have completed the certification courses.
13	Discussion on R20 Regulations of JNTU Kakinada	Reviewed the R20 Regulations of JNTU Kakinada
14	Discussion on New B.Tech Programmes introduced from 2020-2021 Academic Year	Discussed about the New B.Tech Programmes introduced from 2020-2021 Academic Year



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Internal Quality Assurance Cell (IQAC)

Action Taken Report of IQAC Meeting held in July 2021

(Academic Year: 2020-2021)

S No	Agenda Point	Action Taken
1	Review on AQAR 2019-2020 submission to NAAC	AQAR 2019-2020 has been submitted to NAAC
2	Discussion about the AQAR 2020-21 preparation	IQAC is collecting the data of AQAR 2020-21
3	Discussion and approved the IQAC initiatives of fixation of attainment levels as per NAAC quality mandate for the A.Y 2020-21 and 2021-22.	IQAC initiatives of fixation of attainment levels as per NAAC quality mandate has been approved
4	Review on Academic and Administrative Audit	Academic Audit has been conducted
5	Discussion on IQAC Monthly Report preparation with TLMs	Departments are submitting IQAC Monthly Reports
6	Discussion on Collection of Academic Feedback	IQAC has collected Academic Feedback
7	Discussion on Collection of NIRF data and uploading into NIRF Portal	Submitted the NIRF data in February 2021.
8	Review on Second Semester Class work	Class work of Second Semester is in progress as per affiliating university Academic Calendar
9	Review on Research Publications by Faculty in reputed Journals and Conferences	Faculty has published the Papers in reputed Journals and Conferences
10	Review on Participation of faculty in Certification Courses and FDPs	Faculty has participated in Certification Courses and FDPs



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Chairperson
IQAC