

**Diet**

## **DADI INSTITUTE OF ENGINEERING & TECHNOLOGY**

**(Approved by A.I.C.T.E., New Delhi & Affiliated to JNTUK, Kakinada)**

**NAAC Accredited Institute; Under section 2f, UGC act**

**An ISO 9001:2008, 14001:2004 & OHSAS 18001:2007 Certified Institute**

**NH-5, Anakapalle, Visakhapatnam-531002, Andhra Pradesh**

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## **INTERNAL QUALITY ASSURANCE CELL**

### **MINUTES OF MEETINGS**

**2019-20**

## DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY

The following IQAC Committee met on 10<sup>th</sup> July 2019 (Wed) at 10 a.m at Conference Hall-1 regarding IQAC functioning and procedure during the academic year 2019-2020

1	Chairman of the IQAC	Prof. Dr Ch. S. Naga Prasad, Principal
2	Senior Administrative Officers	Prof. K.Rama Rao ,Dean Administration Mr. P.Srinivas, Administrative Officer
3	Faculty Members	Dr. P.B. Ram Kumar,HOD, Dept Of MBA Dr. K. Kannam Naidu, HOD,Dept Of CIVIL Dr. L . Prasanna Kumar,HOD,Dept of CSE Dr. Ch.Prabhakara Rao, HOD, Dept Of H&BS Mr. B. Raja Rao, HOD,Dept of ECE Mr B.T. Rama Krishna Rao, HOD, Dept Of EEE Mr. A Kiran Kumar, NSS Programme Officer
4	Member From The Management	Sri Dadi Ratnakar, Chairman of the Institution
5	Nominee From Local society/ Students/Alumni	Dr. G.Rama Murthy MS. M.Bhavana, IV B.Tech(ECE) Mr. B. Nikhil Kumar, MBA, Research Analyst, Google Gurgaon Ms. K. Nirmala, B.Tech, ECE, TCS,Chennai
6	Nominee From Industrialists/ Employers	Mr. Ch.Srinadh, M.D, Sri Gopal Automotives Ltd, Vizag
7	Coordinator of the IQAC	Dr. K. S. Eswara Rao, Vice Principal

**The minutes of the IQAC committee Meeting is herewith enclosed**

**IQAC Coordinator read out the Compliances of the resolutions taken in the previous IQAC meeting**

1. **EAMCET** mock tests for intermediate students are conducting in our institution on 8<sup>th</sup>,9<sup>th</sup>, 10<sup>th</sup> April, 2019.
2. Conducted Industrial visit for Final year B,Tech Civil students to Ultra- Tech Cement Company at Mindhi on 8<sup>th</sup> March 2019.
3. Library Committee has been conducted “ Book Talk” on 15<sup>th</sup> and 16<sup>th</sup> March 2019.
4. Conducted a seminar on “Innovation, IPR and Entrepreneurship Development” with a speaker Dr. B.K.Shahu, R.M, from NRDC on 9<sup>th</sup> March 2019.
5. In ratification process conducted by JNTUK, 39 faculty members are ratified out of 51 from Mechanical, Civil, EEE,ECE and CSE branches.
6. Farewell functions of all departments have been conducted for all the departments from 25<sup>th</sup> march to 28<sup>th</sup> March,2019.

7. Prof. Sarangi, Institute NBA advisory Member addressed the faculty and also ensured MOU between DIET and Aasaan Educare Foundation on 14<sup>th</sup> May 2019 regarding NBA accreditation
8. Students from B.Tech all branches have registered internships with INFYTQ, INTERNSHAL, LEAP PORTAL and TCS CODE VITA up to 6<sup>th</sup> June 2109
9. INFYTQ- 228, INTERNSHALA- 589, leap portal- 885 and TCS CODEVITS- 139
10. TCS and INFYTQ programmes to be treated as priority and immediate action required for registration and slot booking.
11. Gangavaram port HR team conducted interviews (written test) to IV year B.Tech EEE students on 20<sup>th</sup> May 2019 in our campus. 13 candidates out of 33 eligible students got selected in the written examination.
12. Conducted a six day Faculty Development Programme on **Outcome Based Education** successfully. It was inaugurated by Prof. G.Nageswara Rao, Vice Chancellor, Andhra University on 27<sup>th</sup> May 2019. The resource persons came from IIT, Kharagapur, NIT Warangal, and Director, IIIT, Kurnool.
13. A ten days summer training programme on **Programming Contest & Challenge (Coding Training)** has conducted from 27<sup>th</sup> May 2019 for IV B.Tech CSE and ECE students in association with APSSDC.
14. Renewed DELNET online resources with cost of Rs. 13,750/-
15. Conducted IIT JEE Advanced Test in our centre with 200 candidates successfully on 27<sup>th</sup> May 2019 in F.N and A.N.
16. Conducted awareness programme on World No Tobacco day on May 31<sup>st</sup> 2019 by NSS Unit
17. Interaction sessions were conducted with faculty by Prof. P.Srihari, NIT Surathkal and Prof. T. Kirubarajan Research Chair in information fusion, Canada on June 5<sup>th</sup>, 2019.

## AGENDA

1. Department of CSE proposed for Vastech AMC renewal for the year 2019-20 with an amount of Rs. 2,32,460/-
2. Department of ECE proposed for MWE lab requirement for the next semester with a budget of Rs. 70,000/- as per requirement of R-16 regulations
3. Review on feedback of a six day FDP on Outcome Based Education
4. ICC proposed to purchase Saturday dresses for women faculty and request the management for sanction of budget amount Rs.10,000/-.  
The same may be deducting from the wages of the women faculty of the following month.
5. Department of CSE proposed to procure hardware components with a budget of Rs. 43,530/- in place of damaged components.
6. Core committee proposes that Training and Placement Cell is being treated as a Department. TPO is to be acted as HOD of the Department of Training and Placement.
7. Review on NBA progress and next plan of action for pre qualifier
8. Review on readiness of Permanent affiliation and for FFC visit.
9. NSS Committee proposes to conduct Driving test mela after 15<sup>th</sup> June 2019
10. NSS Committee proposes to depute one faculty from each department as NSS Coordinators.
11. Department of ECE proposed to procure 41 monitors in MPMC lab with a budget of Rs. 1.72,000/-
12. DIET Literary and cultural club (DLCC) is planning to conduct singing competition and music concert by SAC team on the eve of World Music day on 21<sup>st</sup> June, 2019
13. DLCC proposed the year wise listed activities for the academic year 2019-20 for approval
14. Project Review Committee (PRC) proposed i) Plan of action for 2020 batch B.Tech projects ii) to conduct e-Yantra workshop on Robotics by collaboration with IIT Mumbai
15. Department of EEE proposed to purchase the equipment in five labs as per R-16 regulations.
16. TPO is proposing to conduct Campus Recruitment Training (CRT) classes for all branches of IV B.Tech students in I semester.
17. Library Committee proposed to procure R-16 IV year I Semester books with 60 titles and 219 volumes as per the recommendations of the faculty members and department library coordinators. As per quotations, the total budget amount is Rs. 1,11,768/-
18. Library Committee proposes for binding 100 text books with cost of Rs.60 per each book. The total amount is Rs,6,000/-
19. The examination Committee proposed the preparation of question banks. All the concerned faculty should prepare and submit the question banks for II,III,IV B.Tech –I Semester to examination cell on or before 15-06-2019 through mail.

20. Department of Computer science proposed to conduct workshops on **"Programming Content & Challenges (Coding Training)"** for 2<sup>nd</sup> B.Tech students from 19-08-2019 to 24-08-2019 and **"Associate Cloud Architect"** for 3<sup>rd</sup> B.Tech Students from 02-09-2019 to 07-09-2019 in association with APSSDC
21. Department of CSE proposed to send bulk D.D of 240 student registrations for three year CSI student branch membership, because of the registrations are closed on 03-08-2019.
22. Department of ECE proposed to conduct industrial visit to Doppler weather Radar Station at Visakhapatnam scheduled on last week of the August 2019.
23. Department of EEE proposed to allot Counseling hour to each class so that mentoring work can be done effectively.
24. Department of CIVIL proposed to conduct a workshop On **" Revit Architecture"** for III B.Tech students in association with APSSDC from 26-08-2019 to 31-08-2019
25. Department of BS&H proposed to form a Environmental Sustainability cell (ESC) in order to preparation for the green Swatchtha rank as per the AICTE clean campus awards. Mrs.M.Lalitha will act as Coordinator along with three members.
26. Department of BS&H proposed to conduct orientation programme for the fresher's day. Mr. P.V. Murali, Faculty of English has provided the profiles of the Motivational Speakers.
27. Review on Graduation day celebrations scheduled on 3<sup>rd</sup> August, 2019.
28. DIET NSS Unit proposes to conduct activities on **"Water Conservation"** as a theme for the month of August, 2019
29. DIET Staff Club is planning to conduct 15<sup>th</sup> Aug, 2019 event after Independence day celebrations in college premises and proposed a budget for approval.
30. Project Review Committee (PRC) proposed to conduct bi-monthly contest on Idea presentation and select best ideas to forward them for patents
31. PRC proposed to conduct second review scheduled from 26<sup>th</sup> to 29<sup>th</sup> Aug, 2019. In respect of projects guides need to publish Scopus Indexed paper on project work and proof of submission should be presented by 1<sup>st</sup> Oct 2019.
32. Admission Committee proposed a plan of action with a special time table for I B.Tech students has to be designed to increase the number of allotments for Phase-2 EAMCET. And also ensure the coming one week must be taken seriously giving highest priority to admissions and same intensity must be maintained by each and every staff across the campus.
33. Department of EEE proposed to conduct a six day workshop on **"IOT- its applications"** in association with APSSDC for III B.Tech EEE students in the third week of Sept, 2019.
34. Department of EEE proposed to conduct GATE classes for III B.Tech EEE students.
35. Department of CIVIL proposed to conduct **"Engineer's Day Celebrations"** on 13<sup>th</sup> Sep, 2019 with the budget of Rs. 75,150/-

36. Department of H & BS proposed to procure the lab requirements for Physics with a budget of Rs. 93,934/- and for Chemistry with a budget of Rs. 30,690/- as per new syllabus in R19 Regulations.
37. Department of ECE proposed to conduct a six day workshop on "**PCB Design (software)**" for II B.Tech ECE from 16-09-19 to 18-09-19 and for III Diploma ECE from 19-09-19 to 21-09-19 in association with APSSDC.
38. Department of CSE proposed to conduct "**Teacher's day Celebrations**" on 5<sup>th</sup> Sept, 2019 with a budget of Rs. 44,000/-.
39. Department of CSE proposed to conduct a six day workshop on "**Programming Content & Challenges (Coding Training)**" to II B.Tech CSE students from 16-09-2019 to 21-09-2019 in association with APSSDC.
40. Department of CSE proposed to celebrate "**Dennis Ritchie's birthday**" as Department Day of CSE on 9<sup>th</sup> Sept 2019.
41. Department of MBA proposed to conduct "**Orientation Programme**" for I MBA students scheduled on 4<sup>th</sup> Sept 2019.
42. Staff Club proposed to conduct staff event on 14<sup>th</sup> Sept, 2019 (II Saturday) in our college premises.
43. Project Review Committee (PRC) proposed to conduct Final B.Tech project third reviews from 30-09-2019 to 04-10-2019
44. Library Committee proposed to procure the text books and reference books for R19 B.Tech I year I Semester with 43 titles and 185 volumes.
45. Library Committee proposed to procure AOC 18.5" LED Monitor with a budget of Rs. 4,000/-, Zebronics mother board with a budget of Rs. 2100/- and 320 GB Hard Disc with a budget of Rs. 900/- in e- Library.
46. Review on Admissions process for the academic year 2019-20

### RESOLUTIONS

1. Resolved to conduct a two day workshop on "**e-yantra**" on 12<sup>th</sup> and 13<sup>th</sup> July 2019 in association with IIT Mumbai.
2. Reviewed on FFC visit for permanent affiliation. As per the suggestions by the FFC members regarding further improvement of the institute, Committee has instructed all the staff members to fulfill the requirements department wise towards latest and upgrade approach.
3. Reviewed on NBA process. Dr. B.T. Ramakrishna Rao, Institute NBA Coordinator revealed the report given by Prof. Mahadevan, Adviser and emphasize the criterion wise preparation and documentation of 74 files for each department. All the HODs and criterion coordinators are instructed to implement the works as soon.
4. IQAC Committee resolved to conduct student club activities weekly once for 2<sup>nd</sup> and 3<sup>rd</sup> year B.Tech students to improve the basic skills in civil constructions by allocation of 3 hrs in the afternoon session per week. Head of the Department of CIVIL is instructed to prepare the revised Time Table including club activities.
5. Resolved to conduct Graduation Day Celebrations for 2015-19 batch on 3<sup>rd</sup> Aug, 2019 and approved its budget of Rs. 87,000/-

6. Reviewed the Training and Placement activities.
  - i) CRT classes are going on as per the schedule. Reassessment test is being conducted for some students. The classes will be concluded by 3<sup>rd</sup> Aug 2019.
  - ii) Regarding registrations in TCS, INFYTO etc, Committee suggested that Placement coordinators along with TPO should motivate the students for more number of registrations.
7. Committee resolved to procure the lab equipment and department requirements with the budget of Rs.6,67,700/-
8. IQAC resolved to procure the lab equipment and department requirements with the budget of Rs. 6,83,900/-.
9. Committee resolved to procure the lab equipment and department requirements with the budget of Rs. 5,66,050/-.
10. IQAC Committee resolved to procure the lab equipment and department requirements with the budget of Rs. 1,91,980/-.
11. IQAC Committee resolved to procure department requirements with the budget of Rs. 30,800/-.
12. IQAC resolved to procure department requirements with the budget of Rs. 1,10,000/- . It has been approved.
13. Reviewed on Library Audit. Librarian Mr.U. Mahesh revealed that it will be completed within three days.
14. On the basis of budget proposal of Department of Training and Placement, Committee approved the budget of Rs. 1,33,500/-
15. On the basis of budget proposal of Library , Committee resolved to purchase the books with the budget of Rs. 2,95,000/-
16. The registered students and Faculty in professional bodies are only considered as members in Entrepreneurship Development Cell (EDC). They can only allow in to EDC Room. Management has sponsored 40% fee towards registration for professional bodies to faculty
17. Discussed on six day workshops entitled “ Programming Content & Challenges (Coding Training)” for 2<sup>nd</sup> year B.Tech students being conducted from 19-08-2019 to 24-08- 2019 and “ Associate Cloud Architect” for 3<sup>rd</sup> B.Tech students being conducted by Department of CSE from 02-09-2019 to 07-09-2019 in association with APSSDC.
18. Resolved for three year CSI student branch membership with the budget Rs. 1,22,000/- to send a D.D of 240 student registrations on the proposal of Department of CSE.
19. Committee approved to conduct industrial visit to Doppler weather Radar station at Visakhapatnam for final year B.Tech ECE students in the last week of August 2019.
20. Discussed on allotment of counseling hour to each class for effective mentoring work proposed by Department of EEE. Committee suggested to allot one counseling hour per week for first year and final year B.Tech EEE students from this semester as a pilot project. If it is success, then implement to all departments.
21. Approved to conduct a six day workshop on “Revit Architecture” for III B.Tech students from 26-08-2019 to 31-08-2019 in association with APSSDC.

22. Discussed on proposal of BS&H to form a Environmental Sustainability Cell in order to preparation of green swatchtha rank as per the AICTE clean campus awards. Committee suggested that use NSS Committee members for look after the work.
23. Reviewed on Graduation day celebrations scheduled on 3<sup>rd</sup> Aug 2019. Dr. O.R.Nandagopan, Outstanding Scientist& Director, NSTL, Visakhapatnam as Chief Guest and Prof. S.Surya Prakash, Vice Chancellor, DSN Law College, Visakhapatnam as Guest of honour will grace the occasion.
24. Committee approved to conduct the events on "Water Conservation" as a theme for the month of August 2019.
25. Committee reviewed the Training and Placement activities. Our TPO Mr. Phani Kumar has revealed the plan of action for the department of Training and Placement.
- A) Conduct on- campus placement drive for 2018, 2019 passed out students by Tech Mahendra scheduled on 9<sup>th</sup> Aug, 2019.
  - B). Plan to visit companies in Vizag District on 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup> and 9<sup>th</sup> Aug 2019.
  - C). Plan to visit the companies in other Districts in the month of September.
  - D) Renewed the Institute membership for APITA.
26. Committee resolved to conduct reviews on R&D collectively withall the Doctorates in the institute focusing on innovative projects, consultancy and patents.
27. Committee resolved that every staff member must publish a Scopus Indexed paper/ Conference proceedings/ Springer. Proof of submission should be presented by 31<sup>st</sup> Nov 2019. And also resolved that every project guide need to publish in UGC renowned journals with impact factor more than 6.
28. On the proposal of Admission committee regarding a plan of action with a special time table designed for I B.Tech students to increase number of allotments for Phase-II EAMCET by conducting different aspects available in our campus like technical, communication (Cambridge), NSS activities, DLCC( Literary and Cultural), EDC ( Professional Bodies), SAC (Music and Dance), Sports and Games activities etc up to one month from the commencement of I B.Tech Classes (9-8-2019). Committee approved such that all the events must be conducted in afternoon session only succeeding the regular classes in morning session.



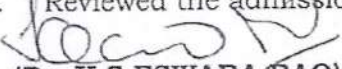
29. Committee resolved that
- i) All HODs should give presentations about examination pattern, placements along with academic for freshers.
  - ii) Examination section is instructed to explain examination details in Parent-Teacher meet.
  - iii) Prepare the Time-Table according to conduct CRT classes in III year II semester.
  - iv) Parents meet shall be conducted soon after completion of I Semester (Probably in the month of November ., I Saturday- II year , II Saturday- III Year, III Saturday- IV year and IV Saturday- I year).
  - v) Delegate the powers to HODs to sanction the leaves including additional one day leave and three leaves per day and 2 hrs permissions of staff members
  - vi) Motivate the final year students to apply GATE and CAT examinations
  - vii) To circulate the campus best teacher award( 100 gram silver medal prize)
  - viii) Finalize the guests for the Engineers' day, Teachers' day and Gandhiji 150<sup>th</sup> birthday celebrations
  - ix) In campus tour, every staff member must follow the hospitality to parents

30. Committee approved the proposal of Department of EEE to conduct a six day workshop on " IOT-its applications in association with APSSDC for III B.Tech EEE students in the 4<sup>th</sup> week of Sept,2019.

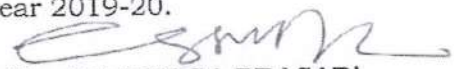
31. Discussed on GATE classes for III B.Tech EEE students. Committee approved to conduct GATE classes without disturbing regular class work.

32. Committee approved the proposal of Department of CIVIL to conduct Engineer's day celebrations on 13<sup>th</sup> Sept 2019 with the budget of Rs. 75,150/-. Sri Attada Babujee, Superintendent of Police (SP) Visakhapatnam(Rural) will grace the occasion as chief guest.

33. To procure lab equipment for physics and chemistry with the budgets of Rs. 93,934 and Rs. 30,690/- respectively as per new syllabus in R-19 Regulations, Committee approved to purchase the equipment.
34. Committee approved the proposal of Department of ECE to conduct a six day workshop on "PCB Design (software)" for II B.Tech ECE students from 16-09-2019 to 18-09-2019 and for III Diploma ECE from 19-09-2019 to 21-09-2019.
35. Committee approved to conduct Teachers day celebrations on 5<sup>th</sup> Sept, 2019 with a budget of Rs.43,200/-. Sri Killada Satyanarayana, Inspector General of Police( IGP) and Ms. E.P.S Bhagya Lakshmi, District NSS Coordinator will grace the occasion as chief Guest and Guest of Honour
36. Committee approved to conduct a six day workshop on " Programming Content& Challenges (Coding Training) to II B.Tech CSE students form 16-09-2019 to 21-09-2019.
37. On the proposal of Department of CSE to celebrate "Dennis Ritchie's Birthday" as Department day of CSE on 9<sup>th</sup> Sept 2019, Committee approved to conduct the programme in Seminar Hall-2
38. Committee approved to conduct Orientation programme for I MBA students on 4<sup>th</sup> Sept, 2019.
39. Discussed on Project Reviews. Committee suggested to conduct project reviews by department staff with HOD as chair and overall inspection should be done by PRC Convener and Principal.
40. Committee approved to purchase the text and reference books with 43 titles and 185 volumes for I B.Tech I Sem as per R-19 Syllabus with a budget of Rs. 46,160/-
41. Committee approved to purchase AOC 18.5" LED monitor with a budget of Rs. 4,000/-, Zebronics mother board and 1 TB hard disc with a budget of Rs. 4,600/- in e-Library.
42. On the proposal of NSS Unit, Committee approved to conduct Swatch Bharath in our campus in the first week of September, 2019.
43. Committee approved to conduct I B.Tech Fresher's day function on 7<sup>th</sup> or 14<sup>th</sup> Sept, 2019 as per the convenience of the students..
44. Committee congratulated to Mr. K.Krishna Nag, Asst.Professor of EEE as he nominated as a 7 Districts IEEE Student Activity chair.
45. IEEE extreme 24 hrs test to all branches is scheduled on 19<sup>th</sup> Oct 2019. Mr. Krishna Nag announced that "awareness programme and publicize" will be conducting on the test event scheduled on 13<sup>th</sup> Sept 2019.
46. Reviewed the admissions for the academic year 2019-20.

  
**(Dr. K.S.ESWARA RAO)**  
**IQAC COORDINATOR**



  
**(Dr. CH.S NAGA PRASAD)**  
**CHAIRMAN, IQAC**

Principal,  
 Dadi Institute of  
 Engineering & Technology,  
 ANAKAPALLE - 531 002



# DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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NAAC Accredited Institute and Inclusion under Section 2(f) of UGC Act

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Date: 10-07-2019

## Internal Quality Assurance Cell (IQAC)

### IQAC Meeting dated 10-07-2019

The Meeting of IQAC committee was held on 10th July 2019 (Wednesday) at 10:00 AM at Conference Hall-1. The following members were present.

S.No	Name and Designation of the Member	Position in IQAC	Signature
1	Prof. Ch. S. Naga Prasad, Principal	IQAC Chairman	
2	Prof. K.Rama Rao ,Dean Administration	Senior Administrative Officers	
3	Mr. P.Srinivas, Administrative Officer	Senior Administrative Officers	
4	Dr. P.B. Ram Kumar,HOD, Dept Of MBA	Faculty Members	
5	Dr. K. Kannam Naidu, HOD,Dept Of CIVIL	Faculty Members	
6	Dr. L . Prasanna Kumar,HOD,Dept Of CSE	Faculty Members	
7	Dr. CH.Prabhakara Rao, HOD, Dept Of H&BS	Faculty Members	
8	Mr. B. Raja Rao, HOD, DEPT OF ECE	Faculty Members	
9	Sri BT Rama Krishna Rao, HOD, Dept Of EEE	Faculty Members	
10	Mr. A Kiran Kumar, NSS Programme Officer	Faculty Members	
11	Sri Dadi Ratnakar, Chairman Of the Institution	Member from Management	
12	Dr. G.Rama Murthy	Nominee From Local Society	
13	MS. M.Bhavana, IV B.Tech(ECE)	Nominee From Students	
14	Mr. B. Nikhil Kumar, MBA, Research Analyst, Google Gurgaon	Nominee From Alumni	
15	Ms. K. Nirmala, B.Tech, ECE, TCS,Chennai	Nominee From Alumni	
16	Mr. Ch.Srinadh, M.D; Sri Gopal Automotives Ltd, Vizag	Nominee From Industrialists/ Employers	
17	Dr. K. S. Eswara Rao, Vice Principal	Co-ordinator of the IQAC	

**IQAC Chairman**

## DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY

The following IQAC Committee met on 10<sup>th</sup> October, 2019 (Thursday) at 2 PM at Conference Hall-1 regarding IQAC functioning and procedure during the academic year 2019-2020

1	Chairman of the IQAC	Prof. Dr Ch. S. Naga Prasad, Principal
2	Senior Administrative Officers	Prof. K.Rama Rao ,Dean Administration Mr. P.Srinivas, Administrative Officer
3	Faculty Members	Dr. P.B. Ram Kumar,HOD, Dept Of MBA Dr. K. Kannam Naidu, HOD,Dept Of CIVIL Dr. L . Prasanna Kumar,HOD,Dept of CSE Dr. Ch.Prabhakara Rao, HOD, Dept Of H&BS Mr. B. Raja Rao, HOD,Dept of ECE Mr B.T. Rama Krishna Rao, HOD, Dept Of EEE Mr. A Kiran Kumar, NSS Programme Officer
4	Member From The Management	Sri Dadi Ratnakar, Chairman of the Institution
5	Nominee From Local society/ Students/Alumni	Dr. G.Rama Murthy MS. M.Bhavana, IV B.Tech(ECE) Mr. B. Nikhil Kumar, MBA, Research Analyst, Google Gurgaon Ms. K. Nirmala, B.Tech, ECE, TCS,Chennai
6	Nominee From Industrialists/ Employers	Mr. Ch.Srinadh, M.D, Sri Gopal Automotives Ltd, Vizag
7	Coordinator of the IQAC	Dr. K. S. Eswara Rao, Vice Principal

**The minutes of the IQAC committee Meeting is herewith enclosed**

**IQAC Coordinator read out the Compliances of the resolutions taken in the previous IQAC meeting**

1. Conducted a six day Faculty Development Programme on “**Outcome Based Education**” from 27<sup>th</sup> May 2019 to 1<sup>st</sup> June 2019 successfully in association with NIT, Warangal.
2. In the 1<sup>st</sup> and 2<sup>nd</sup> Phase counseling of POLYCET, 169 students were admitted out of 197 allotments.
3. Training and Placement Cell is now converted into Department of Training and Placement. Mr Y. Phani Kumar is appointed as Head of the Department.
4. Fact Finding Committee (FFC) has visited to inspect our institute for granting the permanent affiliation on 17-06-2019 successfully
5. Conducted 5<sup>th</sup> International Yoga Day on 21<sup>st</sup> June 2019
6. Conducted World’s Music day celebrations on 21<sup>st</sup> June 2019 by Department of MBA

7. As a practice, Campus Recruitment Training Classes are continued for IV B.Tech students in I semester during this academic year 2019-20 also (from 20<sup>th</sup> June to 3<sup>rd</sup> Aug 2019). Memorandum of Agreement (MOA) has been established with COIGN Consultants PVT LTD and TRAINING AND PLACEMENT HUB by allocating three branches CIVIL, ECE and EEE to T&P Hub and CSE branch two sections to COIGN Consultants.
8. Conducted a two day workshop on “e-Yantra” successfully on 12<sup>th</sup> and 13<sup>th</sup> July 2019 in association with IIT Mumbai. The resource persons from IIT Mumbai presented two robot models to DIET and DIETPolytechnic
9. Management invested Rs. 76, 80, 392/- towards college expenditure in July month.
10. Library audit has been completed.
11. Entrepreneurship Development Cell (EDC) has been reconstituted. The registered members of the professional bodies can only allowed to the EDC.
12. Conducted Orientation Programme for I M.B.A students on 4<sup>th</sup> Sept 2019
13. Conducted Teacher’s day celebrations on 5<sup>th</sup> Sept 2019 successfully. Sri K.Satyanarayana, IPS, Inspector General of Police, PTO, Amaravathi and Ms. E.P.S Bhagya Lakshmi, District NSS Programme officer, Visakhapatnam graced the occasion as chief guest and guest of honour.
14. Conducted “Swatch Bharat programme” in our campus in the first week of September 2019 by our NSS unit.
15. Department of CSE celebrated “Dennis Ritchie’s Birthday” as Department day of CSE on 9<sup>th</sup> Sept 2019 successfully. Dr Debnath Bhattacharya, Professor, Dept of CSE, Vignan’s Institute of Information Technology graced the occasion as Chief guest. And also conducted Guest lecture on “Present research trends in Computer Science and Emerging Technologies of the world” to faculty and IV B.Tech Students by Dr Debnath Bhattacharya.
16. Conducted I B.Tech Fresher’s day function on 9<sup>th</sup> Sept 2019 successfully.
17. A six day workshop on “ IOT-its applications” in association with APSSDC for III B.Tech EEE students in the 4<sup>th</sup> week of Sept, 2019 approved by academic committee is postponed to next semester due to non availability of slots by APSSDC.
18. GATE coaching classes for III B.Tech students for all the branches is going on without disturbing the regular classes.
19. Conducted Engineer’s day celebrations on 13<sup>th</sup> Sept 2019 successfully. Sri K.V.V. Raju, Chairman, CII, Visakhapatnam zone and
20. Smt K.L Madhavi, Location Leader, Tech Mahendra, Visakhapatnam graced the occasion as chief guest and guest of honour.
21. Procured lab equipment for physics and chemistry with the budgets of Rs. 93,934 and Rs. 30,690/- respectively as per new syllabus in R-19 Regulations.
22. Conducted a six day workshop on “PCB Design (software)” for II B.Tech ECE students by Department of ECE from 16-09-2019 to 18-09-2019 and for III Diploma ECE from 19-09-2019 to 21-09-2019.

23. A six day workshop on " Programming Content & Challenges (Coding Training) to II B.Tech CSE students from 16-09-2019 to 21-09- 2019 approved by academic committee is postponed to next semester due to non availability of slots by APSSDC.
24. Purchased the text and reference books with 34 titles and 142 volumes for I B.Tech I Sem as per R-19 Syllabus.
25. Renewed of J-Gate on line journals for this year also in e-library.
26. Purchased and installed AOC 18.5" LED monitor with a budget of Rs. 4,000/-, Zebronics mother board and 1 TB hard disc with a budget of Rs. 4,600/- in e-Library.
27. Consultancy works by the department of Civil has been recorded. They acquired Rs. 29,900/- till now in this year 2019 towards Soil test, Cube test etc. Committee suggested to publicize the consultancy works.
28. Started to involve the students at large in the organization of any events.
29. Improvised student centric teaching methodologies to achieve 100% favorable feedback from the students in all aspects.
30. Conducted 150<sup>th</sup> birth anniversary of Sri Mahatma Gandhi on 30<sup>th</sup> September, 2019 successfully. Dr. E.A.S Sarma, I.A.S, Former Secretary to GOI attended as chief guest.
31. Organized mega blood donation day on 1<sup>st</sup> October, 2019 under the supervision of NSS and in collaboration with IEEE student branch on the occasion of national voluntary blood donation day.
32. Procured and installed two sets of batteries 32nos for UPS in labs 3&4 and labs 7&8 with a cost of Rs. 71,616/-
33. Installed anti-virus in 40nos. of computers in the institute with a cost of Rs. 18,030/-
34. GATE coaching classes for III B.Tech students were started. The total students enrolled from IV B.Tech are 174 for GATE 2020 exam. The GATE classes for IV B.Tech will be started in the next semester.
35. Till now, 764 students from different branches have registered as memberships in various professional bodies like IEEE, ISTE, IIE, IETE and CSI.

## AGENDA

1. Department of CSE proposed to purchase two sets of batteries- 32 nos. for UPS in Lab 3&4 and Lab 7&8 with a cost of Rs. 71, 616/-
2. Department of CSE proposed to purchase anti-virus for 40 nos. with a cost of Rs. 18,030/-
3. Status of GATE 2020 for final B.Tech students
4. Status of Professional Bodies memberships in respective departments
5. Review on syllabus coverage for odd semester and remedial measures taken to improve the result of backlog students
6. Review on results analysis of previous even semester
7. Status of the submission of Departmental and Institutional event reports to Web, magazine and IQAC coordinators
8. Project Review Committee (PRC) has proposed
  - i) To submit the ideas from all the faculty for patents by 30-11-2019
  - ii) To submit paper by all faculty to publish in Scopus indexed journals and proof should be submitted by 30-11-2019
  - iii) To publish paper in UGC recognized journals on project work by all the project guides and the hard copy of the published paper should be submitted by 15-10-2019
9. Examination Committee proposed to procure power back up for the lights in exam cell confidential section
10. DIET Literary and Cultural Club (DLCC) is proposing to conduct Diwali Celebrations in our campus on 26<sup>th</sup> Oct, 2019
11. Games and Sports Committee proposed to conduct JNTUK inter University selections for valley ball/Kabaddi/Kho-Kho in our college campus with a budget of Rs. 15,000/-
12. Admission Committee proposed a strategy for the upcoming admissions and the same will be started for implementation from November 2019
13. NBA Committee proposed to conduct one FDP in between 2-11-2019 and 17-11-2019
14. Staff club proposed to wind up the staff club from this month.
15. Department of CSE proposed to conduct a workshop on " Problem solving & Programming with 'C' in the month of Dec,2019
16. Department of CSE proposed to conduct "Multi skill Development programme" in association with APSSDC after consulting them about the policies to implement the programme to IV B.Tech CSE students for improving their technical skills
17. Department of EEE proposed to nominate Mr. T.Ramesh Babu, Asst. Professor as ISTE Coordinator from the department of EEE
18. Department of ECE proposed to establish e-club for ECE students to conduct Co-Curricular activities on 1<sup>st</sup> and 3<sup>rd</sup> Saturdays of every month from 3 p.m to 4 p.m.

19. Department of ECE proposed to procure the lab equipment for the even semester as per R-16 regulations with a budget of Rs. 4, 90,000/-
20. Department of ECE proposed to conduct ECE department day on 12-12-2019 on the occasion of Robert Noyce Birth day. On the day, proposed to conduct
  - i) A Guest lecture by eminent scientist/ professor
  - ii) Intra departmental technical events competitions for B.Tech students
  - iii) Inter departmental technical events competitions for Diploma students
21. Cambridge BEC exam Coordinator Ms, Vanaja proposed to conduct Cambridge classes from 25<sup>th</sup> Nov, 2019 to II and IV B.Tech Students.
22. Department of Management Studies proposed to conduct CRT programme for II M.B.A students in IV semester from 2<sup>nd</sup> Dec 19 to 11<sup>th</sup> Jan 2020
23. Admission Committee proposed to visit Govt Junior Colleges on 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> Nov 19 to ensure admissions from targeted colleges with innovative proposals.
24. Internal Complaint Committee (ICC) proposed to conduct one day "Health Awareness Programme" for girl students in the month of Dec 2019.
25. Games and sports Committee proposed to conduct JNTUK Inter University selections for Valley ball, Kabaddi, Kho-kho in our college campus. All courts are with readiness for conducting the event.
26. Library Committee proposed to procure 10 date slips pads in central library with the amount of Rs. 860/-
27. Examination cell proposed to procure enhanced configuration computer systems in the cell.
28. Review on NBA process
29. NSS Committee proposed to conduct a special camp at adopted villages by end of the November 2019 after completion of B.Tech I- sem Exams
30. NSS proposed to conduct the programme as a regular activity with a theme of "Road Safety Awareness" in the month of November.
31. Project Review Committee (PRC) proposed that
  - i) All the faculty should submit their ideas for patents by 30-11-2019
  - ii) All the faculty should submit paper to Scopus Indexed Journal and proof of submission should be submitted by 30-11-2019
32. Department of Training and Placement proposed to offer a 12 hr free training to our III & IV B.Tech students on RPA software to build up BOTs. It will be conducted by FACE consultancy along with CRT programme. It's an online certification short term course to students who clear MCQ (Multiple Choice Questions) based test. If 250+ students clear the exam, then college will get Center of excellence for the span of 3 years.
33. Department of Training and Placement is requesting the Committee to provide In-house trainer for giving technical skills training.



34. Department of Training and Placement Proposed to conduct CRT classes to III B.Tech students from 25<sup>th</sup> Nov 19 to 11<sup>th</sup> Jan 2020 i.e 40 days with 120 hrs as per schedule by COIGN and FACE consultancies ( COIGN for III B.Tech CSE-100 students and ECE-104 and FACE for III B.Tech EEE- 92,CIVIL-60 and II M.B.A-35) .
35. Department of CSE proposed to conduct a six day workshop on **"Problem solving & Programming with C"** from 16<sup>th</sup> Dec to 21<sup>th</sup> Dec 2019 in association with APSSDC.
36. Department of CSE proposed to establish **"Coding Club"** with name as "Creative Coding Club (CCC)" and start activities on every Friday at 6<sup>th</sup> and 7<sup>th</sup> hours. It's a student centric programme being organized by students only with support from faculty members.
37. Department of CSE proposes to conduct a two day **"Technical Fest"** on 27<sup>th</sup> and 28<sup>th</sup> Dec 2019 in association with CSI with a budget of Rs. 1,00,000/-
38. Department of ECE proposed to celebrate Department day on 12<sup>th</sup> Dec 2019.
39. Department of EEE is planning to read out the headlines of the news in every class room during first hour.
40. Department of H& BS proposed to conduct Mathematics day celebrations on 21<sup>st</sup> Dec 2019 instead of 22<sup>nd</sup> Dec, 2019 as it falls on Sunday.
41. Project Review Committee proposes to discuss about the paper presentations in seminars/ conferences and publications in journals
42. Internal Complaint Committee (ICC) is planning to conduct "Health awareness Programme" for girl students on 15<sup>th</sup> Dec 2019 with a speaker Dr. Ch. Sailaja, M.S ( OBG), Gynecologist.
43. Diet Literary and Cultural Club (DLCC) proposed
  - i) To conduct Christmas celebrations on 24<sup>th</sup> Dec,2019 and new year celebrations on 31<sup>st</sup> Dec,2019 with a budget of 20,150/-
  - ii) To conduct Pongal celebrations on 9<sup>th</sup> and 10<sup>th</sup> Jan 2020.
44. NSS Unit proposed a theme of December month as "Go Green Awareness Programme".
45. Library Committee members are recommended to procure the Text and reference books for VI-II (R 16) B.Tech ECE, CSE, EEE, CIVIL and MBA (R19) I year I semester. Total titles 33 and volumes 76 worth of Rs. 41, 650/-
46. Library Committee proposed to procure eight batteries ( replacement of 3 batteries in Central Library and 5 batteries in E- Library) with a budget of Rs. 18, 928/-
47. Admission Committee proposed to conduct talent tests in the 1<sup>st</sup> and 2<sup>nd</sup> week of December 2019 at 15 Govt. Jr. Colleges already visited on suitable slots by consulting their Principals as a part of campaign work. The merit students of this exam will be eligible for sponsored admission in DIET.
48. Review on preparedness and readiness to present the documentation for the surprising visit of APHERMC (A.P Higher Education Regulatory and Monitoring Commission) committee.

## RESOLUTIONS

1. IQAC Committee resolved to purchase two sets of batteries- 32 nos for UPS in Lab 3&4 and Lab 7&8 with a cost of Rs. 71, 616/- on the proposal of Department of CSE
2. Resolved to purchase anti-virus for 40 nos with a cost of Rs. 18,030/- on the proposal of Department of CSE
3. Reviewed the GATE 2020 for final B.Tech students.
  - In EEE, 37 students out of 68 are enrolled
  - In ECE, 39 students out of 70 are enrolled
  - In CSE, 57 students out of 115 is enrolled
  - In Civil, 41 students out of 63 is enrolled

GATE coaching classes for III B.Tech have been started. For IV year, the classes will be started in Next Semester.

4. Reviewed the Professional Bodies memberships in respective departments
  - Students are registered as below  
IEEE-45, ISTE-80, IIE- 98, IETE-246 CSI- 240
5. Reviewed on syllabus coverage for odd semester and committee instructed to all the faculty to take the remedial measures to improve the result of backlog students by following institutional academic calendar.
6. Reviewed on results analysis of previous even semester  
I B.Tech – 52% II B.Tech- 63% III B.Tech- 68% IV B.Tech- 86% ( Exclusive revaluation result)  
Committee instructed to all faculty members concerned to conduct remedial classes for I year and II year backlog students rigorously to improve the results
7. Reviewed the submission of Departmental and Institutional event reports to Web, magazine and IQAC coordinators. Committee instructed to all HoDs and organizers of the events must prepare two hard copies of the reports of each event. One copy has to submit to Principal office. And also send the soft copies to Web, Magazine and IQAC through mails ([web@diet.edu.in](mailto:web@diet.edu.in); [magazine@diet.edu.in](mailto:magazine@diet.edu.in); [iqac@diet.edu.in](mailto:iqac@diet.edu.in))
8. Committee approved the following proposals of Project Review Committee(PRC),
  - iv) To submit the ideas from all the faculty for patents by 30-11-2019
  - v) To submit paper by all faculty to publish in Scopus indexed journals and proof should be submitted by 30-11-2019
  - vi) To publish paper in UGC recognized journals on project work by all the project guides and the hard copy of the published paper should be submitted by 15-10-2019
9. Approved the DIET Literary and Cultural Club (DLCC) proposal for conducting Diwali Celebrations in our campus on 26<sup>th</sup> Oct, 2019
10. On the proposal of Games and Sports Committee to conduct JNTUK inter University selections for valley ball/Kabaddi/Kho-Kho in our college campus with a budget of Rs. 15,000/-. IQAC Committee suggested to prepare the courts in well condition and then applied to JNTUK for selections.

11. Committee reviewed a strategy for the upcoming admissions and the same will be started for implementation from November 2019
12. Approved the proposal of NBA Committee to conduct one FDP in between 2-11-2019 and 17-11-2019.
13. IQAC Committee suggested improving the R&D works. HODs are instructed to visit MVGR and Gayatri Institutes and consulting the concerned coordinators for improvement of R&D works in our institute.
14. Department of CSE proposed to conduct a six day FDP on "Python" in association with APSSDC from 4<sup>th</sup> Nov to 9<sup>th</sup> Nov 2019 with a budget of Rs.2,500/-. It has been approved by Committee.
15. Approved to conduct a six day workshop on "Problem solving and programming with C" for II B.Tech CSE students from 24<sup>th</sup> Nov to 29<sup>th</sup> Nov 2019 in association with APSSDC.
16. Approved to conduct "Multi Skill Development Programmes (MSDPs)" in association with APSSDC. Committee instructed to consult the policies to implement the programme
17. Committee approved that Mr. T.Ramesh Babu, Asst.Professor act as ISTE Coordinator in the Department of EEE
18. Resolved to establish E-Club to conduct Co-Curricular activities for II,III and IV B.Tech students on 1<sup>st</sup> and 3<sup>rd</sup> Saturdays of every month from 3p.m to 4 p.m. The item has been approved.
19. Resolved to procure lab equipment for the even semester as per R-16 regulations for II B.Tech with a budget of Rs. 4,90,000/-. It has been approved
20. Approved to conduct Department Day of EEE on 12-12-2019 on the occasion of Robert Noyce Birth day and also proposed to conduct Guest lecture and technical event competitions for B.Tech students of ECE and all Inter collegiate DECE students. Committee suggested to conduct the technical events on 9<sup>th</sup> Dec 2019.
21. Approved to conduct Cambridge classes from 25<sup>th</sup> Nov 2019 to II and IV B.Tech students. The classes will be conducting every Tuesday/ Thursday from 2.20 p.m to 4 p.m at seminar hall -2. HODs are instructed to motivate the students appear for Cambridge BEC examination to improve their communication skills.
22. IQAC approved to conduct CRT classes for I and II M.B.A students in even semester from 2<sup>nd</sup> Dec 2019 to 11<sup>th</sup> Jan 2020.
23. Committee approved to conduct "Health awareness programme for girls' students" in the II/III week of Dec 2019.
24. Approved to conduct JNTUK Inter University selections for Valley ball/ kho-kho/Kabaddi in our campus with a budget of Rs. 15,000/- if JNTUK permitted any one of the games.
25. Committee approved to purchase 10 dates slips pads in central Library with the amount of Rs. 860/-.
26. Committee approved to arrange Computer systems with required configuration in the examination cell. Committee directed to HOD, Department of CSE.
27. Regarding NBA process, NBA Coordinator Mr. B.T. Ramakrishna revealed that the I phase of work is completed and II Phase of work consisting I,II,III criterions shall be started from back end.

28. Approved to conduct NSS special camp at adopted village in the last week of November 2019.
29. Approved to conduct a programme as a regular activity with a theme of "Road Safety awareness" in the month of November 2019 by NSS unit. Committee suggested the NSS volunteers and P.Os to wear the safety jackets and take the precautionary measures on National High way roads.
30. Regarding submission of ideas for patents and proof of Scopus Indexed Journal papers, Committee instructed to all the faculty members to submit them to Concerned HODs by 30<sup>th</sup> Nov 2019 through mails and HODs will verify all and further submit to PRC Coordinator.
31. Principal on the proposal of Department of Training and Placement places before the IQAC committee for consideration and approval to conduct a 12 hrs free training to III and IV B.Tech students on " RPA software to build up BOTs" by FACE consultancy along with CRT programme. TPO Mr. P. Rajendra Prasad informed that it is a on line certification short term course to students who passed Multiple Choice Questions (MCQ) based test. If 250+ students clear the examination, then the college will get a centre of excellence for the span of 3 years. It has been approved by IQAC Committee
32. On the proposal of Department of Training and Placement, Committee approved to appoint an In-house trainer for training the technical skills like
33. Principal on the proposal of Department of Training and Placement places before the IQAC committee for consideration and approval to conduct Campus Recruitment Training (CRT) classes to III B.Tech students from 25<sup>th</sup> Nov 19 to 1<sup>th</sup> Jan 2020 i.e 40 days with 120 hrs as per schedule by COIGN and FACE consultancies (COIGN for III B.Tech CSE- 108 students and ECE-104 and FACE for III B.Tech EEE-92, CIVIL-60 and I & II M.B.A-68).
34. Hosted the prestigious APITA Govt. Programme on "Industry- Academia meet" in our campus which is very much useful to student community. HOD, Department of CSE is instructed to circulate the report of outcome of the meet to the entire faculty and students.
35. Principal on the proposal of Department of CSE places before the IQAC committee for consideration and approval to conduct a workshop on "Problem solving and Programming with C" from 16<sup>th</sup> to 21<sup>st</sup> Dec 2019 to II B.,Tech CSE students. It will be postponed due to non availability of trainers from APSSDC.
36. Principal on the proposal of Department of CSE places before the IQAC committee for consideration and approval to establish Coding Club named as "Creative Coding Club (CCC)" and start the activities with student centric on every Friday at 6<sup>th</sup> and 7<sup>th</sup> hrs. It has been approved
37. Principal on the proposal of Department of CSE places before the IQAC committee for consideration and approval to conduct a two day "Tech Fest" on 3<sup>rd</sup> and 4<sup>th</sup> Jan 2020 in association of Professional bodies with a budget of Rs. 1,24, 500/-. Committee approved
38. Discussed on implementation of Institutional Academic Calendar for even semester, 2019-20. Resolved to conduct remedial classes for Backlog students in previous semester to improve the pass percentage of both B.Tech and Diploma.


39. Resolved to finalize the utilization of updated and revamped Computer labs with newly purchased systems and projectors with a cost of Rs. 50 lakhs. Committee finalized the distribution of new systems in various labs as per their requirements
40. Approved to conduct Mathematics day celebrations on 21<sup>st</sup> Dec 2019 instead of 22<sup>nd</sup> as it falls on Sunday. Committee approved.
41. On the proposal of Project Review Committee (PRC) regarding submission of student projects, paper presentations and publications in Journal, Committee instructed to the faculty to submit the same by the end of the Dec, 2019.
42. The Coordinator of the Entrepreneurship Development Cell (EDC) presented the report with regard to delegation of students for International symposium/conferences. Committee instructed to EDC to prepare the meritorious students towards innovative and latest research in Technology which has developed in five preceding years and useful to society
43. Discussed and finalized the Student – Parent Meet. Resolved to conduct parent-teacher meet for IV B.Tech students on 21<sup>st</sup> Dec 2019 at 9 am and for III and II B.Tech students, the student-parent meet will be scheduled after obtaining the results from JNTUK.
44. On the proposal of Internal Complaint Committee (ICC) to conduct “Women Protection awareness programme” on 23<sup>rd</sup> Dec 2019, the IQAC Committee instructed to invite the guests in the range of DSP or ASP.
45. Resolved to conduct College annual day celebrations named as “Vibrant DIET-2020” in the month of Feb 2020. Committee instructed to all the staff members to make the plan of action for the mega function from now onwards to conduct it in grand manner.
46. On the proposal of DIET Literary and Cultural Club (DLCC)
  - i) to conduct “Christmas eve celebrations” on 24<sup>th</sup> Dec 2019 with a budget of Rs. 20, 150/-
  - ii) to conduct “ New Year Celebrations” on 31<sup>st</sup> Dec 2019 at 2pm to 4pm at open dias
  - iii) to organize “ Sankranthi Sambaralu” on 9<sup>th</sup> & 10<sup>th</sup> Jan 2020 with a budget of Rs. 16,350/-Committee approved to conduct the above programmes
47. Discussed and resolved to conduct the service activities by DIET NSS Unit entitled as monthly themes up to June 2020 along with regular activities
48. On the proposal of Library Committee to procure the text books and reference books IV –II (R-16) and I-I SEM R-19 with total titles 33 and volumes 76 worth of Rs. 41,650/- Committee approved to procure eight batteries with a budget of Rs. 18, 928/- in the library.
49. Reviewed the readiness for the visit of APHER & MC. Committee instructed that all the staff members in the attendance register must attend on that date

50. In Other matters, Discussed and resolved the following points
- Reviewed on NBA works. Most of the NBA works should be done exclusively on every second Saturday and on every wednesday.
  - Academic Committee members presented their department profiles and departmental minutes of meeting for the month of Dec 2019 in power point presentations. It was very useful to understand the status of the institution by all the members particularly new members towards SWOT analysis. As per the analysis, plan of action would be taken.
  - Change the uniform for I year admitted students in next acadeday year 2020-21. The work has been assigned to DLCC
  - Preparation of DIET latest videos to publicize through CITI Cable and shown in theatres.
  - To upload the profiles of HODs with photos in our DIET website.
  - *Plan of action for NPTEL local chapter.*


- Departments have established departmental clubs as student centric as follows

- 1). E. club (Empowering club) by Dept of ECE
- 2). CCC (Creative Coding Club) by Dept of CSE
- 3). C.C (Consultancy Club) by Dept of CIVIL
- 4) Electrical Club by Department of EEE
- 5) B-Club (Business Club) by Dept. of MBA

- Prepare the Mid exam Question papers in three sets (A,B,C) with respect to CO-PO attainment as well as JNTUK pattern
- The timings for mid examination (Descriptive) is 2 pm to 3.30 pm
- The starting time of online exam is 9.30 am in that week
- Consultancy in Department of Management studies with a nominal fee of Rs. 1,000/-
- Increase in Life memberships in professional bodies
- To Conduct Industrial visits by M.B.A students

  
(Dr. K.S.ESWARA RAO)  
IQAC COORDINATOR



  
(Dr. CH.S NAGA PRASAD)  
CHAIRMAN, IQAC

Principal  
Dadi Institute of  
Engineering & Technology  
ANAKAPALLE - 531 002



# DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by A.I.C.T.E., New Delhi & Affiliated to JNTUK, Kakinada)

NAAC Accredited Institute and Inclusion under Section 2(f) of UGC Act

An ISO 9001:2008; ISO 14001:2004 & OHSAS 18001:2007 Certified Institution

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Date: 10-10-2019

## Internal Quality Assurance Cell (IQAC)

### IQAC Meeting dated 10-10-2019

The Meeting of IQAC committee was held on on 10th October, 2019 (Thursday) at 02:00 PM at Conference Hall-1. The following members were present.

S.No	Name and Designation of the Member	Position in IQAC	Signature
1	Prof. Ch. S. Naga Prasad, Principal	IQAC Chairman	
2	Prof. K.Rama Rao ,Dean Administration	Senior Administrative Officers	
3	Mr. P.Srinivas, Administrative Officer	Senior Administrative Officers	
4	Dr. P.B. Ram Kumar,HOD, Dept Of MBA	Faculty Members	
5	Dr. K. Kannam Naidu, HOD,Dept Of CIVIL	Faculty Members	
6	Dr. L . Prasanna Kumar,HOD,Dept Of CSE	Faculty Members	
7	Dr. CH.Prabhakara Rao, HOD, Dept Of H&BS	Faculty Members	
8	Mr. B. Raja Rao, HOD, DEPT OF ECE	Faculty Members	
9	Sri BT Rama Krishna Rao, HOD, Dept Of EEE	Faculty Members	
10	Mr. A Kiran Kumar, NSS Programme Officer	Faculty Members	
11	Sri Dadi Ratnakar, Chairman Of the Institution	Member from Management	
12	Dr. G.Rama Murthy	Nominee From Local Society	
13	MS. M.Bhavana, IV B.Tech(ECE)	Nominee From Students	
14	Mr. B. Nikhil Kumar, MBA, Research Analyst, Google Gurgaon	Nominee From Alumni	
15	Ms. K. Nirmala, B.Tech, ECE, TCS,Chennai	Nominee From Alumni	
16	Mr. Ch.Srinadh, M.D; Sri Gopal Automotives Ltd, Vizag	Nominee From Industrialists/ Employers	
17	Dr. K. S. Eswara Rao, Vice Principal	Co-ordinator of the IQAC	

**IQAC Chairman**



## DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY

**The following IQAC Committee met on 8<sup>th</sup> Jan, 2020 ( Wednesday) at 9.30 AM**  
at Conference Hall regarding IQAC functioning and procedure during the academic year  
2019-2020

1	Chairman of the IQAC	Prof. Dr Ch. S. Naga Prasad, Principal
2	Senior Administrative Officers	Prof. K.Rama Rao ,Dean Administration Mr. P.Srinivas, Administrative Officer
3	Faculty Members	Dr. P.B. Ram Kumar, HOD, Dept Of MBA Dr. K. Kannam Naidu, HOD, Dept Of CIVIL Dr. L . Prasanna Kumar, HOD, Dept of CSE Dr. Ch.Prabhakara Rao, HOD, Dept Of H&BS Mr. B. Raja Rao, HOD, Dept of ECE Mr B.T. Rama Krishna Rao, HOD, Dept Of EEE Mr. A Kiran Kumar, NSS Programme Officer
4	Member From The Management	Sri Dadi Ratnakar, Chairman of the Institution
5	Nominee From Local society/ Students/Alumni	Dr. G.Rama Murthy MS. M.Bhavana, IV B.Tech(ECE) Mr. B. Nikhil Kumar, MBA, Research Analyst, Google Gurgaon Ms. K. Nirmala, B.Tech, ECE, TCS, Chennai
6	Nominee From Industrialists/ Employers	Mr. Ch.Srinadh, M.D, Sri Gopal Automotives Ltd, Vizag
7	Coordinator of the IQAC	Dr. K. S. Eswara Rao, Vice Principal

**The minutes of the IQAC committee Meeting is herewith enclosed**

**IQAC Coordinator read out the Compliances of the resolutions taken in the  
previous IQAC meeting**

1. Conducted Orientation Programme for I M.B.A students on 4<sup>th</sup> Sept 2019
2. Conducted Teacher's day celebrations on 5<sup>th</sup> Sept 2019 successfully. Sri K.Satyanarayana, IPS, Inspector General of Police, PTO, Amaravathi and Ms. E.P.S Bhagya Lakshmi, District NSS Programme officer, Visakhapatnam graced the occasion as chief guest and guest of honour.
3. Conducted "Swatch Bharat programme" in our campus in the first week of September 2019 by our NSS unit.
4. Department of CSE celebrated "Dennis Ritchie's Birthday" as Department day of CSE on 9<sup>th</sup> Sept 2019 successfully. Dr Debnath Bhattacharya, Professor, Dept of CSE, Vignan's Institute of Information Technology graced the occasion as Chief guest. And also conducted Guest lecture on "Present research trends in Computer Science and Emerging Technologies of the world" to faculty and IV B.Tech Students by Dr Debnath Bhattacharya.
5. Conducted I B.Tech Fresher's day function on 9<sup>th</sup> Sept 2019 successfully.

6. A six day workshop on " IOT-its applications" in association with APSSDC for III B.Tech EEE students in the 4<sup>th</sup> week of Sept,2019 approved by academic committee is postponed to next semester due to non availability of slots by APSSDC.
7. GATE coaching classes for III B.Tech students for all the branches is going on without disturbing the regular classes.
8. Conducted "**Engineers' day celebrations**" on 13<sup>th</sup> Sept 2019 successfully. Sri K.V.V. Raju, Chairman, CII, Visakhapatnam zone and Smt K.L Madhavi, Location Leader, Tech Mahendra, Visakhapatnam graced the occasion as chief guest and guest of honour.
9. Procured lab equipment for physics and chemistry with the budgets of Rs. 93,934 and Rs. 30,690/- respectively as per new syllabus in R-19 Regulations.
10. Conducted a six day workshop on "PCB Design (software)" for II B.Tech ECE students by Department of ECE from 16-09-2019 to 18-09- 2019 and for III Diploma ECE from 19-09-2019 to 21-09-2019.
11. A six day workshop on " Programming Content& Challenges (Coding Training) to II B.Tech CSE students form 16-09-2019 to 21-09- 2019 approved by academic committee is postponed to next semester due to non availability of slots by APSSDC.
12. Purchased the text and reference books with 34 titles and 142 volumes for I B.Tech I Sem as per R-19 Syllabus.
13. Renewed of J-Gate on line journals for this year also in e-library.
14. Purchased and installed AOC 18.5" LED monitor with a budget of Rs. 4,000/-, Zebronics mother board and 1 TB hard disc with a budget of Rs. 4,600/- in e-Library.
15. Consultancy works by the department of Civil has been recorded. They acquired Rs. 29,900/- till now in this year 2019 towards Soil test, Cube test etc. Committee suggested to publicize the consultancy works.
16. Started to involve the students at large in the organization of any events.
17. Improvised student centric teaching methodologies to achieve 100% favorable feedback from the students in all aspects.
18. Conducted 150<sup>th</sup> birth anniversary of Sri Mahatma Gandhi on 30<sup>th</sup> September,2019 successfully. Dr. E.A.S Sarma, I.A.S, Former Secretary to GOI attended as chief guest.
19. Organized mega blood donation day on 1<sup>st</sup> October, 2019 under the supervision of NSS and in collaboration with IEEE student branch on the occasion of national voluntary blood donation day.
20. Procured and installed two sets of batteries 32nos for UPS in labs 3&4 and labs 7&8 with a cost of Rs. 71,616/-
21. Installed anti-virus in 40nos. of computers in the institute with a cost of Rs. 18,030/-

22. GATE coaching classes for III B.Tech students were started. The total students enrolled from IV B.Tech are 174 for GATE 2020 exam. The GATE classes for IV B.Tech will be started in the next semester.
23. Till now, 764 students from different branches have registered as memberships in various professional bodies like IEEE, ISTE, IIE, IETE and CSI.
24. Conducted Diwali celebrations in the institute on 26<sup>th</sup> Oct 2019 organized by DLCC
25. Conducted Rashtriya Ekta Diwas (National Unity Day) and celebrated to pay tribute to Sardar Vallabhbhai Patel on 31<sup>st</sup> Oct, 2019.
26. Conducted APITA Govt. Programme "Regional level Industry, Academia Training partners and stakeholders Meet 2019-20" on 31-10- 2019 in our Institute.
27. Celebrated A.P formation day on 1<sup>st</sup> Nov, 2019
28. Conducted "Road Safety awareness programme" on 2<sup>nd</sup> Nov 2019 on National High way by our NSS unit.
29. Conducting a six day FDP on "Problem solving and programming in Python" in association with APSSDC from 4<sup>th</sup> to 9<sup>th</sup> Nov 2019. Prof. P.Srinivasa Rao, Principal, College of Engineering, A.U graced the occasion as chief guest.
30. Remedial classes to backlog students will be conducting from 8<sup>th</sup> Nov to 14<sup>th</sup> Nov, 2019
31. DIET NSS unit organized "AP Formation day" celebration on 1<sup>st</sup> Nov 2019
32. Organized a six day Faculty Improvement Programme (FIP) on "Problem solving programming in Python" from 4<sup>th</sup> Nov to 9<sup>th</sup> Nov 2019 in association with APSSDC. The programme was inaugurated by Prof, P.Srinivasa Rao, Principal , A.U College of Engineering .
33. Department of ECE procured lab equipment for the even semesters as per R-16 regulations for II B.Tech with a budget of Rs. 5,00,000/-
34. Dr. Ch. Kannam Naidu, appointed as HoD, Department of CIVIL on 11<sup>th</sup> Nov 2019. Mr. N.Ramu, Asst. Professor appointed as Deputy HOD of Dept of CIVIL
35. Department of ECE has conducted "ECE Departmental Day" on the occasion of "Robert Noyce birth day" on 12-12-2019. Prof. Ch. Srinivasa Rao, JNTUK (UCEV), graced the occasion as Chief Guest.
36. The classes for the Cambridge BEC Exam certificate course started from 25<sup>th</sup> Nov 2019 by Ms S.Vanaja, Asst. Professor in English for II and IV B.Tech Students from 2.20pm to 4 pm on every Tuesday and Thursday at seminar hall-2.
37. Campus Recruitment Training (CRT) classes for I and II M.B.A students are started from 2<sup>nd</sup> Dec 2019 and ends on 11<sup>th</sup> Jan 2020.

38. Conducted Post Employment Training for ITI Principals regarding Management and Administrative Skills in E-class room-I by Department of MBA on 28<sup>th</sup> Nov 2019.
39. Conducted 70<sup>th</sup> "Indian Constitution day" celebration on 25<sup>th</sup> Nov 2019. II Additional Junior civil Judge & 12<sup>th</sup> Additional metropolitan Magistrate Sri J.V.V Satyanarayana Murthy has graced the occasion as a Chief Guest and speaker
40. Conducted Inter University Volley Ball team selection meet- 2019 in our campus on 16<sup>th</sup> and 17<sup>th</sup> Nov 2019. On this occasion, National level Badminton player Sri M.V.Murali and Dr. G. Shyam Kumar, Secretary, JNTUK Selection Committee graced the occasion as chief Guest and Guest of Honour.
41. DIET NSS Unit organized "Road safety awareness Programme on 8<sup>th</sup> Nov 2019.
42. DIET NSS Unit organized "National Education Day" celebration on 11<sup>th</sup> Nov 2019
43. DIET NSS Unit organized " Jawaharlal Nehru Birth day" Celebration on 14<sup>th</sup> Nov 2019
44. Conducted APPSC examination -2019 on 17<sup>th</sup> Nov 2019 FN in our campus
45. Attended 60 students out of 97 in INFOSYS drive conducted at MVGR college, Vizianagaram on 21<sup>st</sup> Nov 2019
46. Glad to inform that DIET secured the joint prize in Flash mob with Chaithanya Engg college and Ist prize in group dance classical events at Youth Festival held at MGM grounds, Beach Road, Vizag among engineering colleges participated nearby 3 districts.
47. Happy to inform that as on now, Ms. J.Nandini and Ms. B.Yamini, IV B.Tech CSE selected for Infosys.
48. DIET NSS unit has conducted a rally on "World Aids day" on Nov 30<sup>th</sup> 2019 instead of 1<sup>st</sup> Dec 2019 as it falls on sunday
49. Glad to share that Mr. Lalitheswara Rao, II B.Tech EEE-B secured 2<sup>nd</sup> place in JNTUK University level power lifting competition held at Tenali.
50. Department of EEE has established E-Club ( Empowering Club) to conduct Co- curricular activities for II, III and IV B.Tech students on 1<sup>st</sup> and 3<sup>rd</sup> Saturdays of every month from 3 pm to 4 pm constituted committee with staff and student organizers. E. club activities were started from 23<sup>rd</sup> Nov, 2019 with student seminars, group discussions, quiz and other skill development activities.
51. Our DIET students participated in Hackathon - Digital Summit at Visakhapatnam on 14<sup>th</sup> Dec 2019.
52. Dr. B. Raja Rao, HOD, Dept. of ECE got Patent

53. Commenced Campus Recruitment Training (CRT) Classes for IIIB.Tech Students from 25<sup>th</sup> Nov 2019 to 11<sup>th</sup> Jan 2020 i.e 40 days with 120 hrs by COIGN for CSE and ECE and By FACE for EEE and CIVIL.
54. Conducted a six day workshop on "Revit Architecture" for IV B.Tech Civil students in association with APSSDC from 27-01-2020 to 01-02-2020 by Department of CIVIL
55. Conducted a three day workshop on "SQL" for IV B.Tech CSE students in association with APSSDC from 27-01-2020 to 29-01-2020 by Department of CSE.
56. Donated the amount Rs. 8,200/- , left over cloths, books collected from students to the orphanage children by our DIET NSS UNIT.
57. Implemented Fast Tags for five of our college buses that travel through toll gates.
58. Procured and installed the latest software for language lab in view of the change in syllabus with a cost of Rs. 1,20,000/-.
59. Applied grant for "ATAL Innovation and Incubation Centre" on 31<sup>st</sup> Jan 2020.
60. Subscribed 50 periodicals for the academic year 2020-21 worth of Rs. 1,12,734/- and also subscribed Tayer & Francis online Journals through JNTUA e- Journals consortium for the academic year 2020-21 with a budget of Rs. 78,000/-
61. For NBA works, the time is extended up to 6 P.M on every Wednesday.
62. Conducted Parent-Teacher meet for II B.Tech students on 1<sup>st</sup> Feb 2020.
63. Procured one LCD Projector for MBA class Room.
64. Procured batteries in computer labs with a cost of Rs. 37,815/-.
65. Conducted a six day workshop on "Python" for III B.Tech students from 3<sup>rd</sup> Feb 2020 in association with APSSDC.
66. Conducted Entrepreneurship Development Programme for IV B.Tech and MBA students by ISTE Professional body on 12<sup>th</sup> Feb 2020 from 11 am to 1 P.M.
67. Procured Text books and general books with a cost of Rs. 9,424/- in Library
68. Conducted a guest Lecture on " Applications in Water Resources Engineering" for III B.Tech Civil students on 17-02-2020 by Dr. Ch. Ramesh Naidu, Professor, GVP College of Engineering, Visakhapatnam
69. Conducted "National Science Day Celebrations" on 28<sup>th</sup> Feb 2020 in the inaugural function of "VIBRANT DIET- 2020"
70. Conducted "VIBRANT DIET 2020" Annual Day Celebrations on 28<sup>th</sup> and 29<sup>th</sup> Feb 2020 in a grand success. In Inaugural Session on 28<sup>th</sup> Feb 2020, Sri TSN Murthy graced the occasion as chief Guest and Hon'ble Anakapalle MP Smt K. Venkata Satyavathi and Anakapalle MLA Sri G. Amaranadh graced the occasion as Guests of Honour. In valedictory

session on 29<sup>th</sup> Feb 2020, Reshma Reddy, IPS, ASP, Narsipatnam graced the Chief Guest and Geetha Madhuri, Movie Play Back Singer graced the occasion as Guest of Honour.

71. Conducted "Miracle software Systems" On Campus Drive for all departments on 12<sup>th</sup> Feb 2020. 19 members are placed.
72. Conducted Bishma Bore well Technologies on Campus Drive for Diploma and B.Tech ECE, CIVIL and EEE on 20-02-2020.
73. Started ECET Coaching classes for III DECE students from 5<sup>th</sup> March 2020.
74. Conducted a Two day workshop on "IOT" on 4<sup>th</sup> and 5<sup>th</sup> March 2020 by Project Review Committee in association with ISTE for I B.Tech Students as a part of DSIM-2k20.
75. Conducted passport Mela on 6-03-2020. Visakhapatnam Pass port Manager Mr. Rupesh visited our Institute and explained how to apply the passport and its uses..
76. Celebrated International Women's Day on 7-3-2020. Mrs. Smrite Bhatia, Mrs. India 2019-20 and Mrs. Farazana Begum, Fitness coach & Cancer survivor graced the occasion as chief Guest and Guest of Honour.

#### AGENDA

1. Department of CIVIL proposed to conduct a six day workshop on "Revit Architecture" for IV B.Tech students in association with APSSDC from 27-01-2020 to 01-02-2020.
2. Department of CSE proposed to conduct a three day workshop on "SQL" for IV B.Tech CSE students in association with APITA from 27<sup>th</sup> Jan to 29<sup>th</sup> Jan 2020.
3. For II Diploma students, Department of EEE proposed to assign last two periods for one subject a day to ensure simultaneous revision and class tests after I Mid exams.
4. For III Diploma students, Department of EEE proposed to segregate the students in to two sections. Section-I meant for creamy layer. Conduct revision classes and ECET coaching classes for them. Section-II meant for backlog students. Conduct remedial classes for them to clear the subjects.
5. The magazine Committee proposed to submit the final draft of "News Letter of DIET" by 12<sup>th</sup> Jan 2020 for approval
6. NSS proposed to collect fund, left over clothes, books from students and donate to the children in the orphanage.
7. Transport Committee proposes to bring one mechanic monthly once to the college for rectify the minor repairs of buses in the campus itself.
8. Transport Committee requested to sanction the budget proposal for five buses.
9. In Department of H& BS, English faculty requested the committee to provide latest software in language lab in view of the change in syllabus.

10. Project Review Committee (PRC) proposed to apply grant for "ATAL Innovation and Incubation Centre" by 31<sup>st</sup> Jan 2020.
11. Library Committee proposed to subscribe 50 periodical titles for the academic year 2020-21 worth of Rs. 1,12,734/-
12. The Library Committee proposed to subscribe Tayer & Francis online journals through JNTUA E- Journals Consortium for the academic year 2020-21. The total budget for 555 journal titles is about Rs. 78,000/-
13. Schedules for DIET Utsav 2020 and farewell functions.
14. Review on implementation of best practices circulated to all the staff members.
15. Department of ECE proposed to conduct ECET coaching classes for III DECE students from 5<sup>th</sup> Feb 2020
16. Department of CIVIL proposed to conduct a Guest Lecture on "Applications in Water Resources Engineering" for III B.Tech students in the II week of February 2020
17. Review on Vibrant DEIT 2020 scheduled on 28<sup>th</sup> and 29<sup>th</sup> Feb 2020.
18. DIET Literary and Cultural Committee (DLCC) proposes to procure DLCC Badges for Student Coordinators with the budget of Rs. 900/- (30x Rs.30)
19. Department of Training and Placement propose to conduct Miracle Software Systems On-Campus Drive for all departments in this month
20. Department of Training and Placement proposes to conduct Bishma Bore well Technologies On-Campus Drive for Diploma and B.Tech ECE, CIVIL and EEE.
21. Examination Committee proposes to develop e-content applications for R-19 Regulations.
22. Internal Complaint Committee (ICC) proposed to celebrate "International Women's Day 2020" on 7<sup>th</sup> March 2020 since 8<sup>th</sup> March falls on Sunday with the budget of Rs. 30,000/-
23. Internal Complaint Committee (ICC) proposed to conduct a rally - WALK FOR WOMEN on 7<sup>th</sup> March 2020.
24. Project Review Committee proposed to conduct a project on "DIET Smart idea & Innovative Model (DSIM-2k20) Challenge for DIET students.
25. Project Review Committee proposes to apply SERB SRG/CRG Grant Proposals to DST
26. Project Review Committee proposes to organize EPIC-2020- National Conference on Edge Computing, Process Automation through Robotics, Industry 4.0 & Cognitive Technology.
27. Department of CSE proposes to conduct "Summer Training Programme" for Placement ready for all campus drives
28. Department of CIVIL proposed to completion of calibration of equipment by the entire faculty of CIVIL.

29. Department of CIVIL is planning to conduct "Faculty Development Programme" in the month of April 2020.
30. Examination Committee proposes to develop e-content applications for R-19 Regulations.
31. Project Review Committee (PRC) proposed to conduct a project on "DIET Smart idea & Innovative Model (DSIM-2k20) Challenge" for DIET students.
32. Project Review Committee proposes to organize "EPIC-2020- National Conference on Edge Computing, Process Automation through Robotics, Industry 4.0 & Cognitive Technology".
33. Project Review Committee proposes to conduct a FDP on "ETQRET- 2k20" for all faculty members in the month of May 2020.
34. DIET NSS proposed to conduct awareness campaign on "COVID-19" in the month of March 2020
35. Library Committee proposes to procure two text books suggested by faculty and students. 1. "Problem solving" worth of Rs. 399/-; 2. "Digital Signal Processing" worth of Rs. 699/- and to procure one mouse worth of Rs. 250/-

### RESOLUTIONS

1. Reviewed the results of IV, III and II B.Tech I sem. In view of the more no. of failures in single subjects. Resolved to conduct remedial classes for backlog students after RC and RV results. Committee instructed that the faculty who obtain less pass percentage, they have to improve their subject and prepare the subject according to capability of students in their respective classes
2. Reviewed the results of II and III Yrs Diploma I Semester. Committee resolved to conduct revision classes hereafter basing on Mid –I results analyses and remedial classes must be conduct for backlog students in last two periods. Time tables will be prepared accordingly without any clash with classes for meritorious students.
3. Reviewed the inspections of APHR& MC and SBTET. Committee resolved to improve the preparation of some documents according to AICTE norms in respect of essential and desirable documentation like Institute- industry cell, On line grievance mechanism, funds from Govt of India, SC/ ST Cell, National Academic Depository as per MHRD directives, Mandatory Internship policy for students.
4. IQAC Coordinator on the proposal of Department of CIVIL for consideration and approval of conduct a six day workshop on "Revit Architecture" for IV B.Tech CIVIL Students in association with APSSDC from 27-01 2020 to 01-02-2020.  
- Committee approved.
5. IQAC Coordinate on the proposal of Department of CSE for consideration and approval to conduct a three day workshop on " SQL" for IV B.Tech CSE Students in association with APSSDC from 27-012020 to 29-01-2020.  
- Committee approved.
6. IQAC Coordinator on the proposal of Department of EEE for consideration and approval of assign last two periods for one subject in a day to II Diploma students to ensure simultaneous revision and class tests after I Mid




examinations


- Committee approved
7. IQAC Coordinator on the proposal of Department of EEE for consideration and approval of segregate the students in to two sections of III Diploma according to merit, conduct revision classes and ECET coaching classes for merit students and conduct remedial classes for backlog students.
    - Committee approved
  8. IQAC Coordinator on the proposal of magazine Committee for consideration and approval to publish final draft of Half yearly News letter of DIET before end of Jan 2020. Committee suggested magazine Committee to prepare the half yearly news letter in the design of our regular memoir.
  9. IQAC Coordinator on the proposal of NSS Committee for consideration and approval to donate the collected fund nearly Rs. 8,200/-, left over cloths, books from students to the orphanage children. Committee suggested that purchase the blankets and donate to the children.
  10. IQAC Coordinator on the proposal of Transport Committee for consideration and approval to bring one mechanic monthly once to the college for rectify the minor repairs of buses in the campus itself.
    - Committee approved
  11. IQAC Coordinator on the proposal of Transport Committee for consideration and approval to implement Fast tags for five buses to travel through toll gates.
    - Committee approved
  12. IQAC Coordinator on the proposal of Department of H&BS for consideration and approval to purchase latest software in language lab in view of the change in syllabus.
    - Committee approved
  13. IQAC Coordinator on the proposal of Project Review Committee for consideration and approval to apply grant for “ ATAL Innovation and Incubation Centre” by 31<sup>st</sup> Jan 2020. The requirement is 4000 Sq. ft area and its plan accordingly.
    - Committee approved.
  14. IQAC Coordinator on the proposal of Library Committee for consideration and approval to subscribe Tayer & Francis online journals through JNTUA E- Journals consortium for the academic year 2020-21. The total budget for 555 titles is about Rs. 78,000/-.
    - Committee approved
  15. Reviewed on implementation of best practices. Committee resolved to conduct workshops for diploma students, to conduct distinguishing lectures from professional bodies, to maintain the feedback mechanism online.
  16. Reviewed on NBA works. Resolved to prepare course files for I semester according to CO-PO attainment. For NBA works, the time extended to 6 P.M on every Wednesday. From April onwards, Monday also extended the time upto 6P.M for doing NBA works.

17. Resolved to conduct parents –Teacher Meet for II B.Tech students on 1<sup>st</sup> Feb 2020
18. Regarding admissions work, plan to branding our Institute through
  - a) publicity with 10 sec add in INOX theatres in the month of February
  - b) Add on RTC buses in the month of February
  - c) Fixation of Hoardings at various places
19. Committee resolved to procure one LCD projector for MBA class room.
20. Committee resolved to procure Batteries in computer labs with the budget of Rs. 37,815/-
21. On the proposal of Department of CSE, Committee approved to conduct a six day workshop on “ Python” for III B.Tech students from 3<sup>rd</sup> Feb to 8<sup>th</sup> Feb 2020 in association with APSSDC.
22. On the proposal of department of CSE, Academic Committee has approved to conduct “ INFOSYS Certification Course” by APITA in two spells scheduled 13<sup>th</sup> to 16<sup>th</sup> Feb in I spell and 17<sup>th</sup> to 20<sup>th</sup> Feb 2020 in II spell.
23. Approved to conduct Entrepreneurship Development programme for IV B.Tech and MBA students from ISTE professional body on 12<sup>th</sup> Feb 2020 from 11am to 1pm. with the budget of Rs. 5500/-
24. Library Committee proposed to Procure text books as per R-19 syllabus with the budget of Rs. 5,100/-

- Committee approved
25. Library Committee proposed to Procure general books with a budget of Rs. 4,324/-  
-Committee approved
27. Approved to attend our Electrical and Electronics faculty to "Seimens Live Project" at Andhra University after 2 PM batch wise.
28. Resolved to conduct Miracle Software drive in Feb month on the proposal of Training and Placement Officer (TPO)
29. Approved to conduct National Science day celebrations on 28<sup>th</sup> Feb 2020 on the proposal of Department of H& BS.
30. Resolved to conduct Women's day celebrations on 8<sup>th</sup> March 2020
31. Approved to attend our Electrical and Electronics faculty to "Seimens Live Project" at Andhra University after 2 PM batch wise.
32. Approved to attend our faculty to conferences and symposiums one staff from one department in a semester.
33. Committee suggested that increase the number of registrations in NPTEL programmes
34. Principal on the proposal of Library Committee for consideration and approval to subscribe 50 periodicals for the academic year 2020-21 worth of Rs. 1,12,734/- . Committee approved.

  
(Dr. K.S.ESWARA RAO)  
IQAC COORDINATOR



  
(Dr. CH.S NAGA PRASAD)  
CHAIRMAN, IQAC  
Principal  
Dadi Institute of  
Engineering & Technology  
ANAKAPALLE - 531 002.



# DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by A.I.C.T.E., New Delhi & Affiliated to JNTUK, Kakinada)

NAAC Accredited Institute and Inclusion under Section 2(f) of UGC Act

An ISO 9001:2008; ISO 14001:2004 & OHSAS 18001:2007 Certified Institution

NH-16, Anakapalle – 531002, Visakhapatnam, A.P.

Mobile: +91 9963981111, Website: [www.diet.edu.in](http://www.diet.edu.in), E-mail: [info@diet.edu.in](mailto:info@diet.edu.in)

Date: 08-01-2020

## Internal Quality Assurance Cell (IQAC)

### IQAC Meeting dated 08-01-2020

The Meeting of IQAC committee was held on 8th January 2020 (Wednesday) at 09:30 AM at Conference Hall-1. The following members were present.

S.No	Name and Designation of the Member	Position in IQAC	Signature
1	Prof. Ch. S. Naga Prasad, Principal	IQAC Chairman	
2	Prof. K.Rama Rao ,Dean Administration	Senior Administrative Officers	
3	Mr. P.Srinivas, Administrative Officer	Senior Administrative Officers	
4	Dr. P.B. Ram Kumar,HOD, Dept Of MBA	Faculty Members	
5	Dr. K. Kannam Naidu, HOD,Dept Of CIVIL	Faculty Members	
6	Dr. L . Prasanna Kumar,HOD,Dept Of CSE	Faculty Members	
7	Dr. CH.Prabhakara Rao, HOD, Dept Of H&BS	Faculty Members	
8	Mr. B. Raja Rao, HOD, DEPT OF ECE	Faculty Members	
9	Sri BT Rama Krishna Rao, HOD, Dept Of EEE	Faculty Members	
10	Mr. A Kiran Kumar, NSS Programme Officer	Faculty Members	
11	Sri Dadi Ratnakar, Chairman Of the Institution	Member from Management	
12	Dr. G.Rama Murthy	Nominee From Local Society	
13	MS. M.Bhavana, IV B.Tech(ECE)	Nominee From Students	
14	Mr. B. Nikhil Kumar, MBA, Research Analyst, Google Gurgaon	Nominee From Alumni	
15	Ms. K. Nirmala, B.Tech, ECE, TCS,Chennai	Nominee From Alumni	
16	Mr. Ch.Srinadh, M.D; Sri Gopal Automotives Ltd, Vizag	Nominee From Industrialists/ Employers	
17	Dr. K. S. Eswara Rao, Vice Principal	Co-ordinator of the IQAC	

IQAC Chairman



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Mobile: +91 9963981111, Website: [www.diet.edu.in](http://www.diet.edu.in), E-mail: [info@diet.edu.in](mailto:info@diet.edu.in)

Date: 28-04-2020

## Internal Quality Assurance Cell (IQAC)

### IQAC Meeting dated 28-04-2020

The Meeting of IQAC committee was held on 28th April 2020 (Tuesday) at 09:30 AM at Conference Hall-1. The following members were present.

S.No	Name and Designation of the Member	Position in IQAC	Signature
1	Prof. Ch. S. Naga Prasad, Principal	IQAC Chairman	
2	Prof. K.Rama Rao, Dean Administration	Senior Administrative Officers	
3	Mr. P.Srinivas, Administrative Officer	Senior Administrative Officers	
4	Dr. P.B. Ram Kumar, HOD, Dept Of MBA	Faculty Members	
5	Dr. K. Kannam Naidu, HOD, Dept Of CIVIL	Faculty Members	
6	Dr. L. Prasanna Kumar, HOD, Dept Of CSE	Faculty Members	
7	Dr. CH.Prabhakara Rao, HOD, Dept Of H&BS	Faculty Members	
8	Mr. B. Raja Rao, HOD, DEPT OF ECE	Faculty Members	
9	Sri BT Rama Krishna Rao, HOD, Dept Of EEE	Faculty Members	
10	Mr. A Kiran Kumar, NSS Programme Officer	Faculty Members	
11	Sri Dadi Ratnakar, Chairman Of the Institution	Member from Management	
12	Dr. G.Rama Murthy	Nominee From Local Society	
13	MS. M.Bhavana, IV B.Tech(ECE)	Nominee From Students	
14	Mr. B. Nikhil Kumar, MBA, Research Analyst, Google Gurgaon	Nominee From Alumni	
15	Ms. K. Nirmala, B.Tech, ECE, TCS, Chennai	Nominee From Alumni	
16	Mr. Ch.Srinadh, M.D; Sri Gopal Automotives Ltd, Vizag	Nominee From Industrialists/ Employers	
17	Dr. K. S. Eswara Rao, Vice Principal	Co-ordinator of the IQAC	

IQAC Chairman

## DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY

**The following IQAC Committee met on 28<sup>th</sup> April, 2020 (Tuesday) at 9.30 A.M at Conference Hall-2 regarding IQAC functioning and procedure during the academic year 2019-2020**

1	Chairman of the IQAC	Prof. Dr Ch. S. Naga Prasad, Principal
2	Senior Administrative Officers	Prof. K.Rama Rao ,Dean Administration Mr. P.Srinivas, Administrative Officer
3	Faculty Members	Dr. P.B. Ram Kumar,HOD, Dept Of MBA Dr. K. Kannam Naidu, HOD,Dept Of CIVIL Dr. L . Prasanna Kumar,HOD,Dept of CSE Dr. Ch.Prabhakara Rao, HOD, Dept Of H&BS Mr. B. Raja Rao, HOD,Dept of ECE Mr B.T. Rama Krishna Rao, HOD, Dept Of EEE Mr. A Kiran Kumar, NSS Programme Officer
4	Member From The Management	Sri Dadi Ratnakar, Chairman of the Institution
5	Nominee From Local society/ Students/Alumni	Dr. G.Rama Murthy MS. M.Bhavana, IV B.Tech(ECE) Mr. B. Nikhil Kumar, MBA, Research Analyst, Google Gurgaon Ms. K. Nirmala, B.Tech, ECE, TCS,Chennai
6	Nominee From Industrialists/ Employers	Mr. Ch.Srinadh, M.D, Sri Gopal Automotives Ltd, Vizag
7	Coordinator of the IQAC	Dr. K. S. Eswara Rao, Vice Principal

**The minutes of the IQAC committee Meeting is herewith enclosed**

**IQAC Coordinator read out the Compliances of the resolutions taken in the previous IQAC meeting**

1. Commenced Campus Recruitment Training (CRT) Classes for III B.Tech Students from 25<sup>th</sup> Nov 2019 to 11<sup>th</sup> Jan 2020 i.e 40 days with 120 hrs by COIGN for CSE and ECE and By FACE for EEE and CIVIL.
2. Conducted a six day workshop on "Revit Architecture" for IV B.Tech Civil students in association with APSSDC from 27-01-2020 to 01-02-2020 by Department of CIVIL
3. Conducted a three day workshop on "SQL" for IV B.Tech CSE students in association with APSSDC from 27-01-2020 to 29-01-2020 by Department of CSE.
4. Donated the amount Rs. 8,200/- , left over cloths, books collected from students to the orphanage children by our DIET NSS UNIT.
5. Implemented Fast Tags for five of our college buses that travel through toll gates.
6. Procured and installed the latest software for language lab in view of the change in syllabus with a cost of Rs. 1,20,000/-.

7. Applied grant for "ATAL Innovation and Incubation Centre" on 31<sup>st</sup> Jan 2020.
8. Subscribed 50 periodicals for the academic year 2020-21 worth of Rs. 1,12,734/- and also subscribed Tayer & Francis online Journals through JNTUA e- Journals consortium for the academic year 2020-21 with a budget of Rs. 78,000/-
9. For NBA Process, the time is extended up to 6 P.M on every Wednesday.
10. Conducted Parent-Teacher meet for II B.Tech students on 1<sup>st</sup> Feb 2020.
11. Procured one LCD Projector for MBA class Room.
12. Procured batteries in computer labs with a cost of Rs. 37,815/-.
13. Conducted a six day workshop on "Python" for III B.Tech students from 3<sup>rd</sup> Feb 2020 in association with APSSDC.
14. Conducted Entrepreneurship Development Programme for IV B.Tech and MBA students by ISTE Professional body on 12<sup>th</sup> Feb 2020 from 11 am to 1 P.M.
15. Procured Text books and general books with a cost of Rs. 9,424/- in Library
16. Conducted a guest Lecture on " Applications in Water Resources Engineering" for III B.Tech Civil students on 17-02-2020 by Dr. Ch. Ramesh Naidu, Professor, GVP College of Engineering, Visakhapatnam
17. Conducted "National Science Day Celebrations" on 28<sup>th</sup> Feb 2020 in the inaugural function of "VIBRANT DIET- 2020"
18. Conducted "VIBRANT DIET 2020" Annual Day Celebrations on 28<sup>th</sup> and 29<sup>th</sup> Feb 2020 in a grand success. In Inaugural Session on 28<sup>th</sup> Feb 2020, Sri TSN Murthy graced the occasion as chief Guest and Hon'ble Anakapalle MP Smt K. Venkata Satyavathi and Anakapalle MLA Sri G. Amaranadh graced the occasion as Guests of Honour. In valedictory session on 29<sup>th</sup> Feb 2020, Reshma Reddy, IPS, ASP, Narsipatnam graced the Chief Guest and Geetha Madhuri, Movie Play Back Singer graced the occasion as Gust of Honour.
19. Conducted "Miracle software Systems" On Campus Drive for all departments on 12<sup>th</sup> Feb 2020. 19 members are placed.
20. Conducted Bishma Bore well Technologies on Campus Drive for Diploma and B.Tech ECE, CIVIL and EEE on 20-02-2020.
21. Started ECET Coaching classes for III DECE students from 5<sup>th</sup> March 2020.
22. Conducted a Two day workshop on "IOT" on 4<sup>th</sup> and 5<sup>th</sup> March 2020 by Project Review Committee in association with ISTE for I B.Tech Students as a part of DSIM-2k20.
23. Conducted passport Mela on 6-03-2020. Visakhapatnam Pass port Manager Mr. Rupesh visited our Institute and explained how to apply the passport and its uses. Celebrated International Women's Day on 7-3-2020. Mrs. Smrite Bhatia, Mrs. India 2019-20 and Mrs. Farazana Begum, Fitness couch & Cancer survivor graced the occasion as chief Guest and Guest of Honour.

1. In view of COVID-19 pandemic situation, conducted online classes. Review on students attendance and syllabus coverage
2. Review on Final B.Tech and MBA project works
3. Preparedness and readiness for webinars, moodles, NPTEL like online "Learning Management System technology" to students in coming scenario
4. Discussion on implementation of E- Resources
5. Review on Syllabus coverage and readiness of students for writing the examinations
6. Discussion on precautionary measures to be taken at the time of class work after lockdown to make our campus as COVID-19 free zone
7. Review on paper publications and online certifications completed and also ongoing by the faculty and students
8. Participation in online FDPs organizing by IITs
9. Library Committee recommended to procure the text books and reference books R-19 B.Tech 2<sup>nd</sup> Year I sem, MBA II year I Sem, Diploma I year
10. Department of CSE proposed to conduct online classes on "Python" (Python basics to Advanced concepts) for present 3<sup>rd</sup> year B.Tech CSE students from 28<sup>th</sup> April 2020 to 31<sup>st</sup> May 2020
11. Review on mentoring work and motivation of students for betterment by mentors and class teachers
12. Review on admissions work for the academic year 2020-21

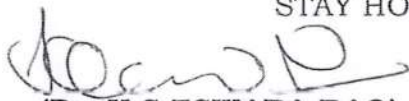
### **RESOLUTIONS**


1. In view of COVID-19 pandemic situation, Committee resolved to conduct online classes for B.Tech , M.Tech M.B.A and Diploma through on line zoom apps, google apps etc. with immediate effect.
2. Resolved to conduct online project reviews for both B.Tech and M.B.A
3. Resolved to attend webinars, FDPs, Guest Lectures etc in this lockdown period by all the staff members to improve their technical skills
4. All HODs and faculty are instructed to motivate the students towards online classes in the present scenario
5. All the mentors are instructed to motivate the students regularly to attend the on line classes and also talk to their parents regarding on line classes.



6. Committee resolved that staff shall publicize the precautionary measures to be taken to overcome the COVID-19.
7. Reviewed on paper publications and online certifications completed and also ongoing by the faculty and students
8. Resolved to Participate in online FDPs organizing by IITs
9. Approved to procure the text books and reference books R-19 B.Tech 2<sup>nd</sup> Year I sem, MBA II year I Sem, Diploma I year
10. IQAC Committee approved to conduct online classes on "Python" (Python basics to Advanced concepts) for present 3<sup>rd</sup> year B.Tech CSE students from 28<sup>th</sup> April 2020 to 31<sup>st</sup> May 2020
11. Reviewed on mentoring work and motivation of students for betterment by mentors and class teachers
12. Reviewed on admissions work for the academic year 2020-21
13. In other matters,
  - i). Resolved to conduct online project reviews for both B.Tech and M.B.A
  - ii). Resolved to attend webinars, FDPs, Guest Lectures etc in this lockdown period by all the staff members to improve their technical skills.
  - iii). All HODs and faculty are instructed to motivate the students towards online classes in the present scenario
  - iv). All the mentors are instructed to motivate the students regularly to attend the on line classes and also talk to their parents regarding on line classes.
  - v). Committee resolved that staff shall publicize the precautionary measures to be taken to overcome the COVID-19.

STAY HOME- STAY SAFE

  
(Dr. K.S.ESWARA RAO)  
IQAC COORDINATOR

  
(Dr. CH.S NAGA PRASAD)  
CHAIRMAN, IQAC

Principal  
Dadi Institute of  
Engineering & Technology  
ANAKAPALLE - 531 002



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## Internal Quality Assurance Cell (IQAC)

### Action Taken Report of IQAC Meeting held in July 2019

(Academic Year: 2019-2020)

S.NO.	Agenda Point	Action Taken Report
1	Review on feedback of a six day FDP on Outcome Based Education	Conducted a six day Faculty Development Programme on "Outcome Based Education" from 27th May 2019 to 1st June 2019 successfully in association with NIT, Warangal.
2	NSS Committee proposes to conduct Driving test mela after 15th June 2019	Conducted Driving Test Mela in the college premises by the NSS Unit .
3	NSS Committee proposes to depute one faculty from each department as NSS Coordinators.	Nominated one faculty from each department to look after the activities of NSS from as NSS coordinators.
4	DIET Literary and cultural club (DLCC) is planning to conduct singing competition and music concert by SAC team on the eve of World Music day on 21st June, 2019.	Singing competition and music concert was conducted on the world music day on 21 <sup>st</sup> June ,2019 by the DLCC.
5	TPO is proposing to conduct Campus Recruitment Training (CRT) classes for all branches of IV B.Tech students in I semester.	Campus recruitment Training classes for IV.B.Tech students were conducted
6	Department of CSE proposed for the students registrations for CSI student branch membership of 240 student by the august month.	Student registrations for the CSI Students branch membership for 240 students was done and all of them got registered.
7	Department of ECE proposed to conduct industrial visit to Doppler weather Radar Station at Visakhapatnam scheduled on last week of the August 2019.	Visited the Doppler weather Radar Station at Visakhapatnam in the month of August 2019.
8	Department of CIVIL proposed to conduct a workshop On " Revit Architecture" for III B.Tech students in association with APSSDC from 26- 08-2019 to 31-08-2019	Workshop on " Revit Architecture" for III B.Tech students in association with APSSDC was conducted by the Department of civil engineering from 26-08-2019 to 31-09-2019
9	DIET NSS Unit proposes to conduct activities on "Water Conservation" as a	"Water conservation day was conducted by the NSS unit .

	theme for the month of August, 2019	
10	Department of EEE proposed to conduct a six day workshop on "IOT-its applications" in association with APSSDC for III B.Tech EEE students in the third week of Sept, 2019.	A six day workshop on " IOT-its applications" in association with APSSDC for III B.Tech EEE students in the 4th week of Sept,2019 approved by academic committee is postponed to next semester due to non availability of slots by APSSDC.
11	Department of ECE proposed to conduct a six day workshop on "PCB Design (software)" for II B.Tech ECE from 16-09-19 to 18-09-19 and for III Diploma ECE from 19-09-19 to 21-09-19 in association with APSSDC.	Conducted a six day workshop on "PCB Design (software)" for II B.Tech ECE students by Department of ECE from 16-09-2019 to 18-09-2019 and for III Diploma ECE from 19-09-2019 to 21-09-2019.
12	Department of CSE proposed to conduct a six day workshop on "Programming Content & Challenges (Coding Training)" to II B.Tech CSE students from 16-09-2019 to 21-09-2019 in association with APSSDC. 40.Department of CSE proposed to celebrate.	Conducted 'programming content & Challenges (coding training) for the II B.Tech CSE students from 16-09-2019 to 21-09-2019.



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**Chairperson**  
**IQAC**

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## Internal Quality Assurance Cell (IQAC)

### Action Taken Report of IQAC Meeting held in October 2019

(Academic Year: 2019-2020)

S.NO.	Agenda Point	Action Taken Report
1	Status of Professional Bodies memberships in respective departments	Till now, 764 students from different branches have registered as memberships in various professional bodies like IEEE, ISTE, IIE, IETE and CSI.
2	Review on syllabus coverage for odd semester and remedial measures taken to improve the result of backlog students.	Remedial classes conducted for the backlog students.
3	Department of CSE proposed to conduct a workshop on " Problem solving & Programming with 'C' in the month of Dec,2019	Conducted workshop on " Problem solving & Programming with 'C'.
4	Department of ECE proposed to conduct ECE department day on 12-12-2019 on the occasion of Robert Noyce Birth day. On the day, proposed to conduct i)A Guest lecture by eminent scientist/ professor ii) Intra departmental technical events competitions for B.Tech students	Department of ECE has conducted "ECE Departmental Day" on the occasion of "Robert Noyce birth day" on 12-12-2019. Prof. Ch. Srinivasa Rao, JNTUK (UCEV), graced the occasion as Chief Guest.
5	Internal Complaint Committee (ICC) proposed to conduct one day "Health Awareness Programme "for girl students in the month of Dec 2019.	Conducted "Health Awareness Programme "for girl students
6	Games and sports Committee proposed to conduct JNTUK Inter University selections for Valley ball, Kabaddi, Kho-kho in our college campus. All courts are with readiness for conducting the event.	Conducted JNTUK Inter University selections for Valley ball, Kabaddi, Kho-kho in college campus.
7	NSS Committee proposed to conduct a	Special camp was conducted

	special camp at adopted villages by end of the November 2019 after completion of B.Tech I- Sem Exams	
8	Project Review Committee (PRC) proposed that (i) All the faculty should submit their ideas for patents by 30-11-2019 (ii) All the faulty should submit paper to Scopus Indexed Journal and proof of submission should be submitted by 30-11-2019	Submitted the ideas for patents and Scopus indexed journals along with proofs
9	Department of CSE proposed to conduct a six day workshop on "Problem solving & Programming with C" from 16th Dec to 21th Dec 2019 in association with APSSDC.	Conducted a six day workshop on "Problem solving & Programming with C" from 16th Dec to 21th Dec 2019 in association with APSSDC
10	Department of H& BS proposed to conduct Mathematics day celebrations on 21st Dc 2019 instead of 22n Dec, 2019 as it falls on Sunday.	Mathematics day was conducted at the department on 22 <sup>nd</sup> Dec 2019.
11	Internal Complaint Committee (ICC) is planning to conduct "Health awareness Programme" for girl students on 15th Dec 2019 with a speaker Dr. Ch. Sailaja, M.S ( OBG), Gynaecologist.	"Health awareness Programme" for girl students on 15th Dec 2019 was conducted by ICC members.
12	NSS Unit proposed a theme of December month as "Go Green Awareness Programme".	"Go Green Awareness Programme" camp conducted by NSS unit.



*[Handwritten Signature]*  
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**Chairperson**  
**IQAC**



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## Internal Quality Assurance Cell (IQAC)

### Action Taken Report of IQAC Meeting held in January 2020

(Academic Year: 2019-2020)

S.NO.	Agenda Point	Action Taken Report
1	Department of CIVIL proposed to conduct a six day workshop on "Revit Architecture" for IV B.Tech students in association with APSSDC from 27- 01-2020 to 01-02-2020.	Conducted a six day workshop on "Revit Architecture" for IV B.Tech Civil students in association with APSSDC from 27-01-2020 to 01-02-2020 by Department of CIVIL
2	Department of CSE proposed to conduct a three day workshop on "SQL" for IV B.Tech CSE students in association with APITA from 27th Jan to 29th Jan 2020.	Conducted a three day workshop on "SQL" for IV B.Tech CSE students in association with APSSDC from 27-01-2020 to 29-01-2020 by Department of CSE.
5	Department of Training and Placement proposes to conduct Bishma Bore well Technologies On-Campus Drive for Diploma and B.Tech ECE,CIVIL and EEE.	Conducted Bishma Bore well Technologies on Campus Drive for Diploma and B.Tech ECE, CIVIL and EEE on 20-02-2020.
6	Internal Complaint Committee (ICC) proposed to celebrate "International Women's Day 2020" on 7th March 2020 since 8th March falls on Sunday with the budget of Rs.	Conducted "International Women's Day 2020" on 7th March 2020.
7	Internal Complaint Committee (ICC) proposed to conduct a rally – WALK FOR WOMEN on 7th March 2020.	Conducted a rally – WALK FOR WOMEN on 7th March 2020 on the eve of "International women's day"
8	Project Review Committee proposes to organize EPIC-2020- National Conference on Edge Computing, Process Automation through Robotics, Industry 4.0 & Cognitive Technology.	Organized EPIC 2020 National Conference on Edge Computing, Process Automation through Robotics, Industry 4.0 & Cognitive Technology.



  
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## Internal Quality Assurance Cell (IQAC)

### Action Taken Report of IQAC Meeting held in April 2020

(Academic Year: 2019-2020 )

S.No.	Agenda Point	Action Taken Report
1	Review on online classes.	In view of COVID-19 pandemic situation, conducted online classes.
2	Review on paper publications and online certifications completed and also ongoing by the faculty and students	Faculty published the papers on Scopus journals
3	Participation in online FDPs organizing by IITs	Faculty participated in FDPs.
4	Department of CSE proposed to conduct online classes on "Python" ( Python basics to Advanced concepts) for present 3rd year B.Tech CSE students from 28th April 2020 to 31st May 2020	Conducted Python" ( Python basics to Advanced concepts) for present 3rd year B.Tech CSE students.



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