



VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (Autonomous)

www.vignaniit.edu.in (Approved by AICTE & Affiliated to JNTU-GV, Vizianagaram) Estd - 2002

Accredited by NAAC with 'A+' Grade (CGPA of 3.40/4.00)

NBA Accreditation for the UG programmes of CSE, ECE, EEE, IT & MECH.

Recognized under section 2 (f) & 12 (B) of the UGC Act 1956, Accredited & International Accreditation by HLA

ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

Beside VSEZ, Duvvada, Visakhapatnam, Andhra Pradesh, India-530 049.

Phone : 0891-2755333 :: email : vignaniit@yahoo.com; principal@vignaniit.edu.in

LES/VSP/VIIT/FRD/2026/02/03

Visakhapatnam,

Date: 04.02.2026

OFFER LETTER

Dear Ms. KARRI. LAVANYA,

Congratulations!

With reference to your application dated 29/01/2026 and subsequent interview, on behalf of Management, it is a pleasure to inform you that you have been selected as an **Assistant Professor in the Department of Computer Science and Engineering (DS)** Vignan's Institute of Information Technology on the terms and conditions given in succeeding paragraphs.

1. A Letter of appointment would be issued to you on acceptance of the offer letter on the day of joining the institution.

2. You will be paid a Gross Salary of Rs.37,912/- per month as per AICTE 6th pay scale of Rs. 15,600-39,100.

3. You will be initially placed on ad-hoc basis for a period of one year, post on which you will be made permanent based on your satisfactory performance.

4. On acceptance of this offer letter, you are required to bring the following original documents along with you, during the time of joining: -

(a) All academic Qualification Certificates

(b) Experience Certificates

(c) Proof of Aadhar Card & Pan Card

(d) Proof of Bank A/c (SBI)

(e) Relieving Certificate, if any

(f) 6 Passport size photographs

5. You are required to report to the Principal, VIIT on or before 11th February 2026. In case of a lack of response from your side, this offer may be considered as null & void without any further notice.

We look forward to your joining the Institution and pursuing our common educational and professional goals.

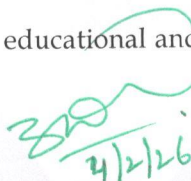
To,

Ms. KARRI. LAVANYA,

E-Marripalem, Aganampudi,

Visakhapatnam - 530053.

Mob: 9381125213, Email: pindilavanya94173@gmail.com.


4/2/26
Dr. J. Sudhakar
(PRINCIPAL)

PRINCIPAL
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49