DADI INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by A.I.C.T.E. & Permanently Affiliated to JNTUK)
NAAC Accredited Institute & Recognized under Section 2(f) & 12(B) of UGC Act
An ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified Institute.
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CODE OF ETHICS

(Faculty, Administrative staff & Students)

Disclaimer

This document is compiled in compliance with territorial employment standards and is provided for information purpose only. The college has no legal liability for loss or damage caused as a result reliance on such information

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FOREWORD

This document on 'Code of Ethics for Students, Faculty and Administration' has been compiled to provide all the stakeholders of DADI INSTITUTE OF ENGINEERING& TECHNOLOGY, Anakapalle a broad view of the institutional policies and guidelines to be complied with, for the smooth and meaningful conduct of academic and co-curricular activities, along with the fulfillment of social responsibilities at designated levels.

In cognizance of the magnitude of the responsibility inherently involved in education system, all the concerned stakeholders including governing body, staff and students, need to accept and adhere to the highest ethical standards in the teaching/learning process.

This system of 'Corrective measures' in place will help the administration to identify any kind of breach of code of conduct and immediately adopt necessary corrective steps for restoring the desired professional ethics and human values.

CODE OF ETHICS FOR STUDENTS

1. Treat Institute teachers, administrators, officers, employees, guests and visitors and other students with respect, dignity, impartiality, courtesy and sensitivity.

2. Academic honesty and punctuality are mandatory in the completion of the assigned tasks as an individual and/ or a peer group.

3. Regularity to the college is a must and every student shall take the responsibility of keeping oneself informed of the academic responsibilities to be fulfilled in time.

4. Violations of academic conduct like cheating on an exam, plagiarism or unauthorized presentation of collaborative work will make the student liable for punishment.

5. Avoid any activity or behavior that would unfairly give advantage or disadvantage to another student academically.

6. Stealing, misusing, destroying, defacing or damaging college property or personal property of others is prohibited.

7. Refrain from getting involved in or encouraging any sort of discrimination, harassment or bullying of employees and other students.

8. Posting derogatory comments about individuals of the Institute on the social media or indulging in any such related activities having grave ramifications on the reputation of the Institute is prohibited.

9. Possession, consumption or distribution of alcoholic drinks or any kind of narcotics or hallucinogenic drugs is prohibited.

10. All the students who secure admission into B. Tech (w.e.f, AY -2019-20) should follow the prescribed dress code during all the four years of their study, barring in exempted days / occasions.

11. Use of cell phones in the campus is prohibited.

12. Audio or video recording in class rooms or actions of other students, faculty, or staff shall not be done without prior permission.

CODE OF ETHICS FOR FACULTY AND ADMINISTRATION

1. Maintain decorum both inside and outside the classroom and set a good example to the students.

2. Should act with integrity, comply with laws. Plagiarism of any nature is prohibited. Maintain a professional work environment and comply with institution policies.

3. Welcome and support people of all backgrounds and identities. This includes, but is not limited to members of any race, ethnicity, culture, national origin, social and economic class, educational level, color, immigration status, sex, age, size, family status, political belief, religion, and mental and physical ability.

4. Always conduct professionally. Be kind to others. Do not insult or put down others. Treat others as you would like to be treated. Harassment and exclusionary behaviour aren't acceptable.

5. It is essential that one should avoid relationships and activities that hurt, or appears to hurt, their ability to make objective and fair decisions and thus avoid conflict of interest.

6. Protect institution assets, including physical, intellectual, and electronic or digital properties.

7. To be regular and punctual in attendance. This means being in the college, ready to work, at starting time each day. Absenteeism and tardiness burden others and the institute.

8. As per the rules of the institute, staff members (in ordinary circumstances) must strictly follow the procedure of adjusting their classes and show the consent of the substitute teacher to the HOD before going on leave, failing which, the leave will be treated as unauthorized and necessary action will be taken up.

9. The Institute executes a solid/firm policy on prevention and prohibition of sexual harassment at workplace. Sexual misconduct or harassment is a case sensitive deed, which includes but not limited to sexual assault, unwanted touching or persistent unwelcoming comments, e-mails, or pictures of an insulting or degrading sexual nature.

10. Being under the influence of illegal drugs, alcohol, or substances of abuse is prohibited. Working while under the influence of prescription drugs that impair performance is prohibited.

11. Personal cell phone usage during work hours is discouraged, except in extreme cases such as an emergency.

PRINCIPAL
Dadi Institute of
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ANAKAPALLE