DADI INSTITUTE OF ENGINEERING &TECHNOLOGY

(Approved by A.I.C.T.E., New Delhi & Permanently Affiliated to JNTUK, Kakinada)
NAAC Accredited Institute and Inclusion under Section 2(f) & 12(B) of UGC Act
An ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified Institute.
NH-16, Anakapalle – 531002, Visakhapatnam, A.P.
Mobile: +91 9963981111, Website: www.diet.edu.in, E-mail: info@diet.edu.in

FACULTY SELF- APPRAISAL REPORT *[For a total of 100 points]*
(YEAR – 2022-23)

1.   PERSONAL INFORMATION /EMPLOYMENT DETAILS IN DIET:

Name :

Designation   :

Department   :

Date of Birth   :

Age   :

Mobile No.   :

 Personal mail ID:

Joining Date   :   **Service in DIET:**

Previous Service:

Official mail ID:

Present Address:

2. EDUCATIONAL DETAILS:

Degree   :   **Percentage:**

P.G. / Diploma   :   **Percentage:**

Additional Qualifications   :   **Percentage:**

Whether registered for PhD: **Date of Enrolment:**

University Registered   :   **Guide Name:**

Pre-Ph.D. Exam Result: **Date of Result:**

Note:

Please ensure that the Appraisal Report must reach HR Team before 15th of the appraisal month with recommendations of Head of the Department and Principal

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1. TEACHING- LEARNING & EVALUATION-RELATED ASPECTS (45 Points)

Parameter	Compliance	Score which you Claim
1.1 WORK LOAD (Mention the class work/Labs assigned)	Please mention the workload with subject/Lab Names assigned during the two semesters	
1.2 FEED BACK (10 Points) Feedback taken on Teaching Learning Process from Students (Valid on collecting feedback from at least 75% of students strength of class) (15 per Sem) 60 – 70% feedback – 2 points (Average of all Subjects handled) 71-80% feedback – 4 points (Average of all Subjects handled) 81-90% feedback – 6 points (Average of all Subjects handled) 90-95% feedback - (Minimum 10 points) (Average of all Subjects handled) (Student Nos. to be given weightage)	Please mention the feedback score attained as per the academic feedback reports received by HODs. Mention the score claimed by you based on the guidelines ← indicated here	
1.3 PERFORMANCE/ RESULT ANALYSIS (10 Points) "Minimum 80 - 85% pass percentage – (Average of all Subjects handled) Minimum 85 - 90% pass percentage – 8 points (Average of all Subjects handled) 90-95% pass - 9 points (Average of all Subjects handled) 95-100%(9 points (Average of all Subjects handled)	Clearly mention the pass percentage of all subjects dealt during the past two semesters. Mention the score claimed by you based on the guidelines ← indicated here	
1.4 OUTCOME BASED EDUCATION (5 Points) Average Percentage of CO attainment in all subjects per sem *0.15 Support extended for slow learners in terms of remedial classes and attainment of outcome -5 Mapping the attainment of COs with PSOs and POs and Gap analysis and conduction of additional activities to bridge the gap -10 If only one theory course is handled the max mark is restricted to 15 M /sem If no theory course is handled the max mark is restricted to 5 M /sem	Please give a brief write up on the support strategies implemented by you for slow learners	
1.5 LMS (COURSE FILES, ECAP, GOOGLE CLASS ROOM)/ INNOVATIVE TEACHING METHODS/ E CONTENT DEVELOPED (OTHER THAN CURRICULAM) (10 Points)	Please share the content with title and link of your supporting documents	
1.6 PARTICIPATORY/EXPERNTIAL LEARNING/TEACHERS DIARY/ VIDEO LECTURES/MOOCS (5 Points)	Please describe the experiential learning methods employed and provide necessary proofs	

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1.7 EXAMINATIONS & EVALUATIONS (5 Points) Question Paper Setting along with Scheme of Evaluation - 5 points per paper Invigilation/Flying Squad - 1 Mark per Duty for End Sem Exam, 0.5 mark for In sem Exam Evaluation - 5 Marks for 100 End Sem Exam Papers completely/Equivalent of 100 Papers if it is Question wise evaluation 2 Marks for 100 InSem Exam Theory/ End Sem Lab/Skill Papers completely/Equivalent of 100 Papers if it is Question wise evaluation 1 Marks for 100 InSem Exam Lab/Skilling/ completely/Equivalent of 100 Papers if it is Question wise evaluation	Please mention each of the category fulfilled and score claimed by you as per the guidelines ← indicated here	

2. CURRICULUM ENRICHMENT & FACULTY EMPOWERMENT [10 Points]

Parameter	Compliance	Score which you Claim
2.1 ADD-ON COURSES/ VALUE ADDED COURSES (2 Points)	Claim a relevant score if you have designed or handled any Add on Course or Value added Course. Mention the course details and no of beneficiaries too	
2.2 NPTEL/COURSERA (4 Points)	Mention the Certification details with Course Name, Certificate Number and Date of Certification	
2.3 FDP/WORKSHOPS/ STTP/SEMINARS : ORGANISED AND ATTENDED (4 Points)	Mention the Details of Activity Attended or Organized [Date, Title, Venue, Duration etc.,]	

3. COUNSELLING AND MENTORING (5 Points)

Parameter	Compliance	Score which you Claim
3.1 CAREER COUNSELLING/ ACADEMIC COUNSELLING/ MENTORING [1 point]	Details of your mentoring [Roll No.s/Class/Yr]	
3.2 MENTORING BOOKS COUNT [1 point]	No of Students Mentored during the year	
3.3 REWARDS RECEIVED BY THE STUDENT UNDER MENTORSHIP/ ISSUES HANDLED [3 points]	Achievements of students under your mentoring and the efforts put in by you and candidate to make it happen	

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4. RESEARCH, DEVELOPMENT AND EXTENSION ACTIVITIES (20 Points)

Parameter	Compliance	Score which you Claim
4.1 PAPER PUBLICATIONS First author 1 point weightage, Second author 0.5 point weightage and Supervisor/Co-supervisor 0.7 point for publications indexed by UGC/Scopus/SCI/ESCI. Basic Requirement: Professor - 3, Associate Professor - 2, Assistant Professor-1 **(3 Points)**	Please give publication details completely [Date of Publication, Index, Category, Vol, Title, Author position etc.,] and claim your score as per guidelines provided	
4.2 BOOK CHAPTERS / CONFERENCE PROCEEDING First author will get 100% weightage and second will get 50% weightage for publications with ISBN/DOI number. Basic Requirement: Professor, Associate Professor, Assistant Professor-2 papers **(3 Points)**	Provide the title and ISBN/DOI Number along with title and claim the score as per guidelines	
4.3 BOOKS AUTHORED/EDITED **(1 Point)**	Mention the title along with dates	
4.4 PATENTS **(2 Points)**	Give full details about the patent [Title, Statutory body, Date, category, Validity, Author position etc.,]	

4.5 Thesis Guided
    M.Tech (1 point)
    PhD (2 point)
(2 Points)
	Mention the Details of guided thesis with Scholar Name, batch, Institute, duration etc.,	

4.6 R&D GRANTS, CONSULTANCY & MOU'S **(2 Points)**	Provide all relevant details and claim your point	
4.7 EDITORIAL AND REVIEWERS **(1 Point)**	Provide all relevant details and claim your point	
4.8 Citations **(1 Point)**	Mention the citations along with proof	
4.9 RESOURCE PERSON/KEY NOTE SPEAKER **(1 Point)**	Give details of your participation, organizing body, date, Title etc.,	
4.10 AWARDS AND RECOGNITIONS **(1 Point)**	Give the details of your achievements along with details of awarding body, date and your contribution	
4.11 PROFESSIONAL MEMBERSHIPS **Reputed International – IEEE, ACM, ASCE,**	Mention the Membership numbers along with Validity of each	

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etc (1 point) **Reputed National – CSI, IEI, IETE, ISTE, etc (0.5 point)** **(1 Point)**	Professional Body	
4.12 EXTENTION ACTIVITIES/OUTREACH ACTIVITES: **a)RESEARCH** **b)SOCIAL BENEFIT** **C)COMMUNITY SERVICE** **(2 Points)**	Write briefly about the activities organized/ Participated mentioning your role clearly	

5. ADMINISTRATIVE AND EXTRA-CURRICULAR ACTIVITIES (10 Points)

Category of Administrative Work	Mention the Administrative Work	Score which you Claim
5.1 INSTITUTE LEVEL ADMINISTRATION ACADEMICS/R&D/IQAC/TPO/EXAMCELL (5 points)	Explain the contribution in your designated role with supporting links/documents and claim your score	
5.2 ALL FUNCTIONAL COMMITTEE COORDINATORS (3 points)	Mention your functional committee contributions as a **coordinator** over the past one year and claim your score	
5.3 MEMBERS OF FUNCTIONAL COMMITTEES (DEPARTMENT WISE) (2 points)	Mention your functional committee contributions as a **Member** over the past one year and claim your score	

6. **Additional Contributions which you want to specify which are not covered in earlier sections [04 Points]:**

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Date: Faculty Name & Signature

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7. Recommendations from Head of the Department [02 Points]

Date: **HOD** Name & Signature

8. Recommendations from Principal [04 Points]

Date: **Principal**

Total Score – [____/100]

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FACULTY SELF- APPRAISAL REPORT [For a total of 100 points]
(YEAR – 2022-23)

1. **PERSONAL INFORMATION /EMPLOYMENT DETAILS IN DIET:**

Name   :Dr.P.Poorna Priya

Designation   :Associate Professor

Department   :ECE

Date of Birth   :26-08-1984

Age   : 39

Mobile No.   :8143129056

Personal mail ID: putchapoornapriya@gmail.com

Joining Date :27-06-2016   Service in DIET: 07 years

Previous Service: 09 years in KLU

     07-Years as Assistant Professor and 02-years as Associate Professor

Official mail ID: hodece@diet.edu.in,ppriya@diet.edu.in

Present Address: Flat 409,BlockB,SukrithiApartment,VenkateswaraColony,KIMS

     ICON Hospital Road,Sheela nagar,Visakhapatnam-530012,

     Andhra Pradesh

2. EDUCATIONAL DETAILS:

Degree   : M.Sc   . Percentage: 70%

P.G. / Diploma   :M. Tech   Percentage: 78%

Additional Qualifications :__   Percentage: _

Whether registered for PhD: Awarded   Date of Enrolment: JUNE 2013

University Registered   :KLUniversity   Guide Name:Dr.Habibulla Khan

Pre-Ph.D. Exam Result: Cleared   Date of Result: June 2017

Note:
Please ensure that the Appraisal Report must reach HR Team before 10th of the appraisal month with recommendations of Head of the Department and Principal

1. TEACHING- LEARNING & EVALUATION-RELATED ASPECTS (45 Points)

Parameter	Compliance	Score which you Claim
1.1 WORK LOAD (Mention the class work/Labs assigned)	Odd Sem: 1.Microwave and Optical Communication Engineering-IV B.Tech ECE 2.Electronic Devices and Circuits-II B.Tech (A &B) Even Sem: 1.Network Security and Cryptography-IV B.Tech ECE- 2.Python Programming(Theory)-II EEE 3.Python Programming(lab)-II EEE	
1.2 FEED BACK (10 Points) Feedback taken on Teaching Learning Process from Students (Valid on collecting feedback from at least 75% of students strength of class) (15 per Sem) 60 – 70% feedback – 2 points (Average of all Subjects handled) 71-80% feedback – 4 points (Average of all Subjects handled) 81-90% feedback – 6 points (Average of all Subjects handled) 90-95% feedback - (Minimum 10 points) (Average of all Subjects handled) (Student Nos. to be given weightage)	Odd Sem: 1.Microwave and Optical Communication Engineering-IV B.Tech ECE-90% 2.Electronic Devices and Circuits-II B.Tech (A &B)-83% Even Sem: 1.Network Security and Cryptography-IV B.Tech ECE-86% 2.Python Programming(Theory)-II EEE-78% 3.Python Programming(lab)-II EEE-83%	4 Points
1.3 PERFORMANCE/ RESULT ANALYSIS (10 Points) "Minimum 80 - 85% pass percentage – (Average of all Subjects handled) Minimum 85 - 90% pass percentage – 8 points (Average of all Subjects handled) 90-95% pass - 9 points (Average of all Subjects handled) 95-100%(9 points (Average of all Subjects handled)	Odd Sem: 1.Microwave and Optical Communication Engineering-IV B.Tech ECE-83% 2.Electronic Devices and Circuits-II B.Tech (A &B)-65% Even Sem: 1.Network Security and Cryptography-IV B.Tech ECE-Result yet to received 2.Python Programming(Theory)-II EEE-Result yet to received 3.Python Programming(lab)-II EEE-Result yet to received	6 points
1.4 OUTCOME BASED EDUCATION (5 Points) Average Percentage of CO attainment in all subjects per sem *0.15 Support extended for slow learners in terms of remedial classes and attainment of outcome -5 Mapping the attainment of COs with PSOs and POs and Gap analysis and conduction of additional activities to bridge the gap -10 If only one theory course is handled the max mark is restricted to 15 M /sem If no theory	For all courses mentioned the following procedures implemented. 1)Mid-1 marks analysed and for the students with <65% ,Remedial classes conducted. 2)mid-2 marks analysed and compared with list of students with mid-1 and beneficiaries of remedial class identified. 3)Project based learning and experiment based learning implemented for lab based	5 points

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course is handled the max mark is restricted to 5 M /sem	courses 4)Identified the reason for CO attainment as quiz marks and remedial measures implemented by conducting quiz exams in classroom.	
1.5 LMS (COURSE FILES, ECAP, GOOGLE CLASS ROOM)/ INNOVATIVE TEACHING METHODS/ E CONTENT DEVELOPED (OTHER THAN CURRICULAM) **(10 Points)**	Course file and other relevant material shared in google class room and ECAP. 1)https://classroom.google.com/u/1/c/NTQ1NTYxMzc4Njk3 2) https://classroom.google.com/u/1/c/NTU1Nzk5NzU3NDcx	10 Points
1.6 PARTICIPATORY/EXPERNTIAL LEARNING/TEACHERS DIARY/ VIDEO LECTURES/MOOCS **(5 Points)**	In participatory learning for above mentioned courses, for each unit, one application identified and worked on the 1) conceptual analysis of respective topic 2)parameters identification 3)mathematical analysis 4)protype designing 5)Implementation of idea in simplified way. Teacher's dairy prepared and get verified by concerned persons	5 points
1.7 EXAMINATIONS & EVALUATIONS (5 Points) Question Paper Setting along with Scheme of Evaluation - 5 points per paper Invigilation/Flying Squad - 1 Mark per Duty for End Sem Exam, 0.5 mark for In sem Exam Evaluation - 5 Marks for 100 End Sem Exam Papers completely/Equivalent of 100 Papers if it is Question wise evaluation 2 Marks for 100 InSem Exam Theory/ End Sem Lab/Skill Papers completely/Equivalent of 100 Papers if it is Question wise evaluation 1 Marks for 100 InSem Exam Lab/Skilling/ completely/Equivalent of 100 Papers if it is Question wise evaluation	1Question paper setting 2.Flying squad duty for end sem examinations 3 Evaluation of lab Internal and External papers 4.Evaluation of Internal papers.	5 points

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Build New World
Diet

1. CURRICULUM ENRICHMENT & FACULTY EMPOWERMENT [10 Points]

Parameter	Compliance	Score which you Claim
2.1 ADD-ON COURSES/ VALUE ADDED COURSES (2 Points)	1 Work Shop on IoT conducted 2 Add on course on Matlab on Ramp Conducted 3 value added course under IIC events conducted	2 points
2.2 NPTEL/COURSERA (4 Points)	-	
2.3 FDP/WORKSHOPS/ STTP/SEMINARS : ORGANISED AND ATTENDED (4 Points)	1)Workshop On MATLAB organised 2)Workshop on Internet of Things Organised 3)Attended 5 day FDP on Design of high Frequency Antennas for real time applications p	4 Points

2. COUNSELLING AND MENTORING (5 Points)

Parameter	Compliance	Score which you Claim
3.1 CAREER COUNSELLING/ ACADEMIC COUNSELLING/ MENTORING[1 point]	II B.Tech ECE 22U45A0401 to 22U45A0423	1 point
3.2 MENTORING BOOKS COUNT [1 point]	23	1 point
3.3 REWARDS RECEIVED BY THE STUDENT UNDER MENTORSHIP/ ISSUES HANDLED [3 points]	22U45A0410-Kasi -Bagged Topper record in II-1 End sem results 22U45A0406-Amulya bagged Second topper in II-1 end sem results	3 points

3. RESEARCH, DEVELOPMENT AND EXTENSION ACTIVITIES (20 Points)

Parameter	Compliance	Score which you Claim
4.1 PAPER PUBLICATIONS First author 1 point weightage, Secondauthor 0.5 point weightage and Supervisor/Co-supervisor 0.7 point for publications indexed by UGC/Scopus/SCI/ESCI. Basic Requirement: Professor - 3, Associate Professor - 2, Assistant Professor-1 (3 Points)	12 Research papers published in Scopus and Elsevier Journals https://www.scopus.com/authid/detail.uri?authorId=57945780400	3 Points
4.2 BOOK CHAPTERS / CONFERENCE	https://www.scopus.com/authid/detail.	3 points

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PROCEEDING First author will get 100% weightage and second will get 50% weightage for publications with ISBN/DOI number. Basic Requirement: Professor, Associate Professor, Assistant Professor-2 papers **(3 Points)**	uri?authorId=57945780400	
4.3 BOOKS AUTHORED/EDITED **(1 Point)**		-
4.4 PATENTS **(2 Points)**	Prediction and recommendation system using seismic waves and wind map analysis for architectural development Application No.202241059985 A Publication Date : 28/10/2022	2 points
4.5 Thesis Guided M.Tech (1 point) PhD (2 point) **(2 Points)**	1) 2 Ph.D.Scholors are registerd 1.Arza Fathima-KLU 2.K.madhavi-JNTUK	2 points
4.6 R&D GRANTS, CONSULTANCY & MOU'S **(2 Points)**	-	-
4.7 EDITORIAL AND REVIEWERS **(1 Point)**	-	
4.8 Citations **(1 Point)**	h index-7 https://www.scopus.com/authid/detail. uri?authorId=57945780400	1 point
4.9 RESOURCE PERSON/KEY NOTE SPEAKER **(1 Point)**	DIET-IIC Event- DIET-IoT workshop	1 Point
4.10 AWARDS AND RECOGNITIONS **(1 Point)**	-	-
4.11 PROFESSIONAL MEMBERSHIPS Reputed International – IEEE, ACM, ASCE, etc (1 point) Reputed National – CSI, IEI, IETE, ISTE, etc (0.5 point) **(1 Point)**	IETE-M237259 IEEE-97203044	1.5 points
4.12 EXTENTION ACTIVITIES/OUTREACH ACTIVITES: a)RESEARCH b)SOCIAL BENEFIT C)COMMUNITY SERVICE **(2 Points)**	Acted as mentor for community service project batches	2 points

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4. ADMINISTRATIVE AND EXTRA-CURRICULAR ACTIVITIES (10 Points)

Category of Administrative Work	Mention the Administrative Work	Score which you Claim
5.1 INSTITUTE LEVEL ADMINISTRATION ACADEMICS/R&D/IQAC/TPO/EXAMCELL (5 points)	As ECE Department HoD, 1)Succeeded in exposing the department of ECE towards NAAC peer Committee in all dimensions 2)Motivated students of ECE to maintain punctuality, proper dress code and regular in attendanceSince attendance to classes labs will definitely reflect on improving their academic excellence by getting good pass percentage which makes them eligible for campus placements 3)succeeded in acquiring recognised research center status by JNTU Kakinada 4) succeeded in motivation of students to get professional body memberships-IETE 5)succeeded in allocation of workload to faculty members based on their expertise ,experience, area of interest in their research	5 points
5.2 ALL FUNCTIONAL COMMITTEE COORDINATORS(3 points)	As IEEE professional body Institute level co-ordinator,Conducted various events and workshops,IEEE Xtreme(3 IEEE student members bagged global rankings. And received proctor certificate for IEEE Xtreme 16.0	03 points
a. **MEMBERS OF FUNCTIONAL COMMITTEES (DEPARTMENT WISE) (2 points)**	-	-

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5. **Additional Contributions which you want to specify which are not covered in earlier sections [04 Points]:**

1) As Criteria 6 coordinator, collected documents and proofs reg 6.3.1 to 6.3.4
2) As criteria 2.4 in charge, overall Institute level faculty list , their appointments and retention was maintained to score max marks in quantitative metric analysis.
3) Maintaining highest h-Index in the department as 7(proof attached)
4) Performed duty as observer for AP Police Exam held in the Month of February 2023.
5) Performed duty as observer for APEAP CET-2023 held in the Month of May 2023 at AIET, Narsipatnam

P- Poorna m'42 7/6/23
FacultyName & Signature
[DR. P. Poorna Priya]

Date: 02/06/23

6. **Recommendations from Head of the Department [02 Points]**

HOD Name & Signature

Date:

7. **Recommendations from Principal [04 Points]**

Recommended

Date: 16/06/23

16/06/23
Principal