



DADI INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by A.I.C.T.E., New Delhi & Permanently Affiliated to JNTUK, Kakinada)
NAAC Accredited Institute; Inclusion under section 2f of UGC act
An ISO 9001:2008, 14001:2004 & OHSAS 18001:2007 Certified Institute
NH-5, Anakapalle, Visakhapatnam-531002, Andhra Pradesh
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GOVERNING BODY MEETING HELD ON 27TH SEPTEMBER 2020 at 10.00 A.M

Members Present

S.No	Governing Body Members	Board	Signature
1	Sri Dadi Ratnakar	Chairman	
2	Smt Dadi Padmavathi	Secretary and Correspondent	
3	Dr. Ch. S. Naga Prasad	Principal	
4	Prof. K. Venkateswara Rao	Principal, Government Polytechnic, Anakapalle, Government Nominee	
5	Dr. P. Sreedevi	Assistant Professor of Commerce and Management, Department of BS and HSS, University Nominee	
6	Sri Dadi Jagan Prabhakar Vice President & Trustee, SET	Vice President & Trustee, SET	
7	Smt. Dadi Bhagya Lakshmi Member & Trustee, SET	Member & Trustee, SET	
8	Smt. Dadi Atchutha Member	Member	
9	Dr. K.S.Eswara Rao Vice Principal & Professor in H& BS	Member	
10	Sri Ch. Srinadh M.D., Sri Gopal Automotive Ltd, VSP	Member	
11	Dr. Ch. Prbahakar Rao Professor in H& BS	Member	
12	Smt. N.Saritha Rani Diploma Co-ordinator & Asst Professor in Dept of ECE	Member	

DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY, ANAKAPALLE

AGENDA OF GOVERNING BODY MEETING HELD ON

27th SEPTEMBER, 2020

- Presidential Address
 - Minutes of the previous meeting and status of the execution of the matters that has been resolved
1. Approval of Institutional Academic Calendar for the academic year 2020-21
 2. Discussion on distribution of offline and online class work for P.G and U.G and Plan of action for conducting I B.Tech and I Diploma odd semester classes in view of COVID-19 protocol.
 3. Discussion on implementation of Google class rooms and Policy being taken to maintain the teaching-learning process as 50% through on line Google classes after commencement of the regular classes as per Govt., norms in view of the present COVID situation.
 4. Nomination of Visiting/Guest faculty for enhancing the student knowledge
 5. Discussion on improvisation of teaching pedagogy in new Learning Management processes
 6. Discussion on improvisation of Research & Development (R&D) in the Institute.
 7. Discussion on accreditations (NAAC and NBA) and Autonomous status of the Institute.
 8. Discussion on implementation of CBCS/Elective Course system
 9. Discussion on adoption of Vision and Mission statements based on the inputs given by the stakeholders.
 10. Discussion on two new additional courses in emerging areas i.e. "Artificial Intelligence and Machine Learning" and "Data Science" introduced in our Institute from the academic year 2020-21 and implementation of their developmental activities if any
 11. Discussion on implementation of "Industry- Institute interaction" management system, Internships and start- ups.
 12. Courses Including Experiential Learning
 13. Discussion on Institute Vision & Mission
 14. Review on Career Development Programme in respect of on- campus and off-campus Training and Placements for improvement of employability
 15. Discussion on admissions strategies
 16. Status of submission of AQAR by IQAC 2018-19
 17. Status of fee determination for B.Tech, M.Tech, M.B.A by APHERMC
 18. Discussion on E-Governance report for 2019-20 AY
 19. Discussion on investment of laboratory equipment and Library books already procured as per JNTUK new R-19 regulations for UG and PG and C-19 for Diploma for the academic year 20-21 and its usage

20. Status of digital Transactions in the institute and fee collection through payment gateway
21. Discussion on stakeholder feedback reports on Curriculum and action plan
22. Plan of action for the development of our modified and newly launched website www.diet.edu.in and e-cap office automation software.
23. Other matters with the permission of Chairman.

Minutes of Meeting

- The Governing Body (G.B) Meeting of DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY held on 10th July 2020 at Board Room under the chairmanship of Sri Dadi Ratnakar, Chairman, DIET. He welcomed and thanked all the members for their presence and participation in the discussion of various issues relating to the effective functioning of the institute.
- Minutes of the previous G.B meeting read by principal and he has informed the status of execution of the matters that have been resolved in the earlier meeting held on 1st March, 2020. They are as follows.
 - Applied application to UGC and affiliating University for recognition under section 12B of UGC act 1956
 - AICTE approved for reduction in intake for M.Tech PID and SSP courses from 36 to 18 from the A.Y 2020-21
 - AICTE approved the introduction of new courses in emerging areas i.e B.Tech-CSE (Artificial Intelligence and Machine Learning) and B.Tech-CSE (Data Science) 60 intake each from the A.Y 2020-21 By reduction in intake 60 in Civil and 60 in EEE
 - Conducted A one week FDP on “Outcome based Education (OBE) in association with NIT , Warangal
 - Discussed on the approval of courses including experiential learning
 - Conducted “National Science Day Celebrations” on 28th Feb 2020 in the inaugural function of “VIBRANT DIET- 2020”
 - Conducted “VIBRANT DIET 2020” Annual Day Celebrations on 28th and 29th Feb 2020 in a grand success. In Inaugural Session on 28th Feb 2020, Sri TSN Murthy graced the occasion as chief Guest and Hon’ble Anakapalle MP Smt K. Venkata Satyavathi and Anakapalle MLA Sri G. Amaranadh graced the occasion as Guests of Honour. In valedictory session on 29th Feb 2020, Reshma Reddy, IPS, ASP, Narsipatnam graced the Chief Guest and Geetha Madhuri, Movie Play Back Singer graced the occasion as Guest of Honour.
 - Discussed on the stakeholder feedback reports and action needed
 - Conducted International Women’s day Celebrations on 8th March 2020 with an expenditure of Rs. 20,000/-
 - Discussed on the implementation of CBCS/Elective Course systems
 - Conducted CET examinations in the campus successfully
 - Conducted Campus Recruitment Specific Training Programme for IV B Tech students by COIGN consultancy on “Android” for 8 weeks

- Recruited faculty as per the requirement in all departments.
- Discussed on the proposed new Vision & Mission of the Institute
- Conducted farewell functions branchwise in the month of March 2020
- Discussed on the E-Governance mechanism for AY 2019-20
- Our institute was permanently affiliated to JNTUK from the academic year 2019-20. It is valid for three years upto 2021-22

RESOLUTIONS

1. Discussed on JNTUK issued Academic Calendar for the A.Y 2020-21. Basing on that, reviewed and approved the Institutional Academic Calendar tentatively for the A.Y 2020-21
2. Discussed on distribution of Physical class work and online class work for P.G and U.G and Plan of action for conducting I B.Tech and I Diploma odd semester classes in view of COVID-19 protocol. Committee suggested to conduct online classes through Google Class room for II,III and IV B.Tech and II M.B.A.
3. Committee resolved to conduct the Google class rooms and Policy being taken to maintain the teaching-learning process as 50% through on line Google classes after commencement of the regular classes in view of the present COVID situation.
4. Governing Body suggested to all the faculty members to improvise the teaching pedagogy in new Teaching -Learning Management processes like preparation of PPTs, attending and Conducting FDPs in new era, attending webinars etc in online mode
5. Resolved to improvise R& D cell. Committee instructed to all the faculty members to improve their knowledge through the preparation of research papers and do the innovative projects by the students.
6. Discussed on accreditations (NAAC and NBA) and Autonomous status of the Institute. Governing Body resolved to go for NBA accreditation first and then Autonomous.
7. Resolution was taken to adopt the new vision and mission statements of the institute as resolved in the meeting of the stake holders;
8. Resolved to implement new teaching methodologies on two newly introduced additional courses in emerging areas i.e “Artificial Intelligence and Machine Learning” and “Data Science” in CSE branch in our Institute from the academic year 2020-21.
9. Discussed on implementation of “Industry- Institute interaction” management system, Internships and start- ups. Committee suggested to tie up with industries for internships and startups
10. Reviewed on Career Development Programme in respect of on- campus and off-campus Training and Placements for improvement of employability. Committee resolved to conduct CRT classes rigorously for placements.
11. Resolved to Implement Elective course system for all B.Tech. courses
12. Approved the proposed list of courses including experiential learning

13. Resolved to implement the suggestions given in the stakeholder feedback reports by students, teachers, employers & alumni
14. Committee resolved that publicize our Institute in social media in respect of facilities and placements etc., and also place the hoardings at various important areas
15. Discussed and approved the E- Governance Report
16. Resolved to submit the AQAR by IQAC for the year 2018-19 after approval by statutory body i.e. academic council or academic committee
17. Andhra Pradesh Higher Education Regulatory and monitoring Commission has directed to inspect the colleges for determination of fee structure for B.Tech, M.Tech and M.B.A. Inspecting Committee visited the college and reported.
18. Discussed on investment of laboratory equipment and Library books already procured as per JNTUK new R-19 regulations for UG and PG and C-19 for Diploma for the academic year 20-21 and its usage. The total expenditure incurred towards laboratory equipment is Rs. 3, 24,560/- and towards library Rs.2, 45,000/-. Committee resolved to maintain the digital classes and virtual labs
19. Approved the newly proposed Vision & Mission of the Institute
20. Reviewed the digital Transactions in the institute and fee collection through payment gateway. Resolved to collect the fee through the phone pay also hereafter due to COVID- pandemic
21. Committee resolved to take the Plan of action for the development of our modified and newly launched website www.diet.edu.in and e-cap office automation software.
22. In other matters,
 - i) To conduct graduation day celebrations in the month of August 2020
 - ii) Resolved to upgrade the Library to access the digital teaching methodology
 - iii) Resolved to initiate Campus Recruitment Training specifically from II B.Tech onwards which shall be starting from Communication and soft skills up to technical skills


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