



DADI INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by A.I.C.T.E., New Delhi & Permanently Affiliated to JNTUK, Kakinada)
NAAC Accredited Institute; Inclusion under section 2f & 12B of UGC act
An ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified Institute
NH-16, Anakapalle-531002, Andhra Pradesh
Phone: 9963981111, 9963993229
E-Mail: info@diet.edu.in, Web: www.diet.edu.in

GOVERNING BODY MEETING HELD ON 3rd April 2022 at 10.00 A.M

Members Present

S.No	Members of the Governing Body	Position	Signature
1	Sri Dadi Ratnakar	Chairman	
2	Smt Dadi Padmavathi	Secretary and Correspondent	
3	Prof. Dr. Ch. Narasimham	Principal, member secretary	
4	Sri K. Venkateswara Rao	Principal, Government Polytechnic, Anakapalle, Government Nominee	
5	Dr. P. Sreedevi	Assistant Professor of Commerce and Management, Department of BS and HSS, University Nominee	
6	Sri Dadi Jagan Prabhakar Vice President & Trustee, SET	Vice President & Trustee, SET	
7	Smt. Dadi Bhagya Lakshmi Member & Trustee, SET	Member & Trustee, SET	
8	Smt. Dadi Atchutha Member	Member	
9	Dr. K.S.Eswara Rao Vice Principal & Professor in H& BS	Vice Principal & Professor in H& BS	
10	Sri Ch. Srinadh M.D., Sri Gopal Automotive Ltd, VSP	M.D., Sri Gopal Automotive Ltd, VSP	
11	Dr. Ch. Prbahakar Rao Professor in H& BS	Professor in H& BS	
12	Smt. N.Saritha Rani Diploma Co-ordinator & Asst Professor in Dept of ECE	Diploma Co-ordinator & Asst Professor in Dept of ECE	

DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY, ANAKAPALLE

AGENDA OF GOVERNING BODY MEETING HELD ON 3rd April, 2022 at 9.30 A.M

- Presidential Address
 - Minutes of the previous meeting and status of execution of the matters that has been resolved
1. Status of Academic Audit for the A.Y 2021-22
 2. Discussion on Industry Collaborations and MOUs for fulfillment of Internship Policy
 3. Plan of Action on Admissions strategies
 4. Discussion on Introduction of New courses.
 5. Status of feedback on curriculum and its Action Taken Report.
 6. Review on establishment of another Computer Lab for new courses i.e CSM and CSD
 7. Computer Society of India Membership renewal for three years with a budget of 29,500/-
 8. Discussion on Professional Development Programmes (PDPs) for teaching staff and administrative training programmes (ATPs) for non teaching staff during this academic year 2021-22.
 9. Plan of action for the implementation of skill based certification courses (5 nos.) approved by AICTE Under KHARMA Programme. The names of the certification programmes are 1. Photo editing (sanctioned Intake-100), 2.Certified Data Scientist (180) 3. Web Designing & Publication Assistant (15) under CSE and 4. Embedded System Design using ARM (240) 5. VLSI Design (240) Under ECE.
 10. Status of Research Centre for CSE and ECE
 11. Status of NAAC Accreditation works and AQARs by IQAC
 12. Add on courses / Certification Course offered
 13. Status of Faculty ratification by Affiliating University.
 14. Other matters with the permission of chair.

Minutes of Meeting of the Governing Body

- The Governing Body (G.B) Meeting of DADI INSTITUTE OF ENGINEERING AND TECHNOLOGY held on 3rd April 2022 at Board Room at 9.30 A.M under the chairmanship of Sri Dadi Ratnakar. Chairman, DIET. He welcomed and thanked all the members for their presence and participation in the discussion of various issues relating to the effective functioning of the institute.
- Minutes of the previous G.B meeting read by principal and he has informed the status of execution of the matters that have been resolved in the earlier meeting held on 8th Oct, 2021. They are as follows.
 - Conducted Student Induction Programmes for 1 year admitted students.
 - Conducted workshops in association with APSSDC.
 - Purchased new bus for faculty

- Student feedback reports collected and prepared the action taken report.
- Conducted Soft skills classes and Campus Recruitment training Classes for III and IV Year B.Tech Students.
- Started add on courses/ certification courses on AWS, CISCO, Cyber Security.
- Conducted Pragya-2k22.
- The amount on Consultancy works by CIVIL Department is distributed as 40% share to management and 60% share to department staff
- Renewed the periodicals and magazines in the Library and renewed the ACM Digital Library.
- Students have registered in AICTE Internship (AWS, Paloalto academy Cyber Security etc.,)
- The interviews of Faculty Ratification for Assistant Professors in the institution were completed.
- Online Student Satisfaction Survey data was collected.
- E-waste material of nearly four tons was disposed

RESOLUTIONS:

1. Discussed on Academic Audit for the A.Y 2021-22. Principal revealed the status of Academic Audit. The Audit for first semester as per the NAAC Format was conducted in all the departments by the interdepartmental committees. They verified course files, usage of ICT tools, preparation of E-content, lesson plans, Mentoring system etc. Committee resolved to summarize the data and prepare the Action Taken Report and also resolved to conduct the Academic Audit by changing the verification Committees.
2. Resolved to increase the Collaborations/ Linkages/ MOUs with industries to get the more industrial internships.
3. Resolved to conduct awareness sessions on Importance of Engineering and Technology education and its promotion in nearest Jr. Colleges to improve the admissions in engineering courses. **Due to less admissions in Diploma in Civil Engineering in previous five years, Governing Body resolved to close the admissions from A.Y 2022-23 and apply closure of the course DCIVIL from A.Y 2022-23**
4. **Resolved to introduce new course Diploma in Computer Science and Engineering from A.Y 2022-23 due to demand in CSE course in present scenario.**
5. Resolved to collect the feedback on curriculum from stakeholders and prepare Action Taken report and send to affiliating University for any reforms in the curriculum.
6. Resolved to establish new computer labs for B.Tech CSM and CSD courses.

7. Resolved to renew the Computer Society of India membership for three years with the budget of Rs. 29,500/-
8. Discussed on Professional Development Programmes (PDPs) viz., Online/offline FDPS, Orientation/induction Programmes, Refresher courses, Short term courses etc., for teaching staff and administrative training programmes (ATPs) for non teaching staff by the Institution and resolved to participate all the staff of the institution in PDPs.
9. Governing Body approved for implementation of skill based certification courses (5 nos.) approved by AICTE Under KHARMA Programme. The names of the certification programmes are 1.Photo editing (sanctioned Intake-100), 2. Certified Data Scientist (180) 3. Web Designing 86 Publication Assistant (15) under CSE and 4. Embedded System Design using ARM (240) S. VLSI Design (240) Under ECE.
10. Research Centre inspection for CSE and ECE Departments on 1/11/2021 and 2/11/21 has been completed successfully. Awaiting for allotment of Research Centre.
11. Principal informed that AQAR by IQAC for the years 2017-18, 2018-19, 2019-20, 2020-21 have been submitted to NAAC. AQAR for the current year 2021-22 also prepared. Now most of the data was collected as per Self study Report (SSR). IQAC of the institute is having a plan to submit SSR to NAAC in the month of June 2022.
12. Committee approved to continue the offering of Certification Programmes in all the departments. In this year, the courses introduced on IOT, Embedded System, Web Developing, Machine Learning, Microchip, Oracle DBA, Cyber Security, Cisco CCNA.
13. Principal informed that the faculty ratification process was completed and interviews were conducted in the institution only for the cadre of Assistant Professor. The interviews for Associate Professors and Professors are conducting at the JNTUK, Kakinada in the prescribed schedule.
14. In other matters,
 - I) Governing Body instructed to all the faculty that
 - i) Motivate and counseling the students on regular attendance and improve their performance in examinations.
 - ii) to Involve in research activities i.e Paper publications in reputed journals, Conference Proceedings etc.
 - iii) to update their knowledge to refine and shine the students.
 - iv) to mould the students towards internships.
 - v) to increase the student support and student centric programmes.
 - II) Governing Body resolve to complete the repairs in Building civil works, change the ground floor with granite plates, paintings of the building, construction of Basket ball court and gallery near the Basket ball court.
 - III) Governing Body resolved to change the electrical load bearing arrangement by erection of electric coil wiring with separation of street lights, Imax lights and Meters.


PRINCIPAL
Dadi Institute of
Engineering & Technology
ANAKAPALLE - 531 002