

**PROF. K. AMARENDRA** 

M.Tech., PhD

#### **PRINCIPAL**

Student should posses at least one text book for each subject of their study. It may be noted that library is a not a provider of text books to students for their routine studies. Library is a reservior of various source of Information and Knowledge and should utilize library as source of additional information. They should cultivate the habit of studying in the library during library hours instead of learning the college soon after the class work is our.



Mr. UMMADI MAHESH

M.Com., M.L.I.Sc., (M. Phil)

#### **LIBRARIAN**

#### **CENTRAL LIBRARY**

The fully automated central Library, established in August 2006, is a proud partner in the Institute's march towards its vision playing a vital role in acquisition, Organization and dissemination of knowledge. As a knowledge hub of DIET, it offers a package of services, an ambience that is extremely conducive for assimilation and creation of new knowledge. The main thrust of the Library continues to be the improvement of the quality of services and facilities, achieving higher degree of user's satisfaction and modernization of its activities and operations

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# **WORKING HOURS**

ON ALL WORKING DAYS	8-30 A.M. TO 6-00 P.M.
CIRCULATION SECTION	9-00 A.M. TO 5-00 P.M.
NEWS PAPER AND PERIODICALS	8-30 A.M. TO 6-00 P.M.
REFERENCE SECTION	8-30 A.M. TO 6.00 P.M.
HOLIDAYS	9.00 A.M.TO 4.00 P.M.

## **MEMBERSHIP:**

All Students, Faculty, Technical Staff and Administrative Staff of the College are entitled to become members of the Central Library. The Membership application forms can be obtaining from circulation counter and should be submitted through proper channel.

S. No.	Nature of Membership	No. of Books	Period of Loan
1.	Teaching	10	Semester
2.	Non-Teaching Staff	3	Semester
3.	B. Tech (U.G)	5	15 Days
4.	M. Tech (P.G)	5	15 Days
5.	MCA	5	15 Days
6.	MBA	5	15 Days

## **LIBRARY RULES:**

- > SILENCE & CLEANLINESS should be strictly maintained in and around the library.
- > Use of mobile phones and eatables are banned inside the library.
- Five Text books are given on loan to students for a period of 15 days.
- > Ten Text books are given on loan to Faculty for a period of one semester.
- > Three Text books are given on loan to Non-Teaching staff for a period of one semester.
- > Students should compulsorily carry their identity cards to the Library.
- > Students should enter their roll number and name in the gate register and signature in the same before entering the Library.
- ➤ Books forming part of the Project report, Back volumes of Journals will not be issued out, except with the special permission of the principal.

- ➤ Librarian may recall any book issued outside the library at any time and the books so recalled shall immediately be returned to the library.
- The textbooks can be renewed once only for two weeks, i.e., a student can keep the textbook for a maximum period of four weeks and after that it cannot be renewed further. However it can be renewed, if there is no demand as on date.
- In case a book is lost, the borrower should pay double the cost of the book, if it is Indian publication three times the cost of the book, if it is foreign publication and liable for fine also.
- ➤ Printed matter and personal belongings such as books, bags, etc., or any material which the Library Staff Objects to should not be carried in to the Library. They should be kept in the shelves provided at the Entrance of the Library.
- > Absence and illness are not acceptable excuses for exemption from paying overdue charges.
- > Books are to be borrowed in person only.
- Users are advised not to misplace books on the racks from their original position.
- ➤ Book and periodicals of the Library should not be marked, mutilated or written upon. Any member found guilty of tampering with the books shall lose his/her membership.
- > Bring your USB (Pen drives and Hard discs) for downloading purpose.

- > All the files and folders will be save E-Drive only, otherwise your data will be lost.
- > All the downloaded files will be removed once in a week without any intimation.
- > Students are requested to note that the attendant at the counter is authorized to examine everything that passes into or out of the library.
- ➤ The Students necessarily produce the Id cards to the official in-charge of the user's record and enter their Roll No, Name, Name of the URL using and system No particulars in the log book before working on the system.
- ➤ The resources of the digital library are meant for academic and research purpose only. Violation of the these provisions misuse of the facility will be viewed seriously and suitable disciplinary action will be taken against such users.
- ➤ Misuse of the library facility may lead to withdrawal of membership and penal action by the Institution.

# **COLLECTION:**

BOOKS (Titles : 8415)	24740	
CD ROM'S & DVD'S	2091	
PROJECT REPORTS	254	
E-BOOKS	792	
E – JOURNALS	4808	
JOURNALS & MAGAZINES (HARD COPIES)	National – 33 International – 16 Magazines - 10	
BOUND VOLUMES	337	

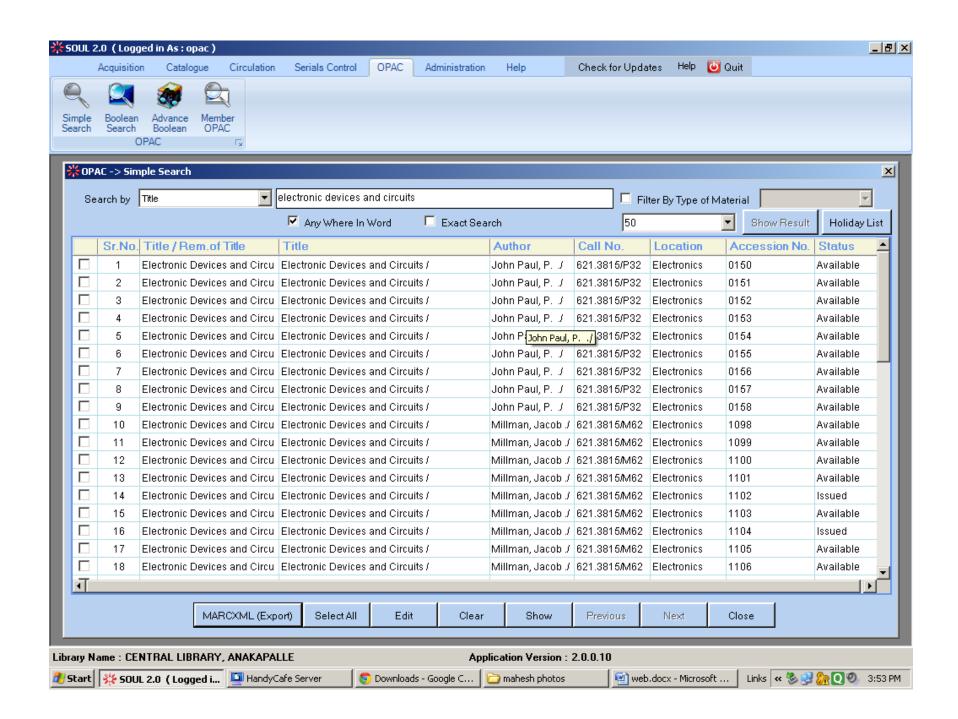
## **SECTIONS:**

### **FIRST FLOOR**

- CIRCULATION SECTION
- NEWS PAPER SECTION

### **SECOND FLOOR**

- TEXT BOOK SECTION
- REFERENCE SECTION
- PERIODICAL SECTION
   (JOURNALS, MAGAZINES SECTION)
- OLD QUESTION PAPERS AND PROJECT REPORT SECTION
- DIGITAL LIBRARY



# **JOURNALS & MAGAZINES ( HARD COPIES):**

NATIONAL	43
INTERNATIONAL	16

### **DIGITAL LIBRARY:**

As a part of the package 16 Personal Computers were provided along with one unified Library server model ML – 1220 base with NAS, SAN, BACKUP, Instant recovery server.

It facilitates E-Tutorials of NPTEL Lectures, E-Articles of Journals, E-Books, Soft skills like IQ sharpening, Project Management, Team Building, Communication Skills, Language development skills, Etc., competitive exams materials like CAT, GRE, SAT, TOFEL etc.,

NPTEL VIDEO LECTURES	12604+
E – BOOKS	1086+
E – ARTICLES & LECTURE NOTES	125+
PREVIOUS QUESTION PAPERS	LAST 10 YEARS

# **E- RESOURCES PACKAGES SUBSCRIPTION FOR THE YEAR 2018**

Name of the Publisher	Resources	Link of Access
IEEE	IEEE All Society periodicals, 172 e-journals, back files access since 2000	http://ieeexplore.ieee.org
J - GATE	J - GATE (Engg & Tech), 4608 Journals	http://jgateplus.com/
ACM DIGITAL LIBRARY	28 Journals	https://dl.acm.org/
NATIONAL DIGITAL LIBRARY	Books, Articles, Thesis, Manuscrips, Audio Lectures and Video Lectures	https://ndl.iitkgp.ac.in/
DELNET	Inter Library Loan Facility	http://delnet.nic.in/

## **LIBRARY ADVISORY COMMITTEE**

Sl.No	Name of the Faculty	Designation	Department	Official E-mail ID	Nature of duty
01	Dr.K.Amarendra	Principal	Civil	Principal@diet.edu.in	Chairman
02	Mr.U.Mahesh	Librarian	Library	library@diet.edu.in	Convener
03	Mr.K.Vijay Kumar	Assoc. Prof	EEE	vijaykumar@diet.edu.in	Member
04	Mr.A.A.Narasimham	Associate Professor	CSE	narasimham@diet.edu.in	Member
05	Miss.K.Manoharini	Asst.Prof	Civil	manoharini@diet.edu.in	Member
06	Mrs.P.Athira	Asst.Prof	MBA	athira@diet.edu.in	Member
07	Mrs.D.Swapna	Asst.Prof.	H&BS	swapna@diet.edu.in	Member
08	Miss.K.Suma	Asst.Prof	ECE	suma@diet.edu.in	Member
09	Mr.B.Rajendra Prasad	Asst.Prof	EEE	rajendraprasad@diet.edu.in	Member
10	Mr.D.N.S.Kumar	Assistant Librarian	Library	dnskumar@diet.edu.in	Member
11	Mr.M.Simhachalam	Assistant Librarian	Library	simhachalam@diet.edu.in	Member

### **CONTACT US:**

### **UMMADI MAHESH**

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LIBRARIAN

**Central Library** 

Dadi Institute of Engineering and Technology

NH – 5 Road

**ANAKAPALLE** 

VISAKHAPATNAM

ANDHRA PRADESH

**INDIA** 

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